



students  
transforming

# Union Council document

Thursday 1 November 2018

7pm

tbc





# housekeeping

- minutes of last meeting
- societies exec recommendation of new societies
- list of vacancies for council representatives on university and union committees



## Club, Society and Peer Support Group Constitutions

The following Societies approval was deferred from the previous Union Council meeting:

That standard Constitutions have been received from:

- a) ELSA (European Law Students' Association) Society** whose objects shall be: "aim to promote, establish and develop mutual understanding, cooperation and personal contacts between law enthusiasts"

The following information has been submitted to Union Council by the proposer of the society:

*In response to your request, here are the differences between the European Law Students' Association (ELSA) and the Law Society:*

- *European Law Students' Association is the biggest independent, non-political law students' organization in the world. It was founded in 1981 and since then, it has gathered over 50,000 members in 44 countries around Europe.  
ELSA UEA shall be a local group of this organization.  
The Law Society is an independent students' society created at the University of East Anglia, which gathers students only from UEA.*
  - *As a local group of ELSA, we will be able to participate in various opportunities organized by ELSA as well as organize some of our own in the future. This includes summer/winter law schools, international and national conferences, internships just for ELSA members and legal competitions.  
Only a member of ELSA can take part in the mentioned activities, therefore members of the Law Society do not have this opportunity.*
  - *ELSA UEA is mostly (but not only) focused on collaboration outside the university – by contacting and networking with other local groups and taking part in national/international activities. The Law Society focuses on the competitions and events exclusive for UEA students.*
  - *We used to have an existing ELSA society (with the constitution written in 2005), yet it was sadly dissolved approximately a year ago. This proves that it had existed alongside the Law Society for over 12 years without any problems.*
  - *There are other local groups of ELSA active at the seventeen British universities and they all exist alongside the Law Societies from their university.*
  - *We have also contacted the Law School and the president of the Law Society and received support from both.*
- b) Gastroenterology Society** whose objects shall be: "To provide peer-assisted support and teaching relevant to the Gastroenterology Module (Module 8) taught during year 3 of Norwich Medical School. To aid as a resource for medical students who have already studied or are currently studying Gastroenterology seeking revision opportunities"

The following recommendations were made by the Societies Executive 17<sup>th</sup> October 2018:

<b>Proposed society</b>	<b>Exec Recommendation</b>	<b>Context</b>
<b>ELSA (European law students association)</b>	Yes	Previously existed at UEA and very successful at other universities in the UK and abroad
<b>Gastroenterology</b>	Yes	Specific discipline medical socs already exist and are very popular. E.g. cardiology, respiratory, ENT etc



# reports

- reports and papers from student officers, committee meetings and councillor reports



# Georgina Burchell: Welfare, Community, and Diversity Officer

## Main Priorities/ Manifesto

Priority	Description and Update	Progress
Wellbeing for students	I have added a 'wellbeing' section to the DSD events page and started to encourage anyone who's event could help with wellbeing to add the event to the page – I am especially keen to encourage university departments to include any events they are running here. I worked with SSS to appoint a new head of wellbeing. I am working with Oli Gray on the Mental Health Matters priority campaign.	
Your Home from Home (formerly Homes not houses)	I met with Paul Bailey last week to discuss what we wanted from university accommodation this year – we discussed rent setting, room allocation and catered accommodation. Within the student union I am working on a rate your landlord scheme and the good neighbour scheme	
Changing the culture (Never OK)	Appointed a new changing the culture/ dsd project manager at the university who can help up pick up momentum with the project again and expand the reach of changing the culture to tackle discrimination. We have also introduced a Never Ok/ alcohol impact team to LCR clubnights and placed stickers on the back of toilet doors. This team will be there for students who are not having a 'good night out' whether they want to make a NeverOk report or not and will be able to take them to a safe space in the hive. We will be attending the first changing the culture meeting of the year within the university so we were preparing for that last week. We also had a meeting to review the alcohol impact/ Never Ok team after the first couple of LCR nights they attended.	
Sexual health and relationships	I will be launching the Sexperience campaign on the 14 <sup>th</sup> November. This campaign aims to tackle the stigma around sexual health and relationship advice.	
Nightline space	I am supporting nightline in their search for a new space and advocating for them in a potential move to a new office.	
Faith Centre/Islamic Prayer Space	I am on the Islamic prayer facility working group and have been attending these meetings regularly. Working towards a new prayer space for all faith groups.  We also recently appointed a new Islamic chaplain who will be able to sit on the working group and provide spiritual support for Islamic students.	

