



students  
transforming

**SU council agenda**  
**Thursday 25 January**  
**19.00**  
**lecture theatre 3**



# **SECTION 1**

# **HOUSEKEEPING**

**This part deals with notices, membership, minutes, matters arising, new Clubs and Societies and appointments.**

## **Expenses**

Remember – the Union (of UEA students) may be able to reimburse you for travel or carer expenses that you incur attending this meeting. Please contact Tony, the Democracy and Governance Coordinator, [anthony.moore@uea.ac.uk](mailto:anthony.moore@uea.ac.uk) for more details.

## **How to access the online meeting facility**

If you cannot attend in person on Thursday and would like to use the online facility, please email [officerassistants@gmail.com](mailto:officerassistants@gmail.com) before 5 pm on the day of the meeting.

## **Constitution and Bye-Laws**

The Union's governing document, the Articles of Association, and its rule book, the Bye-Laws, can be found [here](#) (Articles) and [here](#) (Bye-Laws).

## **Glossary**

We try to make the language of Council as clear and accessible as possible but sometimes technical terms get used; to help you with these we have put together a list of terms and acronyms, these are on pages 65-68

To note: Starred items are, ordinarily not for discussion in the meeting; any queries on these items should be addressed to the Chair prior to the meeting.

**2185 Membership**

To note: The list of members notified to the Democracy and Governance Coordinator, by 12 noon on Friday 19 January 2018 who together with the Student Officers make up the Council.

**2186 Minutes of the Meeting held on Thursday 30 November**

To receive: The minutes of the meeting held on Thursday 30 November. (See pages 11-19)

To approve: The minutes as a true and accurate record of the meeting.

**2187\* Matters Arising**

To receive: Any matters arising from previous minutes not covered elsewhere on the agenda.

**2188 Club, Society and Peer Support Group Constitutions**

To note: That standard Constitutions have been received from:

a) **Living Wage** whose objects shall be as follows: "the Living Wage Foundation is a national charity which class the Real Living Wage as £8.75 for anyone over the age of 18 (£10.20 for those in London), as this is the only wage rate that is based on what people need to live outside of the poverty line, based on a basket of household goods and services. These Real Living Wage rates are higher because they are independently calculated based on what people need to get by. That's why we want to encourage all employers that can afford to do so to ensure their employees earn a wage that meets the costs of living, not just the government minimum. Students are some of the people who will be going forward into the working world within the next few years. The more educated you are on wealth disparities and inequalities, the more likely you are to help in changing it. Inadequate pay and exploitation have intersectional links with class, race, sexuality and gender and disproportionately affect minorities. Through making the Real Living Wage mandatory for all businesses we can help put a stop to poverty and exploitation."

To note: Societies Executive comments: *It is a little unclear what they are actually planning to do as a society, as the constitution is more of a description of the living wage. Some concerns raised over the potential longevity of the society. It was suggested*

*that this idea may be more suited to being a campaign rather than a society.*

b) **Northern Society** whose objects shall be: "to bring together those who hail from the North of England and allow them to congregate over a common interest – the North. We aim to do this via the regular organisation of social events."

To note: Societies Executive comments: *"All in favour of the idea. One suggestion that they clarify the boundary of 'north'."*

c) **The Queer Review:** whose objects shall be: "to publish a magazine dedicated to queer literature. The committee will make content calls available to all society members, and will then put together the magazine. The aim is to publish an issue every other month, and to sell each for £1.50 around the university. Following the release of the next issue, the previous one will be available for free online."

To note: Societies Executive comments: *"the idea may work better if they request to have their own section in an existing publication initially, which would enable them to build their reputation and gain a following before becoming a society of their own."*

To consider: Appropriate action.

## **2189 Appointments**

To note: There are still vacancies for: a Postgraduate member of the Senate Student Discipline Committee; a Postgraduate member of the Senate Student Appeals Committee.

To appoint: Representatives to the above positions.

To note: That due to timetable changes, T Braddick has resigned from the Change the Culture working group.

