



students  
transforming

**SU council agenda**  
**Thursday 8 February**  
**19.00**  
**lecture theatre 3**



# **SECTION 1**

# **HOUSEKEEPING**

**This part deals with notices, membership, minutes, matters arising, new Clubs and Societies and appointments.**

## **Expenses**

Remember – the Union (of UEA students) may be able to reimburse you for travel or carer expenses that you incur attending this meeting. Please contact Tony, the Democracy and Governance Coordinator, [anthony.moore@uea.ac.uk](mailto:anthony.moore@uea.ac.uk) for more details.

## **How to access the online meeting facility**

If you cannot attend in person on Thursday and would like to use the online facility, please email [officerassistants@gmail.com](mailto:officerassistants@gmail.com) before 5 pm on the day of the meeting.

## **Constitution and Bye-Laws**

The Union's governing document, the Articles of Association, and its rule book, the Bye-Laws, can be found [here](#) (Articles) and [here](#) (Bye-Laws).

## **Glossary**

We try to make the language of Council as clear and accessible as possible but sometimes technical terms get used; to help you with these we have put together a list of terms and acronyms, these are on pages 45-48

To note: Starred items are, ordinarily not for discussion in the meeting; any queries on these items should be addressed to the Chair prior to the meeting.

### **Guest Speaker**

To note: Jon Sharp, the University's Director of Student Services will give a presentation to Council on the work of Student Support Services.  
Jon will be available to take questions from Councillors.

### **2200\* Membership**

To note: The list of members notified to the Democracy and Governance Coordinator, by 12 noon on Friday 2 February 2018 who together with the Student Officers make up the Council.

### **2201\* Minutes of the Meeting held on Thursday 25 January**

To receive: The minutes of the meeting held on Thursday 25 January. (See pages 11-24)

To approve: The minutes as a true and accurate record of the meeting.

### **2202 Matters Arising**

To receive: Any matters arising from previous minutes not covered elsewhere on the agenda.

### **2203 NUS National Conference Priority Ballot**

To note: J Robinson (Campaigns and Democracy Officer) will give a short briefing about NUS National Conference.

To note: All the NUS Zone Policy Proposals National Conference can be found here:

<http://conference.nusconnect.org.uk/policy/proposals>

To note: Councillors have submitted four new policy proposals. (see below)

To receive: 1 Stop doing over our Nursing Students (669 words). (See pages 25-26)

2 Ethical Purchasing (79 words). (See page 27)

3 Researching Students' Unions and Sustainability (146 words). (See page 27)

4 Stop Exploiting Student Workers (432 words). (see pages 28-29)

To consider: Appropriate Action

## **2204 Club, Society and Peer Support Group Constitutions**

To note: That a standard Constitution have been received from:

**Art History** whose objects shall be: "To a society for students with both an academic or casual appreciation of art – its history and theory. We aim to create links between aspiring artists and the local artistic community through curating exhibitions and auctions in collaboration with SCVA and Young Associates. We will also organise events such as quizzes, talks, screenings and socials (drinking and non-drinking) for the benefit of our members regardless of their field of study".

To note: The Society has been recommended for approval by Societies' Executive.

To consider: Appropriate Action.

To note: That an application has been received from Norwich MedED to become a Society. There was some discussion at (Please see page 30 for a statement from MedED in support of their application and page 30 for Societies' Executive's comments.

To consider: Appropriate Action.

## **2205 Appointments**

To note: There are still vacancies for: a Postgraduate member of the Senate Student Discipline Committee; a Postgraduate member of the Senate Student Appeals Committee.

To appoint: Representatives to the above positions.

To note: That due to timetable changes, T Braddick has resigned from the Change the Culture working group.

To appoint: To appoint a replacement to the group.

# **SECTION 2**

## **REPORTS**

**In this part of the meeting, Councillors receive reports on what the elected Officers and the Trustee Board have been doing.**

### **Reports from University Committees**

The Full Time Officers and some Councillors sit on key University Committees, if any big issues are coming up that will affect students, they report them to Council.

### **SOC Report**

The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.

### **Trustee Board Report**

The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Student Officers, Student Trustees elected by Union Council and four outside external expert Trustees. The Chair who is a Student Officer reports to Council and, as with SOC, you can scrutinise the work of the Trustees and hold them to account.

### **Reports from Representatives**

This is where Councillors can bring ANY matter of concern to their constituents directly to the attention of Council.

**2206 University Committee Reports**

To receive: Any reports from Union Representatives on University Committees.

To consider: Appropriate action.

**2207 Student Officer Committee Report**

To receive: A verbal report from the Chair of SOC

To receive: FTO Reports (See pages 32-38, for two reports, others will be circulated prior to meeting or given as part of the Chair's verbal reports)

To note: That the approved minutes of all meetings of SOC can be viewed at

T <https://www.uea.su/union/governance/studentofficercommittee/>

To consider: Appropriate action.

**2208 Trustee Board**

To receive: A verbal report from the Chair of the Trustee Board.

To note: That the approved minutes of all meetings of the Board can be viewed at

<https://www.uea.su/union/governance/trusteeboarddocuments/>

To consider: Appropriate action.

**2209 Reports from Representatives**

To receive: Reports from representatives, on major issues not covered elsewhere on the Agenda; that they wish to draw to the attention of Council, especially, where those issues require support or action by the Union, or which are likely to be discussed at University Committee meetings on which the Union is represented.

To consider: Appropriate action.

# **SECTION 3**

## **OPEN DISCUSSIONS: Policy Development Session**

**For this meeting we will be looking at:  
Issues raised by Councillors**

# **SECTION 4**

## **POLICY MAKING**

**In the final part of the agenda, Council debates policy proposals known as 'resolutions'. After they are debated, Councillors vote on the resolutions and, if passed, they become official Union policy.**

**Councillors can propose changes to the resolutions, these are called 'amendments'.**

### **Submitting an amendment**

If you would look to propose an amendment to any of the resolutions please send it to the proposer and the Chair at the earliest opportunity before the meeting to see if the proposer is willing to incorporate it into their resolution. If they reject your amendment, please send it to Tony, the Democracy and Governance Coordinator, [anthony.moore@uea.ac.uk](mailto:anthony.moore@uea.ac.uk) as soon as possible after you find out it has been rejected. The deadline for amendments to reach Tony is 48 hours before the start of the meeting.

### **Where you can find current policy**

All current Union Policy is available online at <https://www.uea.su/democracy/unionpolicy/>



**2210**            **May Contain Nuts**

To receive:    A resolution from C Ball (Non-Portfolio Officer) and T Howard (Magic Society).  
(attached page 42-44)

To consider:    Appropriate action.

**2211\***            **Time, Date and Place of Next Meeting**

To note:        That the next meeting will be held at 7 pm, Thursday 1 March in TPSC Lecture  
Theatre.

To note:        That the deadline for submission of resolutions to the meeting is **5 pm, 20  
March.**



# housekeeping

- minutes of last meeting
- societies exec recommendation of new societies
- list of vacancies for council representatives on university and union committees



## Minutes

Subject:	Union Council
Date:	Thursday 25 January
Paper:	UC 2 18 1
Author:	Tony Moore
Purpose:	Record of decision making

## Key Points

Approved new Student Opportunities Groups: **Living Wage, Northern Society, and Queer Review**

Debated Policy Lapse (where all Union policies over two years' old lapse unless Council decides to keep them).

Agreed all the recommendations but voted to retain Policy 1633 on **drop-out rates of poorer students**

Council separately debated whether to lapse **1714 (In support of international law and human rights in Palestine)** which includes an academic boycott and boycotts Israeli goods. Council rejected an amending emergency resolution that would have replaced 1714. Council then approved the retention of 1714.