## Policy Updates

Policy Number and Title	Description and Update	Progress
2043 Safe Student Sex	This policy mandates me to offer free sexual health workshops, to support sexpression in their outreach work and collaborate with them on future events discussing safer sex. I am currently launching a new sexual health and relationships campaign aiming to break down the stigma around sexual health and relationship advice. I am working with advice and student groups such as sexpression on this campaign. As part of this we will be running sexual health workshops to educate students and promote the discussion of sexual health and healthy relationships on campus.	
2197 Study Space for All	I met with the library to discuss how we could make it more inclusive. I discussed the possibility of making booths soundproof, hosting library tours which were inclusive and enabled students with ASD to feel comfortable in the library.	
2062 Bookworms at UEA	I am continuing to support and facilitate the use of the bookshelf upstairs in the student union.	
1740 A Transgender and Non-Binary Students Policy for UEA	I have been in consultation with different services around UEA to provide accessible gender neutral toilets.	

## Other Business of Note

<b>Business</b>	<b>Description and Update</b>	<b>Progress</b>
Chair of Trustess	The Chair of Trustees is always one of the Full Time Officers. I took over this position in July, following on from India. This role helps to provide strategic direction to benefit the Union as a whole. We are currently working to recruit a new CEO of the SU.	

# Jenna Chapman: Undergraduate Education Officer (22/10/18)

## Main Priorities/ Manifesto

(Updates in purple)

Priority	Description and Update	Progress
Access to all compulsory reading materials	The University and Library have run a new online reading list system called 'Talis' which is embeded into blackboard and is how the library knows which books and dvds they need to purchase (this may be in the form of e-books due to limited space in the library.) Academics have to set this up on all modules however this is not yet at 100%. I have been working with the library to ensure all academics will do this in the next year to ensure students can access these at a minimal cost.	
More study space	In the various meetings I've been in, it is apparent that lack of space is a huge issue for everyone at the university, however in all new building developments I am ensuring study space for UGs is prioritised, with a focus being on social & group study spaces (similar to unio).	
More plug sockets in library	170 new sockets were added in the library over the Summer, and temporary charging stations were also added on floor 1. The library has been eager to listen to students feedback and plans to add more over the coming year.	
Public module feedback	Due to potential changes in the way students will feedback on modules, this has been on hold, however I will be raising this at my next meeting with the head of the LTS so students can be better informed when chosing their modules. I hope to include the module outline at the point of module choice with a section of how the module has changed based on students previous feedback	
Improve Hub service quality	This requires further research into wider student experiences of the hubs and this will take place in Semester 2.	
Lecture capture (recorded lectures)	I have raised the question of of a University wide lecture capture system in the majority of meetings and the benefits it would have for a wide range of students. There are a number of academics who are against the idea, so I will be launching a campaign soon to increase the student voice and help show the benefits to the university. I have also been working with the Academic Director for Teaching Enhancement and there will be various pilots of it throughout the year across different courses.	
Mental health first aid training for academics/advisors	I have met with the Academic director for taught programmes to discuss the University providing mental health first aid training for all academics – specifically senior advisors and from this they will be looking into training a member of staff to do this.	
Student rights post brexit	Due to the uncertainty around Brexit still, there's currently little I can do around this, however the university is committed to doing all it can so there is no/little impact on EU students	
Accessibilty of buildings	I will be working with the other officers in the near future to make sure all future building developments are accessible and identify where improvements can be made now.	
More space between exams and assessments	This is something that will require more research to make a case to the university as to the effect 'bunching' of assessments has on the ability of students to complete their best work.	
New induction week, 'week 0'	I attended an induction and transitions group where first discussions started regarding introducing a week 0 or a University wide induction week	
UG kitchen area/facilities	We are currently looking into having a space for microwaves near Unio for all students to use.	
Student hall allocation review	I will be talking to the other officers whose remit this falls under to raise the question as to if the university can look into this. For example, some other university's have alcohol free flats, non-first year flats and quiet flats.	
No lectures past 6pm	I have stressed the importance of this in various meetings, however with student numbers set to increase each year and the little space there already is, the staff responsible for timetabling currently have to schedule some sessions after 6pm and so is part of a larger problem.	
Keeping Wednesday	The university has said that Wednesday afternoons are free of teaching time	