To appoint: To appoint a replacement to the group.

# **SECTION 2**

## **REPORTS**

**In this part of the meeting, Councillors receive reports on what the elected Officers and the Trustee Board have been doing.**

### **Reports from University Committees**

The Full Time Officers and some Councillors sit on key University Committees, if any big issues are coming up that will affect students, they report them to Council.

### **SOC Report**

The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.

### **Trustee Board Report**

The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Student Officers, Student Trustees elected by Union Council and four outside external expert Trustees. The Chair who is a Student Officer reports to Council and, as with SOC, you can scrutinise the work of the Trustees and hold them to account.

### **Reports from Representatives**

This is where Councillors can bring ANY matter of concern to their constituents directly to the attention of Council.

**2190 University Committee Reports**

To receive: Any reports from Union Representatives on University Committees.

To consider: Appropriate action.

**2191 Student Officer Committee Report**

To receive: A verbal report from the Chair of SOC

To note: That the approved minutes of all meetings of SOC can be viewed at  
<https://www.uea.su/union/governance/studentofficercommittee/>

To consider: Appropriate action.

**2192 Policy Lapse Report**

To receive: Recommendations on Policy Lapse from the Campaigns and Democracy Officer.

To note: There are three papers for this item: Guidance on the Process (See pages 21), the Campaigns and Democracy Officer's recommendations (See pages 22-54, and an indexed paper containing the texts of all the policies under consideration (please find [here](#))

To consider: Appropriate action.

**2193 Trustee Board**

To receive: A report from the Chair of the Trustee Board. (See page 55)

To note: That the approved minutes of all meetings of the Board can be viewed at  
<https://www.uea.su/union/governance/trusteeboarddocuments/>

To consider: Appropriate action.

**2194 Reports from Representatives**

To receive: Reports from representatives, on major issues not covered elsewhere on the Agenda; that they wish to draw to the attention of Council, especially, where those issues require support or action by the Union, or which are likely to be discussed at University Committee meetings on which the Union is represented.

To consider: Appropriate action.

# **SECTION 3**

## **OPEN DISCUSSIONS: Policy Development Session**

**For this meeting we will be looking at:  
Issues raised by Councillors**

# **SECTION 4**

## **POLICY MAKING**

**In the final part of the agenda, Council debates policy proposals known as 'resolutions'. After they are debated, Councillors vote on the resolutions and, if passed, they become official Union policy.**

**Councillors can propose changes to the resolutions, these are called 'amendments'.**

### **Submitting an amendment**

If you would look to propose an amendment to any of the resolutions please send it to the proposer and the Chair at the earliest opportunity before the meeting to see if the proposer is willing to incorporate it into their resolution. If they reject your amendment, please send it to Tony, the Democracy and Governance Coordinator, [anthony.moore@uea.ac.uk](mailto:anthony.moore@uea.ac.uk) as soon as possible after you find out it has been rejected. The deadline for amendments to reach Tony is 48 hours before the start of the meeting.

### **Where you can find current policy**

All current Union Policy is available online at <https://www.uea.su/democracy/unionpolicy/>



**2195 Norwich Stands Against 40 Days for Life**

To receive: A resolution from M Colledge (Postgraduate Education Officer), J Chapman (RAG Society), A Wilson-Bhattacharya (Feminist Society), T Namsak (Momentum Society), I Edwards (Welfare, Community and Diversity Officer) and A Mulcairn (Leeway Society). (attached page 59)

To consider: Appropriate action.

**2196 Making good on the working-class promise**

To receive: A resolution from J Read (Men's Health and Welfare) and R Klim (Ethical Issue Officer). (attached pages 60-61)

To consider: Appropriate action.

**2197 Study Space for all**

To receive: A resolution from A Doormann (Disability Liberation Society SPLD and Autistic Spectrum rep) and E Cutler (Students with Disabilities Officer) (attached page 62)

To consider: Appropriate action.