Council approved two emergency resolutions:

- Opposing the closure by the City Council of the **Haymarket food stall** for homeless people
- Supporting the UCU's (the lecturers' union) **industrial action** over changes to their pensions

Council approved four regular resolutions:

- Supporting a counter demo against a **US anti-abortion group's** proposed picket of a Norwich family planning clinic
- Trying to prevent prejudice against **working class students**; improving access and support for working class students and building links with and volunteer projects in deprived areas of Norwich
- Lobbying to get **soundproof study spaces** – available for all students but focused on use by students within the autism spectrum
- Lobbying to change the **inflation measure used to calculate the interest on student loans** from the RPI to the CPIH unless the accuracy of the RPI is improved

**Union of UEA Students Purpose:**

“To enrich the life of every UEA student”

**Minutes of Union Council**

25 January 2018

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**Voting Members present:**

Abdul Razak, Haqqeem (Malaysian Society), Ahmed, Imran (Buddhist Society), Al Wazir, Khalil (People and Planet Society), Alhasan, Mohaned (International Students Officer (Non-EU) ), Anna Deas (Lit Soc ), Atkinson, Amy (Women+ Officer ), Auger, Lucy (Non-Portfolio Officer ), Bailey, Jemma (Non-Portfolio Officer ), Ball, Chris (Non-Portfolio Officer ), Ben Hickling Smith (Boxing), Berardi, Erica (Holistic), Bingham, Heather (Conservation and Wildlife Society), Blackburn, Holly (Trampolining, Booth, Eddie (Politics Society), Box, Daniel (LDC YR3 UG) Braddick, Thai (Momentum Society), Bugg, Emilia (Umbrella Liberations Society), Bustamante, Apple (Shotokan Karate Club), Capar, Rutkay (Kurdish Society), Capek, Oldrich (Rock and Alternative Music Society), Carolina Strom (BEAT), Cascarini, Tom (Glee Showchoir Society), Chamberlain, Jacob (The Broad Magazine Society), Clare, Lottie (Women's Association), Clarke, Shannon (Dance Squad Club), Colledge, Maddie (Postgraduate Education Officer), Court, Amelia (Publishing), Crowther, Chloe (Nelson Court), Cutler, Emily (Students with Disabilities Officer ), Dalton, Alex (Hip Hop Society), Deary, Liam (LGBT+ Officer (Trans & Non-Binary) ), Dewar, Lucy (Language and Communications Studies) D'Hondt, Chloé (Philosophy Society), Dominic Milham (UEA Surf), Doormann, Abbey (Disabilities Liberation Soc (SPLPD/ Autism)), Edwards, India (Welfare, Community & Diversity Officer), Edwards, Omari (Kett House), Eldar, Michael (School Convener (ECO)), Elmes, Kit (Men's Health & Welfare), Fajardo, Meljude (Compass), Freeman, Zoe (AMS YR2 UG), Frost, Katherine (Headlights Comedy Society), Galley, Ruby (Gymnastics Club), Goddard, Jake (Nightline Society), Goldberg, George (Live Wire), Goldman, Adi (Hickling and Barton) Hampton, Caitlin (Cancer Support), Hawkins, Emily (Concrete), Healy, Oliver (Liberal Democrats Society), Hewardine, Luke (Fencing), Houghton, James (Rock Climbing Club), Iqbal, Mohib (Indian Society), Jordan, Ryan (Roteract) Kabore, Mae (LGBT+ Officer (Open Place) ), Katherine Edwards (LDC School Convenor), Klim, Rob (Ethical Issues Officer), Koosyal, Camille (Activities & Opportunities Officer ), Kyriacou, Michael (PG Assembly), Lam, Sean (Lacrosse Club), Lucky, Lipa (Islamic Society), Mahmoudi, Matin (BIO SOC), Marko, Martin (Mature Students' Assembly), Martin, Lewis (Mature Students Officer ), Mathurin, Amanie (Ethnic Minorities Officer ), Mehta, Rahul (Pakistani society), Mohamed, Rafah (Pal Soc), Mulcairn, Abbie (Leeway Society), Mulligan, Matthew (ENV SOC), Norman, Charlie (PSY Other YR UG), Northrop, Finn (Non-Portfolio Officer), Osman, Fatima (Somali Society), Pearsall, Georgina (Ostarine Society), Rahman, Anika (Bengali Society), Raymond, Georgina (Sailing and Powerboat Club), Reeves, Ellie (LGBT+ Liberation Society (Women's Place)), Richardson, William

(Economics Society), Ritchie-Yates, Sophie (Women's Association), Robinson, Jack (Campaigns & Democracy Officer), Scott-Carter, Aaron (AMS YR3 UG), Self, Liam (Opera). Shapland, Imogen Claire (NATSCI Society), Sibley, Sophie (Rugby Women's Club), Squire, Jonathan (School Convener (NAT)), Stothard, Rebecca (LDC YR2 UG), Taylor, Orla (Amnesty Society), Uthayakumaran, Mayura (South Asian Fine Arts Society), Wilson-Bhattacharya, Ananya (Feminist Society)

**Attending online**

Aldridge, Luke (School Convener (PPL)), Chapman, Jenna (RAG Society), Eldar, Micheal (School Convener (ECO)), Finden-Browne, Hywel (Windsurf & Paddleboard Club), Flaherty, Ruth (PG Assembly), Gurner, Eliza (Tap Club), Leslie, Freya (Ultimate Frisbee Club), Leviton, Siobhann (Mature Students' Assembly), Littolff, Naomi (Cheerleading Stunt Club), Purlil, Rhys (Environment Officer) Sterling-Manson, Andrea (Latin American Society), Von-Pratt, Diem (Mature Students' Assembly)

**Chair:** N Stokes

**Deputy Chair:** S Lam

**In Attendance:**

E Folan (Campaigns and Democracy Policy Analyst), Jim Dickinson (Chief Executive), J Clare (Head of Campaigns and Policy), A Bickersteth (Student Support) and T Moore (Campaigns and Democracy Coordinator)

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## **Section 1 – Housekeeping**

### **Quorum**

Chair noted the quorum count of 88 Councillors

### **2185 Membership**

Council noted the new members added to the Register.

### **2186 Minutes of the Meeting held on 30 November**

Minutes agreed.

### **2187 Matters Arising**

None noted.

### **2188 Club, Society, and Peer Support Group Constitutions**

Chair ruled that, as there was a full recommendation from Societies Executive, Council would move straight to a vote on the proposed constitution of Northern Society.

*Council approved Northern Society: 73 votes for, 6 votes against with no Councillors abstaining from voting.*

L Martin (Mature Students' Officer), on behalf of Living Wage, noted that the group proposed to work with a wider group of people who had come together to press for the Living Wage to be paid in Norwich and this would directly benefit many student workers. ML noted that the group would be politically non-partisan.

*Council approved Living Wage: 60 votes for, 14 votes against with 4 Councillors abstaining from voting.*

A Councillor from the floor, on behalf of Queer Review, noted that they produced an innovative magazine including television and book reviews.

*Council approved Queer Review: 66 votes for, 5 votes against with 8 Councillors abstaining from voting.*

### **2189 Appointments**

Chair asked any Councillors interested in the PG positions on the Senate Disciplinary and Appeals committees to contact the Democracy and Governance Coordinator.

No Councillor put themselves forward and appointments were deferred to another meeting.

## **Section 2 – Reports**

## **2190 University Committee Reports**

There were no reports received.

## **2191 Student Officer Committee (SOC) Report**

C Ball (Non-Portfolio Officer), as Chair of SOC, gave a verbal report highlighting the work of the Full Time Officers and Part Time Officers.

CB reported key actions and areas of focus had been:

- meeting with Heads of Schools
- consultation over Building Zero
- rent levels
- lecture capture
- taking part in interview for the appointment of a new University Registrar
- Islamic Prayer Space
- Guarantor Scheme
- Mental Health Campaign
- Do Something Different
- Relaunch of Never OK/Changing the Culture
- Sportspark accessibility issues

M Kabore (LGBT+ Officer [Open Place]) reported a key focus for several PTOs had been the arrangements for LGBT+ History Month.

## **2192 Policy Lapse Report**

J Robinson (Campaigns and Democracy Officer) made a presentation on their recommendations for Policy Lapse and on the process for how Council would consider the recommendations.

*The recommendation 1a in the Report to keep listed policies was adopted by 66 votes for, 10 votes against with 7 Councillors abstaining from voting.*

Chair noted that, unless there were any objections, the recommendations in 1b of the Report would be taken as approved and the policies listed in 1b would lapse.

*The recommendation 2a in the Report to keep listed policies was adopted by 73 votes for, 3 votes against with 5 Councillors abstaining from voting.*

On proposal 2b, J Read (Men's Health and Welfare) wondered as to the reasons for the recommendation to lapse Policy 1633: 'Access is not the only issue'.

J Robinson (Campaigns & Democracy Officer) noted they could not remember the discussion at DPC but as the Councillor had raised concerns there would be no objection to keeping the policy.

*The proposal to keep Policy 1633 was adopted by 63 votes for, 3 votes against with 4 Councillors abstaining from voting.*

Chair noted that, unless there were any further objections, the remaining recommendations in 2b of the Report would be taken as approved and the remaining policies listed in 2b would lapse.

There were no further objections.

There was a pause in the meeting as Chair took advice from the Chief of Staff as to the legality of Recommendation 3 in the Report concerning Policy 1714: 'In Support of International Law and Human Rights in Palestine.'

Chair ruled that, after taking advice, they were ruling that it would be out of order for Council to debate whether to keep Policy 1714.

A Mulcairn (Leeway Society), challenged the Chair's ruling.