afternoons free	except where the teaching is optional or is a repeat of a teaching session. Please let me know if this is not the case.	
Inclusive teaching	This is work that was started by the previous education officer with the widening participation team and I have continued to work on to make sure the university is accessible to all students.	
Black attainment gap	I have raised this with the university to find out what they are currently doing to reduce the attainment gap and have a meeting with the Academic director of widening participation (WP) in a couple of weeks to discuss how students can input into the work they do.	
Supporting course reps	I have met with many of the student partnership officers over the summer to discuss what has gone well/what could improve. <i>We have trained our convenors and have begun to train course reps.</i>	
Increasing transparency around course costs	Whilst not on my manifesto, this has become a priority of mine this year as various students have raised issues with the lack of transparency around costs already. I will be working with the university to ensure costs are reported on both a modular and course level at the point of module choice (possibly within the module outline). We are in the process of planning a larger campaign for this semester and will also work to get rid of compulsory costs where possible.	

## Policy Updates

Policy Number and Title	Description and Update	Progress
2148 Transition at UEA	See Induction week above	
1992 Assessment and Feedback	<p>Policy was passed at the end of academic year so students can request to see their exam scripts and meet with the module organiser. More info can be found here: <a href="https://portal.uea.ac.uk/learning-and-teaching/students/results-compensation-regulations/results-and-reassessment">https://portal.uea.ac.uk/learning-and-teaching/students/results-compensation-regulations/results-and-reassessment</a></p> <p>This isn't however individualised feedback.</p> <p>Based on the policy from a couple of years ago, the university tried a pilot around providing individualised feedback however decided against this. The final report is here: <a href="https://portal.uea.ac.uk/documents/6207125/26812598/ltc17d133+in+dividualised+examination+feedback+pilots.pdf/e35e0426-bef7-bc90-a896-9fdbd6612198">https://portal.uea.ac.uk/documents/6207125/26812598/ltc17d133+in+dividualised+examination+feedback+pilots.pdf/e35e0426-bef7-bc90-a896-9fdbd6612198</a></p>	
1772 Recorded lectures and the use of technology	See Lecture capture above	
2150 Academic Support at UEA	See academic training above	

## Other Business of Note

Business	Description and Update	Progress
Freshers week	Presented induction talks to new students and attend academic socials and some of the night time events to increase understanding of the SU and our aims	
Southern SU's	Met with other student union officers to share ideas and find out what works well in other SU's	
CEO recruitment	With Georgina, we have begun the recruitment process for a new CEO for the SU. See our website for it here: <a href="https://www.ueasu.work/">https://www.ueasu.work/</a>	
Appointments & HR committee	As chair of AHRC, we met over the summer to work on the CEO recruitment process as well as recruitment for new external trustees.	
People's Vote march	<i>I attended the people's march on Saturday with a large group of students which was hugely successful with around 700,000 people attending overall</i>	