**2198 RPI'ing us off**

To receive: A resolution from W Richardson (Economics Society) and J Robinson (Campaigns and Democracy Officer) (attached pages 63-64)

To consider: Appropriate action.

**2199\* Time, Date and Place of Next Meeting**

To note: That the next meeting will be held at 7 pm, Thursday 8 February in Lecture Theatre 3.

To note: That the deadline for submission of resolutions to the meeting is **5 pm, 30 January.**



# housekeeping

- minutes of last meeting
- societies exec recommendation of new societies
- list of vacancies for council representatives on university and union committees



## Minutes

Subject:	Union Council
Date:	Thursday 30 November
Paper:	UC 21187
Author:	Tony Moore
Purpose:	Record of decision making

## Key Points

- Approved guest speakers for next term new Student Opportunities Groups:
  - Approved constitutions of Beat Society, Bicycle Repair and Recycle Society, and UEASocietea
  - Discussed privately funded new student accommodation in the City
  - Heard reports from SOC Sub-Committees and the DPC
  - Open discussions on One Thing You would like to Change about Union Council
  - Approved policy on defending and supporting Direct Action
  - Approved policy for the Union to trial Meat Free Monday options
  - Approved policy on working to prevent sexual harassment or sexual assault by staff on students
  - Approved consultation document to be sent by the Union to the new regulator – the Office for Students
  - Approved basis to lobby the University on better support and conditions for students doing dissertations
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## **Union of UEA Students Purpose:**

"To enrich the life of every UEA student"

## **Minutes of Union Council**

30 November 2017

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### **Voting Members present:**

Luke Aldridge (School Convener (PPL)), Amy Atkinson (Women+ Officer), Lucy Auger (Non-Portfolio Officer), Jemma Bailey (Non-Portfolio Officer), Chris Ball (Non-Portfolio Officer), Tim Barker (PG Assembly), Heather Bingham (Conservation and Wildlife Society), Eddie Booth (Politics Society), Daniel Box (LDC YR3 UG), Thai Braddick (Momentum Society), Sophie Bunce (Concrete), Edward Capstick (Touch Rugby Club), Jacob Chamberlain (The Broad Magazine Society), Jenna Chapman (RAG Society), Maddie Colledge (Postgraduate Education Officer), Chloe Crowther (Nelson Court), Emily Cutler (Students with Disabilities Officer), Liam Deary (LGBT+ Officer (Trans & Non-Binary)), Anna Deas (English lit and Art History), Chloé D'Hondt (Philosophy Society), India Edwards (Welfare, Community & Diversity Officer), Michael Eldar (School Convener (ECO)), Scarlet Francis (Cancer Support), Jamie Freeman (Blog Society), Zoe Freeman (AMS YR2 UG), Katherine Frost (Headlights Comedy Society), Jake Goddard (Nightline Society), Jessica Gossett (Physio Society), Callum Harling (Vegan Society), Oliver Hawksley (Bad Film Society), Oliver Healy (Liberal Democrats Society), James Houghton (Rock Climbing Club), Mae Kabore (LGBT+ Officer (Open Place)), Camille Koosyial (Activities & Opportunities Officer), Michael Kyriacou (PG Assembly), Mary Leishman (Undergraduate Education Officer), Victoria Leung (International Assembly), Lidia-Veronica Lucaci (Korean Society), Matin Mahmoudi (BIO SOC), Abbie Mulcairn (Leeway Society), Uzoamaka Ndukuba (Afro-Caribbean Society), Charlie Norman (PSY Other YR UG), Tilly Norton (Environmental Soc), Georgie Pearsall (Archery Club), Bethany Pearson (Assassins Society), Rhys Purtill (Environment Officer), Aitana Ramon Guillena (School Convener (MTH)), Sophie Ritchie-Yates (Women's Association), Jack Robinson (Campaigns & Democracy Officer), Aaron Scott-Carter (AMS YR3 UG), Sophie Sibley (Rugby Women's Club), Jonathan Squire (Games Society), Emily Ward (Speech and Language Society), Jenny Wedde (School Convener (DEV)), Ananya Wilson-Bhattacharya (Feminist Society), Rob Klim (Ethical Issues Officer)