*Deputy Chair took over the chair.*

A Mulcairn (Leeway Society), in support of the challenge, noted that 1714 had been Union policy for two years and that the Trustee minutes of the meetings, when they reviewed the policy after it had first been passed, showed that the Trustees had been satisfied as to its legality. AM wondered why the Union could hold LGBT+ and Black History Months but not be allowed to hold an Israeli Apartheid Week.

*Deputy Chair asked Councillors when showing appreciation for a speech to not do so by clapping or cheering but by the accepted form for meetings: 'jazz hands'.*

N Stokes (Chair of Council), against the challenge, noted that under Bye-Law 2.13.2 it was the duty of the Chair to rule an item of order if it sought to commit the Union or its resources to an illegal act. NS argued that the policy might be revised so that it enabled a Union Society or Societies to undertake its provision but that as it stood under the advice they had received the attempt to keep the policy was out of order. NS noted that the next meeting would be in only two weeks and a revised, legally compliant policy might be submitted then.

*Council accepted the Challenge to the Chair's Ruling by 50 votes for, 19 votes against with 9 Councillors abstaining from voting.*

*Chair resumed the chair.*

Chair noted that an emergency resolution which provided an alternative approach to human rights and international law in Palestine had been submitted prior to the meeting. Chair ruled that Council would first debate whether to consider the emergency resolution and, if were accepted, then composite it with 1714.



E Cutler (Students with Disabilities Officer) proposed a procedural motion that consideration of both 1714 and the emergency resolution be deferred to the next meeting. EC noted that the vast majority of Councillors had not yet seen the emergency resolution and, as a matter of accessibility, it was not fair to ask Councillors to make an instant judgement on a text that they would only have a few minutes to read. EC argued that, in accessibility terms, this would be disproportionately unfair to disabled students and those with mental health issues as the debate, as well as being complex, would also be heated and emotional. EC noted that the next meeting was only two weeks away.

Chair noted, in clarification to a questioner from the floor, that 1714 would automatically lapse if the present meeting did not vote to retain it.

A Mulcairn (Leeway Society), against the procedural motion, argued that the arguments over policy would be the same at the next meeting and that many Councillors wished the debate to be had without delay; AM believed that many Councillors had come to the present meeting specifically to contribute to the debate on 1714.

E Cutler (Students with Disabilities Officer), in favour, argued that nothing would happen in the coming two weeks and reminded Councillors that many would only have a few minutes to consider a text over which there would be a complex debate. EC reminded Councillors of their past commitments to make meetings accessible.

R Mohamed (Palestine Society), against, noted that they understood the concerns over accessibility and over mental health and agreed the debate could be emotional but argued that 1714 was such a key Union policy that it could not be allowed to lapse for even two weeks.

*The procedural motion fell by 18 votes for, 55 votes against with 4 Councillors abstaining from voting.*

Chair ruled that Council would proceed to consider whether to accept the emergency resolution for debate.

J Robinson (Campaigns & Democracy Officer), proposing that the emergency resolution be considered, argued that the resolution would provide Council with a nuanced option for dealing with an extremely complex issue that could not adequately be dealt with in black and white; JR believed that the proposals in the resolution were neither pro-Israeli or pro-Palestinian.

L Auger (Non-Portfolio Officer), against, noted an understanding of the listening to two sides argument but believed that acceptance of the emergency resolution for debate would merely confuse what otherwise would be a straightforward debate on the Union's existing policy.

J Robinson (Campaigns & Democracy Officer), in favour, reiterated that the resolution would provide a nuanced approach and would make it far easier for Jewish students to understand and support. JR believed that the resolution was not pro-Israeli: it condemned the Israeli government's action but in such a way as to not make Jewish students feel uncomfortable or under attack.

K Al Wazir (People and Planet Society), against, argued that 1714 could not be seen as attacking Jewish students. KW argued that 1714 was non-discriminatory: the words 'Jewish' or 'Jew' did not appear in the text. KW believed that the conflict 1714 addressed was political and not religious in nature. JW noted Jewish Society members had been invited to meetings of the Palestinian Society which had had, as guest speakers, distinguished Jewish historians critical of the Israeli government but that no Jewish students had attended. KW believed that 1714 was in no way Anti-Semitic.

*Council agreed to accept the Emergency Resolution for consideration by 45 votes for, 39 votes against with 8 Councillors abstaining from voting.*

Chair, in clarification to a questioner from the floor, noted that consideration of the Emergency Resolution, as it deleted the Resolves in 1714 the legality of which had been questioned, would not be problematic.

E Cutler (Students with Disabilities Officer) proposed a procedural motion to move several items up the agenda. EC noted that there were three time sensitive resolutions to be heard and that these should be considered before the complex debate needed on the Palestine issue.

M Colledge (PG Education Officer), against, noted that there were resolutions close to their heart but that any delay on hearing the Palestine resolution would risk disappointing so many Councillors who were interested in this particular debate.

E Cutler (Students with Disabilities Officer), in favour, noted the motion was not an attempt to block the Palestine debate: consideration of the time sensitive resolutions would only take a matter of minutes.

L Martin (Mature Students' Officer), against, reiterated the argument that any delay would be unfair to those Councillors whose primary concern was the question of Palestine.

*The procedural motion fell by 22 votes for, 50 votes against with 11 Councillors abstaining from voting.*

K Al Wazir (People and Planet Society), in favour of the original 1714, noted the importance of allowing policies that had become irrelevant to lapse but KW believed that BDS was even more relevant than when it had been passed two years earlier. KW believed that the rise of

Trump, the expansion of the illegal settlements, the apartheid Israeli state, Zionist imperialism, continuing crimes against humanity and the oppression of millions, all needed to be publicised, opposed and condemned. KW believed the amendment to be apathetic: it tried to be neutral when a stance of neutrality equated to that of silence in the face of oppression. KW believed silence meant one chose the side of the oppressor. KW asked Council to reject the apathetic line; KW trusted in Council's sense of justice.

W Richardson (Economics Society), in favour of the emergency resolution, drew Council's attention to the rise in Anti-Semitic hate crime in the UK and a parallel rise in fear amongst Jewish citizens and visitors to the UK. WR noted that polls showed that many Jewish students felt uncomfortable with the BDS policies. WR noted that the same polls showed that Jewish students felt NUS was not doing enough to protect Jewish students. WR believed Council should not question the feelings of Jewish students; it should tackle the atmosphere of intolerance that led many Jewish students to feel uncomfortable and unable to speak at Council. WR noted the reports of a Jewish Councillor at the original 1714 debate who had been brought to tears as they felt the speeches had been made against them as a Jew. WR believed in the importance of the Union maintaining genuinely progressive policies. WR noted that the Union had a long list of boycotts against corporations related to tax avoidance and fossil fuels yet the one state actor against which the Union had a boycott against was Israel. WR noted that this was in a world of unspeakable state tyrannies and far worse human rights violators such as North Korea and the Peoples' Republic of China; WR asked was it any wonder that Jewish students felt discriminated against.

R Jordan (Rotaract), in favour of the original 1714, argued that support for BDS was not anti-Jewish: the issue was not about religion. The Councillor argued that BDS gave a voice to those denied opportunities and it separated support for Zionism from support for the Jewish people. The Councillor noted that UEA took pride in being open minded and believed students should support the cause of Palestinians with no schools and no running water and with their human rights denied. RJ argued that BDS was a demand for the Israeli state to reform itself. The Councillor believed that the present human rights crisis had been caused by greed for control of resources. The Councillor concluded that policy 1714 was even handed and was not about picking sides.

A Councillor from the floor, in favour of the emergency resolution, noted that the issue under consideration was extremely complex and had stirred up deep passions amongst the SU membership and believed it had disturbed many of Councillors' fellow students. The Councillor argued that the provisions in 1714 for boycotting Israeli universities was particularly misguided as academics were a key part of society and a chance to engage with academics and fresh thinking would be one of the best ways to resolve a horrific situation. The Councillor believed that the Union had to address the fact that it only had a boycott in place for one country, Israel, even though countries

with a far worse record of violations of human record were not subject to any action. The Councillor believed the Union had to deal with perceptions of Anti-Semitism and the emergency resolution would allow the Union to take a stance on human rights whilst listening to the concerns and fears of its Jewish students.

R Mohamed (Palestine Society), in favour of the original 1714, agreed with the previous speaker as to importance of academic discourse but argued that by engaging with Israeli universities would be, in effect, be mainstreaming a discourse that underpinned hatred and ethnic cleansing. RM noted that previous speakers had raised the question of Jewish students feeling uncomfortable and afraid due to the BDS policy but noted reading historical accounts of whites in America's Deep South during the 1950s feeling uncomfortable at sitting on a bus next to a black person. RM believed it crucial that all students felt safe on campus but that BDS was not aimed against anyone because of their religion. RM recalled attending a London national demo where they had marched with students of all religions and none. RM noted they would never want any student to feel uncomfortable but believed it important to be proud of who one was and personally they were proud of being a Palestinian and wondered why they should have to justify themselves in their own University. RM reminded Council that Palestinian students were exiles and had no home to return to.