# Sophie Atherton: Campaigns and Democracy Officer

## Main Priorities/ Manifesto

Priority	Description and Update	Progress
SOC Subcommittees	The first subcommittees of the year <b>have met</b> over this month, I have ensured that each subcommittee has a clear remit going forward and are supported by the SU. They have all been given a budget for the year going ahead for any campaigning and events they would like to run.	
Costs on Campus	Over the last few months, I have met with the Head of Accommodation to discuss the costs and allocation of accommodation. The Welfare, Community and Diversity and I are meeting on a regular basis to ensure that accommodation is held to a good standard as well as lobbying for a rent freeze.  Circuit Laundry costs are expensive, unreliable and break too regularly- I am working on reducing these prices and improving the service. Both accommodation and laundry will feature heavily in my priority campaign which focuses on costs on campus. <b>I met with Paul Bailey last week to discuss updates. The priority campaign Your Money Counts has a working group and launches the week commencing 3<sup>rd</sup> December.</b>	
Catering	Since the changeover to Shop   SU in association with Spar, I have ensured that our prices and variety of food are what students want and need. I have ensured that our meal deal and various offers are still available. <b>I am working with the university to ensure food in their outlets are labels.</b>	
Local Elections	In May, all 39 seats will be up for by-election due to changing of the boarders. I am working on how to encourage students to register to vote- there will be stalls in the hive. I have met with a member of the County Council who I will be working with up until the elections to ensure that students at UEA are registered. <b>I have set up events in the hive to encourage students to register to vote. I am also working on setting up a hustings which will take place next semester as well as working on marketing and communication.</b>	
Sustainability	I sit on the Ethics and Environment Subcommittee as part of my officer role. Within this committee, I will ensure that sustainability is focused on in the SU. I also sit on the Sustainability Board with the Environment officer for UEA. <b>The first Ethics and Environment Subcommittee met last week with a successful turnout with intentions of planning a Go Green Week in February.</b>	
Health Science Student Experience	Since being elected I wanted to make sure that the student experience for health science students is the same as other students campus wide. I have been able to introduce free park and ride costs for health science students who require transport to the NNUH. I am also working to eradicate parking costs for parademic science students who require the use of their own cars for their course.	

## Policy Updates

Policy Number and Title	Description and Update	Progress
2242 Dismantling Endorsement Culture	Since the passing of this motion, a consultation has taken place and a motion suggesting substantial electoral, bye law and trustee board changes is being proposed.	
1755 Food Waste	This was raised at the Ethics and Environment Subcommittee to ensure that we are still meeting the resolves with the new shop in association with spar.	
1636 Vegans Need Food Too	This was raised at the Ethics and Environment Subcommittee to ensure that we are still meeting the resolves with the new shop in association with spar.	

## Other Business of Note

Business	Description and Update	Progress
NUS Zones	I will be attending the NUS event the week commencing the 22 <sup>nd</sup> October.	
Unconscious Bias Training	As a member of University Council, I have been invited to attend Unconscious Bias Training in mid November	

# Martin Marko: Postgraduate Education Officer

## Main Priorities/ Manifesto

Priority	Description and Update	Progress
Graduate Assembly	<p>Description: Student body to hold Postgraduate Education Officer Accountable.</p> <p>Update: Questioned about provision for PGRs in July. The following Assemblies experienced relative success in terms of turnout, but more information to follow regarding performance.</p>	
Accommodation	<p>Description: New appliances, storage, furniture etc.</p> <p>Update: Started planning meetings with the lead officer on accommodation.</p>	
employment	<p>Description: Placements</p> <p>Update: Indication from Careers that placement provision will become a priority in the future.</p>	
employment	<p>Description: Visa sponsoring employees</p> <p>Update: Not started yet.</p>	
employment	<p>Description: PG priority for university vacancies</p> <p>Update: Will arrange meetings with relevant UEA departments soon.</p>	
Sport & activities	<p>Description: Best PG specific activities in the UK.</p> <p>Update: The events programme started by the previous committee has been carried out and a report should be available for the next meeting. Success with tea &amp; cake events during the summer (turnout). Organised a series of 'graduation' parties, with potentially the highest turnout. New events will be planned in collaboration with the Postgraduate Committee.</p>	
Sport & activities	<p>Description: Better sportspark deal for students and extra sports.</p> <p>Update: The focus has been on PG sports provision outside of sportspark. The focus is on increasing yoga provision (have invested in yoga mats, increasing the capacity of teaching space and considering multiple teaching days in the week). Beginning to organise low cost sports activity amongst PG students (e.g. running).</p>	
Food & drink	<p>Description: Better food on campus 24/7</p> <p>Update: Not started yet.</p>	
Food & drink	<p>Description: Affordable cocktails in scholars and opening times.</p> <p>Update: Started exploring the possibility of opening Scholars for longer on weekends and during the holidays.</p>	
Study spaces	<p>Description: More PG study space.</p> <p>Update: Constable Terrace PGR training suite has opened and will be finalised over winter.</p>	
Communications	<p>Description: Improve PG information reach.</p> <p>Update: Square (newsletter) presence for PG news has been established, with the hope of being further improved over time. Social media activity has hopefully increased over the summer (report to follow). Content for new starters' portal was delivered. Will be reviewed for January intake.</p>	
Courage project	<p>Description: Joint project on mental health between the SU and UEA.</p> <p>Update: Recruiting 10 student placements to support the project next year.</p>	
PG Education Conference	<p>Description: Education conference to be held mid-November in Union House.</p> <p>Update: Students were invited to present their research.</p>	