**Chair:** N Stokes

**Deputy Chair:** S Lam

### **In Attendance:**

E Folan (Campaigns and Democracy Policy Analyst), Jim Dickinson (Chief Executive), J Clare (Head of Campaigns and Policy), A Bickersteth (Student Support) and T Moore (Campaigns and Democracy Coordinator)

**Apologies:** S Leviton (Mature Students Assembly), R Flaherty (PG Officer)

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## **Section 1 – Housekeeping**

### **Quorum**

Chair noted the quorum count of forty-five.

### **Guest Speaker**

Chair noted that S Martin, NUS President had been unavailable to attend the meeting.

### **2170 Membership**

Council noted the new members added to the Register.

### **2171 Minutes of the Meeting held on 16 November**

Minutes agreed.

### **2172 Matters Arising**

None noted.

### **2173 Club, Society, and Peer Support Group Constitutions**

There were no objections made to any of the proposed Societies.

*Council approved Beat Society, Bicycle Repair and Recycle Society, and UEASocietea constitutions by: 42 votes for, 1 votes against with 3 Councillor abstaining from voting.*

### **2174 Appointments**

Chair asked any Councillors interested in the PG positions on the Senate Disciplinary and Appeals committees to contact the Democracy and Governance Coordinator.

### **2175 Approval of Guest Speakers**

Chair noted the following list of speakers for the Spring Term as proposed by the DPC and the Campaigns and Democracy Officer:

- 25 January: no speaker, NUS Conference Resolutions
- 8 February: Jon Sharp, Director of Student Support Services on UEA's mental health strategy
- 1 March: Becky Price, Widening Participation Manager on Widening Participation, Progression and Achievement at UEA
- 19 April: David Richardson, Vice-Chancellor on Working in Participation to Make UEA Even Better

C Ball (Non-Portfolio Officer) noted, for clarification, that the proposed date for the rescheduled invitation to S Martin was to the same meeting as the Vice-Chancellor.

*Council approved the invitations by: 43 votes for, 0 votes against with 2 Councillor abstaining from voting.*

## **Section 2 – Reports**

### **2176 University Committee Reports**

There were no reports received.

### **2177 Student Officer Committee (SOC) Report**

C Ball (Non-Portfolio Officer), as Chair of SOC, gave a verbal report highlighting the work of the Full Time Officers and Part Time Officers.

CB noted that that the previous year's Student Leader Review had created several Sub-Committees of SOC with the idea that students interested in specific areas of Union activity could directly engage. CB noted that some of the Chairs of the Sub-Committees would be reporting to Council.

A Mulcairn (Leeway Society) noted that plans had been announced to build over 1,000 student accommodation units in the City and these would not be built by the University but by a commercial company; AM noted this would represent a big change in University policy.

J Robinson (Campaigns and Democracy Officer) agreed that this represented a huge change. JR noted that the Full Time Officers had been consulted in confidence but the University had subsequently broken its own confidentiality. JR noted the reason for the change had been the University's shortage of funding. JR noted there was a possibility of further developments including more units on campus. JR noted that the Union would be consulted further on the plans but was in favour of the increase in capacity. JR noted that the University had claimed that the accommodation in the City would be the same quality as that on campus. JR noted that Council would be updated as more information became available.

D Box (LDC Other YEAR UG) noted first year LDC students' concerns about Home Run and housing; DB noted that housing had formed key parts of Part Time Officers' election manifestos and asked for an update on what SOC had been doing.

J Robinson (Campaigns and Democracy Officer) reported there had been a great deal of activity as housing was one of the Priority Campaigns and had included housing socials, ready to rent workshops and guidance to landlord and an overall push to drive standards up in the market. JR noted a core focus on campus living costs. JR reported a change based on student feedback: the release of the Home Run list had been moved to a Saturday.

### ***Education Sub-Committee***

M Leishman (UG Education Officer) noted that the Chair of the Sub-Committee had yet to be elected; ML made an interim report.

