

Meeting:	PG Assembly
Date:	27 th November 2018
Time:	18:00pm
Location:	Union House Bookable Room 7/8
Code:	PGAA 430
Author:	Josh Melling

Agenda

430 Introduction to Assembly

From the Chair of Assembly. A Brief explanation of what the body is intended for including a run through of the agenda items for this meeting.

431 Progress and Actions from Previous Assembly

Chair to discuss actions since the last Postgraduate Assembly.

432 Discussion on CSED Provision for PGR students

Item brought by H Kinsey, Pharmacy PGR. Context of this item can be found on the back of this paper.

433 Developing Teaching Skills

Item brought by the Chair of Assembly to discuss UEA's decision to remove a practical course 'Developing Teaching Skills' for Associate Tutors and purchase an online course.

434 Postgraduate(su) Winter Events

Item brought by the Chair to inform Assembly members of the upcoming events hosted by Postgraduate(su). Events can be found on the back of this paper.

435 Any Other Business

Assembly members to raise any issues to the Chair of Assembly.

436 Time, Date and Place of next meeting

18:00 - January 22nd Union House, Scholars Bookable 7/8.

CSED Context

“The Centre for Staff and Educational Development promotes and supports good practice in all aspects of developing the University's staff. The University defines staff development as policies, procedures and practice designed to develop knowledge, skills and awareness of staff to improve the effectiveness and efficiency of the individual and institution.”
– CSED Website

Currently CSED courses are only offered at no cost to employees of the University, and ATs can only attend CSED LTS workshops free of charge during the period of their contract. However, many PGR students will progress into academia as a career, potentially at UEA, without having the opportunity to accumulate experience as an AT. PGRs are excluded from free courses (barre DTS), and the length of course which they can attend is limited. For PGR students looking to go beyond their PPD course, CSED sessions cost £30 per hour, and PGRs cannot attend any course lasting more than 5 days. Furthermore, all PGRs have access to a free 12 week course 'Developing Teaching Skills', which includes HEA Associate Fellowship after completing the course, which can be integral to the teaching standards in many institutions, including some UEA schools.

It has also been noted that sessions are continually run by CSED and are not always at capacity. Therefore it could be advantageous to provide these extra spaces to PGR students, whether AT or not, who wish to develop their learning and teaching practices.

Winter Events

- Fri 30th November - Ale Trail - 18:30 – 21:30
- Fri 7th December - PG Winter Party
- Wed 12th December – Tea Pots, Baubles, etc 15:00 – 17:00
- Sat 15th December - Ice Skating
- Sun 16th December – Carols at the Cathedral – 15:00 – 16:30
- Mon 18th December – Biscuit Decorating – 16:00 – 18:00
- Wed 19th December - Christmas Tea & Cake – 13:00 – 15:30
- Tue 8th January - Fellbrigg Gardens – 11:00 – 16:00
 - or
- Thu 11th January - Fellbrigg Gardens – 11:00 – 16:00