Associate Tutors	<p>Description: Associate tutors face a variety of issues, so SU aims to provide support.</p> <p>Update: Leftover campaigning material from last year needs to be distributed. Provision of training will change next year, so its effectiveness will need to be assessed.</p>	
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## Policy Updates

Policy Number and Title	Description and Update	Progress
Policy 2268 Investigating PGR engagement with the SU	Update: Held an initial meeting to discuss the way forward. The idea is to conduct research on what Postgraduates need/want from the SU. The aim of the research is to find out more rather than less, so the timeline for this extends into next year. The findings are likely to have international significance and could aid collaboration.	
2266 It's more than just a space: use of the Graduate Centre	Update: Access to The Graduate Centre is now restricted to postgraduates, staff, mature students and students with special needs only.	

## Other Business of Note

Business	Description and Update	Progress
PG and other inductions	<p>Description: Welcome events and induction talks</p> <p>Update: Delivered induction talks and attended academic socials to promote course reps, buddy(su) and societies fayre. Also attended a series of international students' receptions at the castle. Contributed to PGR inductions, tours and welcome reception.</p>	
PGR directors conference	<p>Description: Conference for UEA PGR Directors and guests.</p> <p>Update: Met with PGR Directors and discussed a potential working relationship with a Dutch university on PGR representation.</p>	
Student Transformation Weekend	<p>Description: SU training weekend for student leaders.</p> <p>Update: Opened-up to potential PG leaders to incentivise PG participation.</p>	
Internal Quality Assurance	<p>Description: A new, annual quality review process to replace the quinquennial review and streamline other quality assurance processes at UEA.</p> <p>Update: Attended a series of meetings to ensure student representatives would be present at the quality review panel. A policy was adopted by the Learning and Teaching Committee in October. There will be 2 student panel members.</p>	

## National

Business	Description and Update	Progress
National PG collaboration	<p>Description: Sharing best practice with PG Officers across the UK.</p> <p>Update: Had a couple of online meetings to discuss common issues. The next meeting will take place at the Zones Conference.</p>	
NUS National Conference	<p>Description: Major decisions regarding NUS to be made this year.</p> <p>Update: Elected as the lead delegate. Will develop further after the Zones</p>	

	Conference.	
NUS Zones Conference	Description: Conference providing insight into individual NUS Zones. Update: Nominated for a place on the Society & Citizenship Committee.	
NUS Lead & Change	Description: NUS run training for SU officers. Update: NUS provided PG-specific training and enabled the majority of full-time PG officers to meet.	
NUS Students' Unions 2018	Description: Introduction to NUS at a 3-day conference. Update: Attended a variety of workshops and met other SU and NUS officers.	

# Oli Gray: Activities & Opportunities



## Main Priorities/ Manifesto

Priority	Description and Update	Progress
Keep Wednesday afternoons free	This allows club members to attend more BUCS fixtures and training, with a wider scope of reducing lectures late into the evening. I haven't made as much progress on this as I've been prioritising the other campaigns, but is something I aim to focus more on as the university begins to make plans for the 2019-2020 academic year.	
Mental Health in Sport	We had a fantastic response from sports clubs to the #UEATeamTalk campaign on World Mental Health day last Wednesday, showing that it's okay to talk, and that sports teams are one of the best forms of support network whilst at university. The 'chill out & smash it out sessions' are continuing this year: of the 11 universities granted BUCS funding to promote mental health with sport, UEA consistently ranks highest in turnout.	
Great value opportunities	This year we've made it easier for Erasmus students to purchase half semester Sports Association Memberships, which makes sports clubs more accessible to students from abroad. I'm also looking to implement some society guidelines so students know what to expect from joining a society, with the aim of reducing the amount of refunds requested.	