ML noted that the aim of the Sub-Committee was to connect with course representatives, gain a steer from the grassroots and give them a direct input into making education policy. ML noted the Sub-Committee had built two of the education resolutions and done a lot of work on lecture capture and would be working with the Union and the University to take this forward.

### ***Ethical and Environmental Sub-Committee***

R Purtill (Environment Officer) reported the Sub-Committee had been working on the Union's long-term sustainability strategy for a five to ten year horizon. RP noted more immediate work had focused on low cost vegetarian recipes, the food bank, hardship funds, students living sustainably, a paperless University and the Green Impact award.

### ***The Liberation, Equality and Diversity Sub Committee***

I Edwards (Welfare, Community & Diversity Officer) reported that the Committee had not elected a Chair; IE noted the Sub-Committee had received updates on the gender neutral toilets for the new building on Chancellors' Drive and from the Changing the Culture working group.

### ***The Welfare, Community and Diversity Sub Committee***

E Cutler (Students with Disabilities Officer) reported that the first meeting had been inquorate but that items that would be addressed in future were: the First Bus service and Loneliness on Campus. EC noted that a meeting in the coming week would look at exam stress.

## **2178 Trustee Board**

I Edwards (Welfare, Community & Diversity Officer), as Chair of Trustees, reported that the next Board meeting would be in December; a full report would come to the first Council of 2018. IE noted that Union staff members had been on a series of trips to look at best practice in other students' unions and their findings would feed in to future planning.

## **2179 Reports from Representatives**

T Barker (PG Assembly), as Chair, reported from the Democratic Procedures Committee. TB noted all the Committee places had been filled and members were engaged and committed to making improvements to Council.

TB noted the Committee had changed the timing of Council Survey: this normally went out at the end of the year but would go out over the upcoming holiday period so that any changes suggested could be

looked at and maybe implemented in time for meetings in the Spring Term.

TB reported the Committee had been focusing on increasing Council's engagement with the wider student body and would be meeting with Union staff to work on improvements to the accessibility for the Council part of the Union website.

TB noted that the Committee meetings were open to all students and urged Councillors with an interest in improving Council to come along and join the discussions.

### **Section 3 – Open Discussions**

#### ***One Thing You would like to Change about Union Council***

Councillors fed back on the discussions:

E Cutler (Students with Disabilities Officer) thought the timing of Council made it inaccessible to some groups of students;

H Bingham (Conservation and Wildlife Society) argued that there should be a no acronym rule for Union business;

R Klim (Ethical Issues Officer) reported that they were working on an 'acronym-buster' which would be available in the near future;

M Colledge (PG Education Officer) thought there were issues around: timings for students on placements, a need for fun, accessible explanations on Council procedures, the advantage of some Councillors having inside knowledge was not good, the results of the Open Discussions needed to be better and more widely reported, Full Time Officers should be held more to account with better publicity as to Council's power to censure and there should be more use of videos for training and explanation of procedures;

C Ball (Non Portfolio Officer) noted that 90% of resolutions came from Student Officers and Council needed to look at how to address this imbalance;

D Box (LDC Other YEAR UG) noted that Council was only just above quorum and that it was not fair on their constituents when Society Councillors did not attend meetings;

Chair noted the issues around academic deadlines and the appalling weather that might have prevented Councillors from attending;

C Crowther (Nelson Court) thought there should be a special section for Councillors to raise issues that affected their constituents;

Chair noted that these should be brought under the Reports from Representatives section;

J Robinson (Campaigns and Democracy Officer) noted that, on accessibility and the timing of Council, that this had featured in every Council Survey and the majority of Councillors had preferred the present arrangements;



G Pearsall (Archery Club) suggested that, if timing were in issue for some students, Council might experiment with some alternative timings;

J Robinson (Campaigns and Democracy Officer) thought this would be a possible way forward.

M Kyriacou (PG Assembly) noted the quality of ideas expressed in the current discussion and believed it be an excellent example of best practice as to how Council could function effectively.