A Dalton (Hip Hop Society), in favour of the emergency resolution, noted that they were a Jewish student from London who was not particularly religious but being Jewish was part of who they were. AD noted they had walked into the Hive and been confronted by a BDS Israeli Apartheid Week poster which had made them feel extremely uncomfortable in their own Union. AD believed that academic discourse should not be about political partisanship it should be about acquiring knowledge and the debate should be conducted with respect for both sides.

K Al Wazir (People and Planet Society), in favour of the original 1714, noted the poster, the previous speaker had mentioned, referred to Nakba Day, the Day of the Catastrophe, which marked the nearly seventy years since the destruction of Palestine and the expulsion of the great majority of Palestinians from their homes. KW argued that the boycott was not Anti-Semitic: they, like all Palestinians, were a Semite. KW argued that the Israeli state, itself, was Anti-Semitic, being based on ethnic cleansing. KW noted that their own village and own family had been ethnically cleansed. KW noted that Israeli historians had exposed the systematic ethnic cleansing that had taken place in 1948 when hundreds of Palestinian villages were destroyed.

A Councillor from the floor, in favour of the emergency resolution, argued that, in Israel, Jewish religion and nationality were intertwined. The Councillor argued that the emergency resolution would allow open debate whilst looking forward to building solutions whilst condemning human rights violations.

A Councillor from the floor, in favour of the original 1714, noted they were a Jew from Afghanistan and observed that it was not within the teachings of the Jewish religion for a Jewish state to exist before the incarnation of the Messiah. The Councillor noted there were many Jews living outside of Israel: being Jewish did not necessarily make one Israeli. The Councillor argued that Judaism should not be equated with Zionism and noted that the word 'Jew' was nowhere to be found in policy 1714. The Councillor called for Councillors to support the policy as action was needed to stop the Israeli state's actions: people were dying.

J Robinson (Campaigns & Democracy Officer), in summation of the emergency resolution, thanked Councillors for the better atmosphere that had surrounded the present debate compared to that which had pertained during the debate when 1714 had been first passed. JR argued that the debate was fundamentally about religion as Jewish students had been made to feel uncomfortable and threatened by BDS. JR asked Councillors to vote for the emergency resolution that criticised Israel but looked for solutions. JR pointed out that Jeremy Corbyn, the present leader of the Labour Party and a champion of Palestinian rights would not be in support of 1714 nor would a majority of the wider student body.

*The amendments to Policy 1714 contained in the Emergency Resolution fell by 24 votes for, 43 votes against with 14 Councillors abstaining from voting.*

A Councillor from the floor, for clarification, wondered whether it would be possible to have a wider debate on the issue which would involve wider consultation with students.

Chair, in clarification, advised the Councillor to canvass other Councillors before the next meeting.

A Councillor from the floor proposed a procedural motion to move to a vote. In favour, the Councillor argued that there was a general consensus in the room that all sides to the discussion had had their say.

J Robinson (Campaigns & Democracy Officer), against, disagreed and noted that only a few minutes before a speaker had been asking for more debate on the matter.

*Council agreed the procedural motion to move to a vote by 52 votes for, 15 votes against with 8 Councillors abstaining from voting.*

J Robinson (Campaigns & Democracy Officer), for clarification, reported that they had just received a complaint from a student outside the chamber that 1714 as it stood was Anti-Semitic.

*Council agreed to retain Policy 1714 by 44 votes for, 19 votes against with 17 Councillors abstaining from voting.*

Chair noted that the decision would be referred to the UEASU Trustee Board for review.

*Chair stepped down for the remainder of the meeting which was chaired by the Deputy Chair.*

### **2193 Trustee Board**

Council noted the Chair of Trustees' written report without comment.

### **2194 Reports from Representatives**

There were no reports.

### **Section 3 – Open Discussions**

*Due to time consideration, this item was deferred to the next meeting.*

### **Section 4 – Policy Making**

Chair noted that two emergency resolutions had been received and they had ruled that these should be accepted for debate.

#### **Emergency Resolution: Stop the Demolition of the Haymarket Food Stalls**

L Martin (Mature Students' Officer), proposing, noted the issue addressed in the resolution had arisen in the last 48 hours: Norwich City Council had announced the closure of one of the two stalls used by local community organisations to feed destitute and/or homeless people. LM reported that without the main stall the provision of food would become impossible. LM argued that the Union should encourage its Societies and activists to support the grassroots campaign to overturn NCC's decision and the Union should condemn the Council's actions.

There were no speeches against.

*The emergency resolution was adopted by 55 votes for, 0 votes against with 6 Councillors abstaining from voting.*

#### **Emergency Resolution: Backing UCU in the Pension Dispute**

M Colledge (PG Education Officer), proposing, noted the Union worked in close partnership with academics. MC reported the UCU (the lecturers' trade union) had just voted to strike over a pension dispute with university employers. MC noted that the employers were proposing to move staff from a final salary pension scheme to a defined benefit scheme. MC explained that this meant that, rather than getting a higher, guaranteed pension, staff would receive a lower pension subject to the vagaries of the stock market. MC argued that the change could mean that academic staff would face poverty in their

retirement. MC believed that pension provision should not be a race to the bottom and that the change would impact on younger staff disproportionately. MC noted that the resolution was supported by the Faculty Convenors and MC had received an eloquent letter of support from the MED School Convenor. MC believed that the UCU did not take the decision to strike lightly and reminded Councillors that the UCU had been supportive of Union actions in the past.

There were no speeches against.

*The emergency resolution was adopted by 60 votes for, 0 votes against with 5 Councillors abstaining from voting.*

## **2195 Norwich Stands Against 40 Days for Life**

M Colledge (PG Education Officer), proposing, noted that there were plans for a picket of a Norwich abortion clinic by a group called 40 Days for Life. MC noted that the group were not from Norwich: they were a politically far right group from Texas. MC pointed to the distress that patients, including students, would, inevitably, feel when confronted by a picket line. MC noted the resolution would encourage support for a counter-picket to show solidarity with the women patients.

There were no speeches against.

*The resolution was adopted by 60 votes for, 1 vote against with 5 Councillors abstaining from voting.*

## **2196 Making good on the working-class promise**

J Read (Men's Health and Welfare), proposing, noted that the resolution, if passed, would bring parity between the support the Union gave to working class students and that already available to the Liberations sections. JR noted it would bring better access to funding and encourage wider participation by working class students in Union activities.

JR noted that the aim of the resolution was to get the Union and University to engage far more with the local community. JR noted that parts of Norwich contained some of the most deprived areas in the UK. JR believed it important for the Union to enable students to get out into the poorest communities and bring change and improvements. JR thought the involvement could be similar to the buddy scheme that JR's Society currently ran where students with mental health issues helped support each other and get through their degrees; the same principle could be used to help poorer learners engage and think about going to university.

There were no speeches against.

*The resolution was adopted by 58 votes for, 0 votes against with 8 Councillors abstaining from voting.*

**2197 Study Space for All**

E Cutler (Students with Disabilities Officer), proposing, on behalf of their constituents , noted that there were at present no facilities on campus that provided silent study space. EC reported that a number of student were on the autism spectrum and found it extremely hard to study in an environment with sensory overstimulation. EC argued that every student should be able to study on campus and the special lighting provision for the silent space would provide the right study facilities for this group of students.

There were no speeches against.

*The resolution was adopted by 59 votes for, 2 votes against with 5 Councillors abstaining from voting.*

**2198 RPI'ing us off**

W Richardson (Economic Society), proposing, noted the current method used by the government for the calculation of inflation was the RPI and studies had proven that this method was not as accurate as the wider in scope Consumer Prices Index. WR noted that the RPI overestimated the inflation rate and, as the government used it to fix the repayment on student loans, this meant that students were paying far more than they should do. WR argued that a switch from the RPI, which the resolution would lobby for, would be fairer and cheaper for students.

There were no speeches against.

*The resolution was adopted by 59 votes for, 2 votes against with 6 Councillors abstaining from voting.*

**2199 Time, Date and Place of Next Meeting**

Chair noted the next meeting would take place on Thursday 8 February.