## Policy Updates

Policy Number and Title	Description and Update	Progress
1774 Student Opportunities for all: tackling barriers	This policy mandates me to widen participation from disadvantaged groups facing barriers to opportunities. Though this is ongoing, the Do Something Different project (which includes a number of widening participation objectives) had record turnout during the freshers period, with 3740 attendees at sport taster sessions alone. This is a fantastic achievement and a real credit to all our club and society committees for their hard work. The growth in DSD shows a greater demand for free, student led events which shows there is still work to do around tackling cost as a barrier to student opportunities.	
2088 Colney Lane needs a defibrillator	Colney Lane has a defibrillator.	
2148 Transition at UEA	This policy mandates me to explore the potential for a 'week zero', eg a week allowing students to <i>transition</i> into university without any lectures, seminars or academic contact time. For opportunities, this means more students will have time to attend the sports/societies fayres, and various introductory events put on by the SU during welcome week. Though this is a long term project, I'm making good progress and working with UEA's new Chief Operating Officer on this and reporting to the Student Experience Committee. More and more university management seem to be on board with this which is fantastic!	
2251 Sport for all	This policy mandates me to continue the work of previous Activities Officers in making sport at UEA as inclusive as possible. Up until last year, this was more of an optional issue to tackle, meaning it was the focus of a lot of election campaigning. This new policy means that working on inclusive sport is now part of the job. In the 2018-2019 academic year, I'll continue to work on the #TakeAStand campaign, which tackles racism, sexism, LGBTphobia, substance abuse, crowd behaviours, disability discrimination, initiations, and cultural appropriation in sport. Take A Stand is a long term project meaning it's never 'finished' as there's always work to do. During freshers, I distributed rainbow laces to all our athletes and used this to begin conversations on what the campaign is about and what they can do to get involved.	

## Other Business of Note

Business	Description and Update	Progress
Mental Health Matters Campaign	As well as working on improving mental health in sport, I'm leading this year's priority campaign on mental health. We've set up a working group to plan the campaign, if you'd like to be involved please email <a href="mailto:o.gray@uea.ac.uk">o.gray@uea.ac.uk</a>	
Arrivals period	Part of my job is to work with the university to plan arrivals / freshers week to make it the best it can be. This year's freshers has been a success with loads of events selling out and our highest ever turnout at taster sessions. There's always room to improve so if you have any feedback please get in contact with me!	





# policy papers

- all of the policy proposals that council will be debating



## **Amendment to the Bye-Laws - Creating EDICT, a new Equality, Diversity and Inclusion Committee**

Proposer: Thai Braddick (Non-Portfolio Officer)

Seconder: Sophie Atherton (Campaigns and Democracy Officer)

### **Summary**

This policy amends the SU Bye-Laws, specifically section 8.6 "*Equal Opportunities Committee*" and section 11.6 "*Equality, Diversity and Access Committee*". This amendment creates EDICT (Equality, Diversity and Inclusion Committee), a new committee merged from the Equal Opportunities Committee and the similar Equality, Diversity and Access Committee, with a much sharper focus; to research and reduce attainment gaps for liberation groups on campus, represent and tackle liberation issues on campus, and to make sure that liberation groups have the power to change the culture at UEA.

### **Union Notes:**

1. Neither the Equal Opportunities Committee (EOC) or Equality, Diversity and Access Committee (EDA) has met in the last year.
2. That whilst both Never OK and Changing the Culture Taskforce are meant to tackle hate crimes (based on racism, homophobia, transphobia, ableism, etc.), neither are as effective as they could be with hate crimes.
3. That if the EOC or EDA do not meet, no change can be made to address participation and attainment gaps at the university.

### **Union Believes:**

1. An active committee to action change with regards to equality, diversity, access and inclusion is desperately needed.
2. That Never OK has been very successful, but that to champion equality, diversity, access and inclusion on campus, we must have a review of our standing Equality Strategy every two years.

### **Union Resolves:**

1. Delete Bye-Laws 11.6 through 11.7, "*Equality, Diversity and Access Committee*".
2. Amend Bye-Laws 8.6 through 8.7, "*Equal Opportunities Committee*" to the below:

a. **Equality, Diversity, and Inclusion Committee (EDICt)**

b. **8.6** There will be a committee of student leaders and uea(su) staff, and an external trustee. The committee will be called the Equality, Diversity, and Inclusion Committee (EDICt). EDICt will actively carry out research on issues of equality, diversity, and inclusion of liberation groups on campus. EDICt will carry out an audit of uea(su)'s Equality Strategy every two years. It will be a change-making committee, committed to solving pertinent equality, diversity, and inclusion issues at UEA through making recommendations to the Student Officer Committee and uea(su)'s senior management team and the university executive. It will monitor Bye-Law 8 and the implementation of regulations, and monitor performance against staff Equality and Diversity targets.