# **NUS National Conference: policy proposals**

## **NUS Motion – Welfare Zone**

### **Stop Doing Over Our Nursing Students – 669 words**

Proposer: Jack Robinson (Campaigns and Democracy Officer)

#### **Conference believes**

1. Following the scrapping of NHS Bursaries, English applications to British Nursing and Midwifery courses fell 23%.
2. These courses consistently score below average in the NSS.
3. Placements reduce access to union and university support.
4. Failure and dropout rates are high. Students report inadequate academic and wellbeing support.
5. The last NUS Charter for Nursing and Midwifery students was published 22 years ago.
6. Neither the relevant QAA nor NMC's education standards mention student support, representation or social activity.
7. Nursing and Midwifery Students contribute to NHS services without employment rights or financial compensation.
8. The NUS must act to support student Nurses and Midwives.
9. There are huge problems with academic failure and lack of support for nursing students, across all institutions
10. Many nurses and midwives are on placement for half the year and as a result, they are very unlikely to be involved with their Unions, societies and sports clubs
11. Nursing placements are often some distance from the institution therefore increasing isolation and reducing the amount of contact time for face-to-face support with their institution to a minimum
12. Students on nursing courses are often mature, with dependants and many institutions fail support those with these and other additional needs
13. Nursing failure and drop out rates are at epidemic levels, institutions average a 20% drop out rate but some report up to 50%
14. Whilst on placement there is the added pressure to meet the demands submitting and preparing for assessments leads to academic failure, misconduct and stress
15. Nursing students can be course terminated through the means of 'fitness to practice'

#### **Conference Further Believes**

1. Nursing bursaries have been scrapped with barely an adequate response from NUS
2. Year after year NUS passes motions on Nursing and Midwifery that never seem to go anywhere
3. The last NUS Charter for Nursing and Midwifery students was published 22 years ago

4. The NMC's standards for Nursing and Midwifery education (like the QAA for these courses) fail to mention student support, student representation or social activity

### **Conference Resolves**

1. To address Nursing and Midwifery students specifically in future reviews of NUS governance.
  2. To improve campus integration, including in student unions' sports clubs, societies and other services.
  3. To work with all relevant trade unions to
    - a. Improve wellbeing support for student Nurses and Midwives
    - b. Campaign for increased financial support for these students, including an upfront allowance for placement expenses.
    - c. Lobby Universities to adapt placement allocation to the needs of student carers, family cohesion and professional development.
    - d. Lobby for future versions of the NMC code to uphold freedom of expression and the right to personal life; removing restrictions on media co-operation and relaxing professional behaviour regulations, allowing student nurses to express themselves freely online (excluding hate speech/misconduct).
    - e. Create a national charter of rights for Student Nurses and Midwives
    - f. To hold a national summit on representation of Nursing and Midwifery students in conjunction with Unison, the RCN and the RCM
    - g. To lobby the NMC and other bodies to improve the standard of student representation, student social facilities and student wellbeing delivered by HEIs as a key part of nursing education standards
    - h. Support student whistle-blowers.
    - i. Campaign for all UK Nursing and Midwifery curriculums to explore the health needs of minority groups.
    - j. Lobby Universities to improve their absence and "fitness to practice" policies so that disabled students in these fields do not suffer discrimination.
    - k. Respond to proposals for NHS staff to enforce "health-tourism" regulations.
    - l. protect placements and future jobs for current nursing students
  4. To carry out research into the student experience of students on Nursing and Midwifery courses
  5. To research the viability of the remuneration of student nurses for the hours undertaken on placement, which constitutes approximately 50% of the contact hours during their degree.
  6. To campaign to expose the failure of student funding policy for nursing and reverse the changes
  7. To look at integration of nursing across many Unions and their campuses to increase nursing representation
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## **Ethical Purchasing** 79 Words

Proposer: Martin Marko (Mature Students' Assembly)

### **Conference Believes:**

1. NUS should strongly encourage unions to sell more ethical products.

### **Conference Further Believes:**

1. Trade in toxic sanitary products is unethical.

### **Conference resolves:**

1. Purchase at least 20000 non-toxic sanitary products under the NUS purchasing consortium, increasing the number annually.
2. Purchase fair-trade tea and coffee only.
3. Develop a new purchasing strategy aiming to rapidly increase the number of product types certified as fair-trade and do not purchase non-fair-trade products in those product categories.

## **Researching Students' Unions and Sustainability** 146 words

Proposer: Martin Marko (Mature Students' Assembly)

### **Conference Believes:**

1. Research (and therefore comprehensive knowledge) on students' unions in relation to sustainability in non-existent but needed.

### **Conference Further Believes:**

1. NUS should encourage research to systematically and comprehensively understand students, students' unions and NUS itself in relation to sustainability.

### **Conference Resolves:**

1. Develop and offer at least 5 dissertation topics annually - related to NUS and sustainability - as part of Dissertations for Good. Also, encourage dissertations in collaborations with individual students' unions or collectively.
2. Obtain research funding from relevant bodies to increase available funds to encourage research on the given topic.
3. Develop partnerships with UK universities to enable and fund PhD positions related to exploring the topic of sustainability related to students' unions and students at large.
4. Invest at least £50000 annually into research on the given topic, in collaboration with universities and/or students' unions.

## **Motion to NUS Conference Society and Citizenship Zone**

Proposer: Jack Robinson (Campaigns and Democracy Officer)

Seconder: Chris Ball (Non-Portfolio Officer)

### **Motion Title: Stop exploiting student workers (432 Words)**

#### **Conference Believes**

1. Research shows that 3 out of 4 full time undergraduate students take out paid employment to make ends meet, in term time and/or during the holidays.
2. On average, students work 14 hours a week during term time but almost 1 in 3 work for more than 17 hours a week to fund their studies.
3. Almost half of all students who work believe it impacts negatively on their studies.
4. Student support is limited for students studying in their final year.
5. Many students (final year and otherwise) have difficulty and face delays accessing student support.

#### **Conference Further Believes:**

1. It is outrageous that anyone should be paid less than the minimum wage and that international students are suffering most.
2. It makes no sense for student support to decrease in the final year, when students are less able to put in the hours at a critical stage of their academic career.
3. Delays in accessing student support are unacceptable, and put many students in a position of further financial difficulty.
4. Trade Union membership is in long term decline and very low amongst the young.
5. It is crucial that trade unionism adapts to new forms of precarious and temporary work.
6. A new partnership between UEA students' union and GMB this year has seen 1200 student staff offered trade union membership for free and a new campaigning partnership developed on student rights at work.

#### **Conference Resolves:**

1. To work with the TUC to promote students' rights at work.
2. To explore the effects of government's immigration rules on the exploitation of international students in the casual labour market and campaign for change.
3. To work with the trade union movement to campaign for improved workplace rights and protections, especially for casual, temporary and agency workers.
4. To work with the GMB and other interested unions to expand the number of SU-Union partnerships around the UK.
5. NUS to lobby the SLC to make timely financial support a reality, and a request for equal final year student support arrangements.

6. To campaign for an increase in the minimum wage and highlight the breaches by employers to the Low Pay Commission. To campaign for an end to age discrimination in the minimum wage.
  7. To work towards better proportionality in taxes and contributions paid by part-time students in employment, expecting reductions, not exemptions.
  8. To work with the Living Wage Foundation to investigate how to roll the principles of the Living Wage out to SUs and Universities.
  9. To further investigate the employment conditions of students, specifically postgraduate, and work towards guidelines for union-level support.
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## **Statement from MedEd in support of their application**

Norwich MedEd was founded by Tanya Ngan Ta and a group of medical students who are very passionate about medical education, peer-to-peer teaching and learning. MedEd encourages medical students to teach and share knowledge throughout medical school. We have been given support from the medical school.

We strongly feel that peer-assisted learning is an invaluable method of teaching, as it benefits not only the recipients of the tuition but also those delivering the teaching as well.

Research has shown that teaching others is the best way to learn! Participating in Norwich MedED serves as a fantastic opportunity for undergraduate medical students to gain valuable formal teaching experience.

We aim to provide completely free weekend events and courses for year 1, year 2, year 3 and year 4 students. We endeavour to make the events accessible to all medical students interested.

Our aim at MedEd is to provide free revision sessions to medical students in all years. We believe that medical students should be able to attend these revision sessions without a cost – and thus, MedEd is fundamentally based around providing quality sessions by medical students and doctors.

MedEd would not be possible without the good will of other medical students.

We only charge a small amount of fees a year so that Norwich MedED can stay SU affiliated

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## **Comments made at Societies' Executive on MedED's application**

- If it helps people to learn then it's a good idea
- Potential for collaboration with Umbrella to bridge the patient/doctor divide
- Some members agree it would be better as a peer support group, as they don't want to add fees to med students as they already have a lot of debt
- As their aim is to provide free training, if they had a membership fee then it wouldn't be free. Therefore possibly a good idea for peer support group
- Upon further discussion members considered the idea that it should be a society, as a peer support group should be there to support all students, not just those from a particular course
- Concerns that approving this as a precedent for other socs to become peer support groups just to get the funding
- We could just recommend they be a society, and apply for grants to run their activities

*Decision to send it to council with all these comment attached, and let them decide.*



# reports

- reports and papers from student officers, committee meetings and councillor reports



# 8th February 2018

## Postgraduate Education Officer

### Main Priorities/ Manifesto

Priority	Description and Update
Better Support for Part-time Masters Students	Collecting examples of timetabling issues. Had a meeting with the PGT Coordinators and Nigel Shed (timetabling) about what options are available for providing timetables earlier to part-time students, and those with childcaring responsibilities. Because the timetabling software needs a significant technological development, a compromise was reached. Learning and Teaching Services are going to develop a picture guide for students to manually look at where their modules are scheduled through Evison. This will provide some insight for those who need to arrange childcare or work.
Improving the Masters dissertation experience	Conducted a large survey which received 128 responses from 2015-17 Masters students. Report is now complete and due at the Student Experience Committee on November 23 <sup>rd</sup> . I have been added to two university PGT LTS groups to work through these issues –The Dissertation Working Group will meet in November and we are expanding our research to include undergraduate experience. I am also in contact with Accommodation as variation of submission dates are causing issues for housing contracts. The university has now agreed to make the dissertations working group a task group from Learning and Teaching Committee. This will mean it has more power and the policy it writes will have a wider remit – including things like supervision and research training. I have started to present this research to each faculty at their Faculty Learning, Teaching and Quality Committees.
PGR Training Space	Alumni Funding secured for the development of PGR Training suit. Location found, but we are awaiting confirmation from Spaces Management Group.
Postgraduate Sport	PG Swim cards and Yoga relaunched this October. We are trying to find an instructor to teach another sports session. We are requesting that UEA Sport start to analyse data on the number of postgraduates participating in clubs, ueactive and the Ziggurat challenge in light of a reluctance to provide postgraduate specific services. Work is underway with the Activites and Opportunites Officer to review the SP's policies on access for part-time and PhD students. We are due to meet the Director of Sport before the next SPPAC in March to discuss changes to gym memberships, making them more appropriate for PGRs etc. We held a Postgraduate Assembly to collect feedback on the subject.
PhD Employment Rights	Report into the experience of our PhD students who work as Associate Tutors has been taken to the Student Experience Committee. We are working with the PVC for Research and



	<p>Innovation to set timelines for all our recommendations. Monitoring update from the University due in December.</p> <p>Myself and the Postgraduate Committee have coordinated a national campaign encouraging PhD ATs to join UCU in light of membership becoming free.</p> <p>We now have a huge wall vinyl in the Graduate Centre displaying the Postgraduate Employment Charter.</p> <p>We recently went around to teaching spaces and placed campaign clock posters in each room to raise awareness of the campaign.</p> <p>I also met with central university HR to discuss questionable practice in a particular faculty.</p>
Postgraduate Student Voice and Representation	<p>A lot of time has gone into increasing the number of PGT course reps within the University. The Code of Practice for Representation with our newly added section for PGR representation has now been passed by PGR Executive.</p> <p>Met with the PVC and Academic Director of Taught Programmes to discuss how the university can better promote course reps going forward and how they also support their Student Partnership Officers.</p>
Protecting International Masters students from Plagiarism	<p>On request from students, we are in conversations with the faculty for Social Sciences to get Turnitin available for students to use. This will allow students to check for plagiarism before they submit coursework.</p>
PhD Post-Submission Emails	<p>Meeting with ITCS about an alternative email solution for PhD students after they have submitted their Thesis. A survey of preferred email options was circulated.</p>
PG Wellbeing	<p>While this is a relatively soft-touch initiative, and we still need to work hard on improving counselling provision on campus, we have launched a care package scheme. This will run throughout November, and is specifically targeted at students who are struggling in the low light winter and those who feel alone. People can nominate students they have only briefly met, but did something that they appreciated.</p>
Turning the Graduate Centre into a community space	<p>We have finally created a community board in the Graduate Centre that has photos from all of our events, and student events funded by the Social Grant.</p>
Postgraduate Events	<p>A significant amount of the first 2 weeks of January has been spent at inductions for our Jan PG starters and running welcome events for them. This has included: PhD tea and cake at the Assembly House, cheesathon, teapot painting, yoga, a winter walk, and a seal pup trip.</p>
Recorded Lectures	<p>Meeting set up with School Convenors and the IT representative in the university to discuss what students want from lecture capture.</p>
Heads of Schools Meetings	<p>Mary and I met with Heads of Schools who we often have little chance to see. We presented them with research and priorities for the year, with the aim of influencing decisions on the ground in the university and promoting better relationships.</p>
Transforming Education Awards	<p><b>We have started to prepare for these student-led awards where we celebrate staff across the university. We are in discussion with the university about one of the winners receiving a Teaching Fellowship (including research funding).</b></p> <p><b>We have been heavily pushing for nominations.</b></p> <p><b>We held our first planning meeting on 02/02/18</b></p>

UCU Strike Action	Keeping our school convenors updated regarding strike action, liaising with our advice service to provide drop-in sessions during strike weeks, organising teach-in activity with UCU, creating information flyers. Facebook group set up for information and support.
Review of Senate Effectiveness	I am currently sitting on a working group to review Senate, the university's highest educational body. The main highlight for students was about confidentiality of papers, and allowing us to replay more information about larger decisions made in the university.

### Policy Implemented

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### Membership Engagement

Event	Purpose and anything to report on
Postgraduate Change One Thing	Each week I go out and ask postgraduate students about one key issue in the university that they would like the SU to improve. I collate that data and it inform the agenda of each Postgraduate Assembly.

## Officer - Activities and Opportunities officer

### Main Priorities/ Manifesto

Priority	Description and Update
Looking at organisation and management of Opportunities within the union	Summer – 19/10/2017 Working with members of staff to ensure that process within the union are running smoothly and efficiently for students.. this includes applications for student events, grant requests, membership etc..
BUCS #TakeAStand	<p>19/10/2017 Organising and planning the year, marketing and social media of campaign. Talking to the sports clubs and presidents about #TakeAStand and what this all means. Asking the Presidents to sign the charters, showing support through social media channels and rainbow laces etc..Looking to set up working groups in liberation groups to see what we can action this year!</p> <p>26/10/2017 Successful application to sit on the BUCS inclusion board, quarterly meetings hoping to further tackle inclusion in sport.</p> <p>Beginning to work and plan #ThisBUCSGirlCanWeek</p> <ul style="list-style-type: none"> <li>- Successful week with over 200 unique participants in the week, from UV Zumba, to self defence sessions</li> <li>- Take A Stand Banner organised and signed</li> </ul> <p>23/11/2017 Sports Night does Colours. Joined up approach with the LGBT+ officers to host a Sports and Colours night, really successful with possibly 1000 attendees, inflatables, and glitter really enjoyable and beginning to break down the barriers between sports clubs and the LGBT+ Community</p> <p>18/1/2018 – Forward planning for how Take A Stand can be involved in the Never Ok! Campaign, involving a stall at the launch, a panel and video marketing.</p> <p>19<sup>th</sup>/1/2018 – 2<sup>nd</sup> BUCS Inclusion Board Meeting – organising and planning events throughout the year to recruit and feedback the work of the board, looking into creating a Inclusion Week/day similar to the #THISGIRLCANWEEK which encompasses all strands of #TakeAStand</p>

Do Something Different	<p>19/10/2017 We are now in partnership with The University to deliver a 'Do Something Different' programme throughout the year, culminating in a week of highlighted events. I have been attending project meetings to combine academic events and student led activities to help create an exciting and skill based programme!</p> <p>26/10/2017 Regular project meeting helping to steer the final design and marketing of the project. Looking into and analysing the demographics of student engagement and evaluating how we can efficiently interlink inter-school events and SU events.</p> <p>16/1/2018 – Most recent DSD steering meeting, we focused on finalising aspects of the launch event on the 27<sup>th</sup> in Bluebar, but also look and finalise plans for the DSD Week in Week 6 and promote an exciting week of events.</p>
ueaccess	<p>19/10/2017 Assisting UEA+Sport with the rolling out of their new referral scheme where through a referral process through SSS students can have access to 6 free session of activities within the uea+sport!</p> <p>This also is paired with an disability access open evening at the Sports Park where students and student leader can have disability confidence training and take part in some sport activities. We are doing this with Dr Katharine Deane.</p>
Soc/Sports Exec	<p>19/10/2017 Training new exec members on expectations, and agreed on recommendations for the first set of grants for the year.</p> <p>Continued monthly meetings, reviewing student activity and finding ways to make things better for example the website, grant processes.</p>
Livewire – 'Have your say'	<p>26/10/2017 Helping with Jack with his manifesto point on accountability on the show 'have your say' which involves speaking to and holding FTO's to account on their remits and manifesto points.</p>
Investigating SportsPark access for different student groups.	<p>26/10/2016 In response from part-time and postgrad students, I am supporting Madeline in looking into issues surrounding students when accessing services in the SportsPark.</p> <p>4/1/2018 Likewise myself and Madeline are investigating the KWAF policy within the University, with growing rates of students unable to access BUCS fixtures because of lectures we are asking the University to review this situation for us.</p>