c. **8.7** EDICt's membership will consist of

i. **8.7.1** Seven members with voting rights: the Welfare, Community, and Diversity Officer, an External Trustee, and Five Part-Time Officers. Of the part time officers, four places will be guaranteed to part-time officers who self-define within the following liberation groups: one guaranteed Woman+ Place, one guaranteed Disabled Place, one guaranteed LGBTQ+ Place, and one guaranteed BAME place. The fifth place will be an Open Place, open to any Part-Time Officer of any identification.

ii. **8.7.2** Two members in attendance without voting rights: the Director of HR, a staff member who will take and send around minutes, and the Director (Membership).

iii. **8.7.3** Invited observers and commenters without voting rights who are identified by EDICt as Student Leaders on campus who may not have elected positions but have knowledge about the problems effecting liberation groups on campus. They do not vote but can share their information and knowledge with the committee.

iv. **8.7.4** The Part-Time Officer members of EDICt will self-nominate in Student Officer Committee and be elected by fellow officers (Part-Time and Full-Time) to membership positions. Only officers who self-identify within a liberation group may vote for a liberation group place. This means only self-identified Women+ can vote for the Woman+ place; only self-identified Disabled officers can vote for the Disabled place; only self-identified LGBTQ+ officers can vote for the LGBTQ+ place; and only self-identified BAME officers can vote for the BAME place. All officers may vote for the Open Place Part-Time Officer position. There is no minimum quorate needed for a vote for liberation places to be valid.

d. **8.8** EDICt will elect a chair and deputy chair in their first meeting, who will create committee agendas and serve in a similar capacity as the chair and deputy chair of Student Officer Committee.

e. **8.9** EDICt will meet at least every two months.

## **Make the SU Shop Accessible**

Proposer: Hannah Murgatroyd Students with Disabilities Officer

Seconder: Lysander Hugo Welfare Rep for Disabled Students Liberation Society

### **Council Notes**

1. The SU shop was recently revamped with the new association to Spa. Aisles were made wider by making the shelves taller which allows more turning space for wheelchairs within the store.
2. The tills have not been revamped in association with Spa.
3. There is a wheelchair accessible till however it is often blocked by stands which makes the till hard to access.
4. The queue is not accessible due to the addition of stands displaying sweets and gum which make it hard for disabled students using walking aids to move past people in the queue.

### **Council Believes**

1. That disabled students should have equal access campus wide.
2. That the SU should represent all students and thus their services should be accessible to all students.

### **Council Resolves**

1. To work with the management of the shop to remove all stands next to the wheelchair accessible till so that it can be accessed.
2. To look at removing the stands for the queue and the bowls on top so that the queue is more accessible to students with limited mobility who may use a variety of walking aids.

## **Providing Benefit Information to Students**

Proposer: Hannah Murgatroyd Students with Disabilities Officer

Seconder: Lysander Hugo Welfare Rep for Disabled Students Liberation Society

### **Acronym Key**

- DWP: Department of Work and Pensions
- PIP: Personal Independence Payment
- ESA: Employment and Support Allowance

### **Council Notes**

1. Benefits for disabled people regularly change.
2. The rollout of Universal Credit has begun in some areas but has been delayed in others.<sup>1</sup>
3. The DWP have spent £100 million on benefit appeals.<sup>2</sup>
4. In 2017/18 66% of PIP appeals went in the claimant's favour while 68% of ESA appeals went in the claimant's favour.<sup>2</sup>
5. Disability benefits are notoriously difficult to get.
6. The entitlement of some disability benefits is different for students.
7. There is very little advice available from the SU or SSS on disability benefits and how to claim them.

### **Council Believes**

1. All students should have equal access.
2. That disability benefits help disabled students to have equal access.

## **Council Resolves**

1. To provide up-to-date information on disability benefits and whether you qualify for them as a student through Advice SU and available online.
2. To provide up-to-date information on disability benefits in braille and large print formats.
3. To encourage SSS to provide information on disability benefits.
4. To provide information on where you can get help with applying for disability benefits.