	15/1/2018 Planning and pre-meeting prior to the next SSPAC meeting – collating information and propositions about access to the SportsPark and its memberships
Uea+sport clubs branding	1/12/2017 Meeting with members of clubs, presidents and exec members to research and design the possibilities of a centralised branding/identity for UEA sport clubs  30/1/2018 Second meeting, following feedback from members and presidents of clubs we can look at moving forward and deciding on the most popular option of how we brand the identity of our clubs
Derby Day	1/11/2017 – First management meeting about the forward planning of Derby Day – taking a joined up approach with the management at Essex to produce a safer and more competitive event. Changes made to the number of teams and set up of the day and some marketing aspects.  17/1/2018 – First marketing and design meeting looking at the design of some merchandise, a website and promo work leading up to the event.  1/2/2018 – Second management meeting in Essex – finalising schedule and running of the day – really successful and positive sharing of social media chatter to ensure more positivity around the day. Also a tour of their new arena!

## Policy Implemented

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## Membership Engagement

Event	Purpose and anything to report on
Freshers	Meeting students a fresher daytime and evening nighttime events.  15/1/2018 – Attending refresher events and fayres to try and engage new students in activities.  Intu wellbeing fayre
Induction talks	Chatting to students about University and SU life – engaging with students about their academic rights
Attending sport club sessions and matches	Supporting teams at Local and BUCS fixtures, attending some GIAG sessions to answer questions and check generally things are going well.

Committee Training	Supporting staff with the delivery of committee training on running a club and soc, healthy and safety and media training!
Change One Thing	<p>Chatting with students about 'Change One Thing' with the VC asking students what they would like to change about UEA to make it even better!</p> <p>2<sup>nd</sup> session of change one thing in the library! Almost double the amount of responses since the last session!</p>
University Challenge interview panel	Sitting in on the auditions for UEA University Challenge application - we haven't had a team in 11 years!
Sports night	<p>Attending and helping out with Sports Night, gaining feedback on how to make the night better and bigger for all students.</p> <p>Meeting with venues managers, exec and social secretaries, to see what new things we could do with Sports Night, more themes like disco bingo, blind date etc.</p>
NUS Zones - Sheffield	Attending NUS Zones Conference in Sheffield, looking at how the work of FTOs in the NUS Union Development Zone, to better student Activities. Engaging with SABS across the country to share best practice to again further develop activities and opportunities here at UEA SU.
Edge Conference	Planning and delivering a session to student leaders and volunteers on what it is like to be an officer and how to run a campaign



# open discussion

- a time for group discussions on key issues that can ultimately influence policy



**Open Discussion: The topic for discussion will be circulated prior to the meeting.**





# policy papers

- all of the policy proposals that council will be debating



## **2210 May Contain Nuts**

Proposer: Chris Ball (Non-Portfolio Officer) [chris.ball@uea.ac.uk](mailto:chris.ball@uea.ac.uk)

Seconder: Thomas Howard (Magic Society)

### **Summary**

Food allergies affect many students, and sufferers' lives can be threatened by poor practice. EU law states that allergens must be on labels and be available verbally. Currently, Campus Kitchen is endangering students and is not legally compliant by not including labels for many of its products that contain allergens such as peanuts. Moreover, the Student's Union follows poor practice in its outlets. This motion resolves to condemn the University for putting students' lives at risks, as well as working on better practice and education within the SU.

### **Council Notes:**

1. Food allergies affect 8% of children and 2% of adults in the UK<sup>1</sup>, with 25,093 hospital admissions due to allergens in the UK between 2015 and 2016.<sup>2</sup>
2. In the UK, around ten people die each year from food-induced anaphylaxis, and a further 1,500 die through asthma attacks, many reported to be due to food-induced anaphylaxis.<sup>3</sup>
3. For those at the greatest risk, even the smallest trace amount of an allergen can trigger severe symptoms including itchiness, rashes, swelling, restricted airflow, vomiting, and at worst, can be fatal.
4. The EU Food Information for Consumers Regulation states that when prepacked food and alcoholic drinks contain one or more of the 14 food allergens (Appendix A), this must be declared, with the allergen being specified in the name of the food or clearly marked elsewhere on the label.<sup>4</sup>
5. From 2014, the EU FIC 1169/2011 Regulation expanded on this initial directive, stating that allergen information must be included on food sold

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<sup>1</sup> <https://www.food.gov.uk/science/allergy-intolerance>

<sup>2</sup> <http://www.telegraph.co.uk/food-and-drink/news/14-common-food-allergens/>

<sup>3</sup> <http://allergytraining.food.gov.uk/english/food-allergy-facts.aspx>

<sup>4</sup> <https://www.anaphylaxis.org.uk/corporate/the-law/>

non-prepacked or prepacked for direct sale. This law applies to food in bakeries, cafes, care homes and packaged produce sold by supermarkets. Moreover, staff should be able to give this allergen information if requested.<sup>4</sup>

### **Council Believes:**

1. Campus Kitchen (and by extension the University) is not legally compliant, regularly selling products in its food outlets that contain no allergen labelling. This is in direct violation of EU FIC 1169/2011. This is unacceptable, especially coming from an institution that has a duty of care to its students.
2. UEA Student's Union (UEA SU) does not follow best practice in its outlets, in particular Unio. For example, non – prepacked products containing nuts are regularly stored in covered containers with non-nut products, and the same serving equipment is often used interchangeable between these products. Moreover, information about allergens is often not made available, either on the products themselves, or verbally.
3. For any changes to occur, students with food allergies need to be at the forefront of the discussion.
4. UEA SU should not be contributing to an organisation that put's its students in potentially fatal danger.

### **Council Resolves:**

1. To publicly condemn the University for failing students with food allergens, expressing severe concerns with Campus Kitchen's practices across all relevant bodies, including the University's executive team.
2. For the Student' Union, through the Welfare, Community and Diversity Officer, Campaigns and Democracy Officer, and the Retail and Catering Development and Oversight Board to consult students with food allergies and evaluate its practices in the selling of food and drink, and for new practices put in place to decrease cross-contamination and that guarantees allergen information is readily available. This should also include more extensive training to those who serve at these outlets.

3. For the SU to consult with a variety of food allergen sufferers to gain input on the specific issues they have faced and what requirements and access needs are currently not being met, as well as networks including the Anaphylaxis Campaign, which helps to support people at risk of severe allergies.
4. To cease using Campus Kitchen's services for catering SU functions until the organisation improves its practice and is compliant with both the spirit and the letter of the law.

## **Appendix**

### *List of the 14 Food Allergens as determined by the EU Food Information for Consumers*

- Cereals containing gluten, namely: wheat (such as spelt and Khorasan wheat), rye, barley, oats
- Crustaceans for example prawns, crabs, lobster, crayfish
- Eggs
- Fish
- Peanuts
- Soybeans
- Milk
- Nuts; namely almonds, hazelnuts, walnuts, cashews, pecan nuts, Brazil nuts, pistachio nuts, macadamia (or Queensland) nuts
- Celery (including celeriac)
- Mustard
- Sesame
- Sulphur dioxide/sulphites, where added and at a level above 10mg/kg in the finished product. This can be used as a preservative in dried fruit
- Lupin which includes lupin seeds and flour and can be found in types of bread, pastries and pasta
- Molluscs like clams, mussels, whelks, oysters, snails and squid

# GLOSSARY

## NO ACRONYM RULE FOR COUNCILLORS

Err...let's call it NAR.

Acronyms and specialised words creep into Council papers and can make them inaccessible to new Councillors – we try to keep them to a minimum and when we use an acronym – we put it in full when it is used in a paper for the first time and then we use its initials for the rest of the paper. Sometimes acronyms are so commonly used we assume everyone would be familiar with them – we use UEA rather than University of East Anglia – but the aim is to narrow down the use of assumptions.

But assumptions do creep in – so here is a list of acronyms and words with context to help you with future and past papers. We will keep it open so that anyone can add a definition or a new phrase.

**Access All Areas:** UEA working group that meets to try and ensure that all parts of campus are easily accessible to disabled students

**AP:** Action Points – things need doing!

**ARM:** Admissions, Recruitment and Marketing – UEA department that tries to recruit students to UEA, handles their admission and promotes UEA to potential students and outside businesses

**ATs:** Associate Tutors – postgraduate students who are paid to teach part-time whilst they are studying for their own degrees – University increasingly depends on them for marking and leading seminars

**BAME:** one of the Liberations groups in the student movement, stands for: Black and Minority Ethnic (sometimes written as BME)

**BUCS:** British Universities and Colleges Sport, organisation that runs all university sports competitions across the country

**Chief of Staff:** the boss of the staff side of uea(su), manages the organisation on behalf of the Trustees. This is Jim Dickinson, Jim comes to Council - occasionally does presentations on important issues facing students and gives expert advice

**DPC:** Democratic Procedures Committee, elected Councillors who work to try and make our democratic process better – focuses mainly on how Council is run

**DOBS:** Development and Oversight Boards made up of Officers, Student Managers and Student reps and Union staff these look at how our services are running: there is one for Licensed Trade, one for the Shop and Unio, the coffee bar, and one for Union Advice

**E&D:** Equality and Diversity concept used for making organisations such as uea(su) more open and inclusive

**Estates:** UEA department that looks after all the infrastructure on campus: roads, buildings, security, utilities and transport (including buses and parking)

**ET:** The Executive Team, group of top UEA heads of departments that works on the day to day running of the University – takes the big decisions

**Faculty Convenor:** Super rep that covers one of the four sections that UEA's research and activities are divided into – convenors coordinate the work of the student representatives in each Faculty and work closely with the Full Time Officers in charge of education

**FE:** Short for Further Education, everything to do with colleges and sixth forms.

**First Bus:** The private bus company that operates the vast majority of buses in Norwich.

**FOI:** Freedom of Information Act, law that allows individuals to access data from organisations, including UEA

**FTOs:** Full Time Officers, elected salaried full time uea(su) officials – sometimes you might hear them called Sabbs or Sabbaticals – this is from a specialised jargon word the origin of which is lost in ancient history

**GMB:** the trade union for our student staff – stands for General and Municipal Boilermakers – one of the super unions that grew out of mergers – members nowadays are admin and manual workers – they are very few boilermakers

**Good Night Out:** Programme we run to ensure that all our music events are safe and enjoyable for all students

**HE:** Short for Higher Education, everything to do with universities

**HSC:** School of study, stands for Health Sciences, cool name for nursing and therapist students. Working and studying, these students have less time to engage in our activities so we strive to make them accessible

**Intercalating:** Jargon word for a student taking time out from their course due to illness or personal circumstances

**JCNC:** Joint Consultation and Negotiation Committee – group where Unison staff reps and uea(su) management meet to agree policies for how staff work

**KPIs:** Key Performance Indicators; yardsticks to measure how well a campaign or department is doing

**LGBT+:** one of the Liberations groups, stands for lesbian, gay, bisexual, transgender and questioning

**Liberations:** groups in wider society to which students might belong that experience structural oppression

**LTC:** Learning and Teaching Committee. University committee that decides the university's policies on education and teaching.

**LTS:** Learning and Teaching Service – UEA department that administers all teaching and learning – they run the Hubs

**Management Committee:** internal uea(su) group where the Full Time Officers meet with senior management to take day to day decisions on the running of the organisation

**Mature Student:** any student who is older than 21 years of age when they start their studies

**MSL:** Membership Solutions Ltd., external company which is the Union's website provider

**Never OK! :** Campaign to try to end any form of sexual harassment on campus

**Non-Portfolio Officer:** title comes from UK politics – these are Part-Time Officers who concentrate on fulfilling the promises they made during their election campaign – do not have any other specific area of responsibility – sometimes called NoPos – we elect four each year

**NUS:** National Union of Students, the nationwide organisation of students' unions of which we are a part

**NSS:** National Student Survey, national survey of all final year undergraduate students who rate their satisfaction with different bits of their student experience; used by universities as league tables for recruitment

**OfS:** Office for Students, new in January 18 this is the regulator the government set up to try to ensure standards are met by all universities

**PAL:** Peer Assisted Learning – UEA mentoring scheme where experienced students help first year students beginning their studies

**Peer Support Group:** A type of society whose members focus on providing welfare support to their fellow students

**PG:** Graduate students who have passed their first degree and are studying for another one – this is called postgraduate study – it might be a taught degree (the students on these are called PGT, postgraduate taught) or it might be a research degree (the students on these are called PGR, postgraduate research)

**PRES:** Postgraduate Research Experience Survey – like the National Student Survey but filled in by students taking a further degree that is based on research – used by universities as a kind of quality control for students who are researchers

**Prevent:** UK government initiative to try and stop, in our case, university students becoming involved in violent extremism; opposed by some students' unions due to worries over surveillance and human rights

**Priority Campaigns:** The 3 key campaigns that SU Officers focus on throughout the academic year

**PTES:** pronounced peetezz – the Postgraduate Taught Experience Survey – like the National Student Survey but filled in by students taking a further degree that is based on teaching – used by universities as a kind of quality control for postgraduate taught courses

**PTOs:** Part Time Officers, elected voluntary uea(su) officials

**PVC:** Not polyvinyl cordite but Pro-Vice Chancellor, there are several of these – bosses just below the main boss, the Vice Chancellor. The PVC we deal with is Neil Ward who is the PVC (Academic) in charge of everything that relates to teaching and learning

**REN:** Research and Enterprise Services – bit of UEA that looks after all of its research and tries to make money out of it

**REF:** Research Excellence Framework attempt by the government to measure the quality of research at universities

**Referendum:** a vote, open to all students, on an issue (such as a boycott). Union Council, the Student Officer Committee or 450 students signing a petition can call a referendum

**Reserved places:** When a certain number of places on a committee (or some other group of elected people) are only open to people from a certain background, to boost representation of under-represented groups. For example, 50% of our non-portfolio officers (2 out of 4) have to be women+ students

**SAM:** Sports Association Membership, everyone has to take this out, it includes insurance, if they want to play organised sport

**SOC:** Student Officer Committee – where the elected Student Officers meet to plan campaigns and implement Union policies

**SOGs:** New name, Student Opportunities Groups, covers Clubs, Societies and Peer Support Groups

**SMT:** Senior Management Team – these are the bosses of uea(su) career staff

**SSLC:** Staff Student Liaison Committee, forum in each School of Study where student reps meet with staff to attempt to resolve any problems that students are faced with

**STS:** Student Support Services, the 'caring' part of the University that works alongside the money-making, research and teaching parts

**SU Articles of Association:** the formal document that outlines the purpose of the SU and its relationship with UEA

**SU Bye-Laws:** These are the rules for how we run SU democracy. Two-thirds of Union Council, or a referendum of students, can change those rules

**SU Constitution:** The informal term people sometimes use to describe the Bye-Laws and the Articles of Association

**TEF:** Teaching Excellence Framework, new in 2017, attempt by the government to measure the quality of teaching in universities – award Gold, Silver and Bronze marks

**The University:** we use this in minutes when we refer to UEA as an institution – “...to lobby the University to...”

**Trustee Board:** uea(su)'s governing body – functions like a school board of governors – responsible for holding management to account and setting the strategic direction of uea(su). Comprised of Student Officers, Student Trustees (elected by Council) and four outside experts called External Trustee

**UCU:** Union of University and College Lecturers – the academic staff trade union

**uea(su)** University of East Anglia Students' Union: that's us! Acronym in lower case – brand decision to make us stand out and differentiate us from the University. All students at UEA are automatically members

**UG:** Student studying for their first degree

**Unison:** the trade union for junior administrative and manual workers at UEA, also the trade union for uea(su) staff

**VC:** the Vice-Chancellor, the boss of UEA – this is David Richardson

**VMS:** outside company we work with on the promotion and running of live music events – stands for Venues and Live Music Solutions

**Vote of censure:** This is when an SU gathering (such as Union Council) votes to condemn the behaviour of an SU elected official. A vote of censure does not remove a person from their position

**Vote of commendation:** This is when an SU gathering (such as Union Council) votes to congratulate an SU elected official on their performance

**Vote of no confidence:** This is when Union Council votes to remove an SU elected official from their position. It requires a high majority to pass (75% of those voting for Student Officers, 66% of those voting for Union Councillors)

**Women+:** An inclusive definition of oppressed genders that includes women, non-binary people and people who define as having 'woman' as part of their identity

**WP:** Widening Participation – ethical stance taken by all UK political parties that recruiting more students from sections of society where not many kids have gone to university in the past is very important– data on this is collected and the government keeps an eye on the numbers