## **Section 4 – Policy Making**

### **2180 Defending and Supporting Direct Action**

L Auger (Non-Portfolio Officer), proposing, noted the resolution, if passed, would mandate the creation of a resources hub of materials that would be instantly available if needed for actions called at short notice and believed this would make actions far easier to organise. LA noted the resolution would set up workshops to educate activists as well as the signposting to Union Advice for anyone looking at getting involved in direct action and wishing to find out about the legal aspects and the remit of the University's General Regulations. LA noted that the resolution also proposed organising an Activist Fair with invitations to external community groups to take part.

There were no speeches against.

*The resolution was adopted by 43 votes for, 2 votes against with 1 Councillor abstaining from voting.*

*Chair reminded Councillors when asking a question not to turn the question into a statement for or against a resolution: points of clarification should only be used to get information about the resolution. If they turned into speeches they upset the balance of debate and this would not be fair to either side.*

### **2181 Meat Free Mondays**

R Klim (Ethical Issues Officer), proposing, noted human life depended on a planet of finite resources and highlighted the link between animal husbandry and the production of greenhouse gases. RK asked Council to consider the following statistics: 40,000 farm animals were killed every second and the production of a meat burger used 2,000 litres of water. RK believed the resolution fitted into the University's ethos: it preserved freedom of choice whilst promoting ethical alternatives to meat eating.

J Gossett (Physio Society), for clarification, wondered as to the reasoning for having a trial period of a month.

RK, in clarification, noted the idea was that the trial period would allow the Union to gather data and assess whether the scheme would be commercially viable.

R Purtil (Environment Officer), in further clarification, noted the scheme had been proposed after wide student consultation and that the Ethical and Environmental Sub-Committee had had a lot of input in to the drafting of the resolution. RP noted the time frame had come from the student consultation where students thought it would be good to synch the scheme with Go Green.

J Gossett (Physio Society), for clarification, asked if the Union might look at sourcing from more eco-friendly products. RP thanked JG for the suggestion and noted they would take it to the Development and Oversight Board for Retail and Catering.

The proposer accepted an amendment from M Mahmoudi (BIO SOC) to add a phrase to the end of Resolves 1 to read:  
*"However, without compromising the lifestyle choices of students consciously choosing meat."*

There were no speeches against.

*The amended resolution was adopted by 40 votes for, 4 vote against with 2 Councillors abstaining from voting.*

## **2182 Working to End Student – Staff Sexual Misconduct**

A Mulcairn (Leeway Society), proposing, noted the resolution had been formed on the back of many years of activism. AM noted that universities in the UK had taken guidance on how to deal with the issue of sexual harassment from the 1994 Zellick Report. AM noted that the Report, which precluded universities from investigating any allegation of sexual harassment until after any police investigation, had been discredited and the University had discontinued its reliance on it as an authoritative document. AM noted that the University was currently establishing a centralised reporting system on sexual harassment. AM believed there was still a lot to do as the University working group was not looking at staff sexual misconduct toward students and this was a key area that must not be ignored. AM argued that the resolution would enable the collection of data to identify the scale of the problem alongside measures to protect students. AM highlighted the vulnerability of PG students, in particular, and measures in the Resolves were aimed directly at safeguarding this group.

D Box (LDC Other YEAR UG), for clarification, wondered if the Resolves would treat every gender identification equally.

AM, in clarification, noted that gender identity was referenced in Resolves 2 and the resolution was gender neutral.

A question from the floor, for clarification, wondered as to the position with regard to students who were minors.

AM, in clarification, noted they were unsure but that they would investigate and any information they might find would feed into policy implementation.

There were no speeches against.

*The resolution was adopted by 42 votes for, 3 votes against with 1 Councillor abstaining from voting.*

### **2183 UEASU Response to OfS Consultation**

M Leishman (UG Education Officer), proposing, noted that after the Chief of Staff's presentation on the new regulator, the Office for Students (OfS), the OfS had been the subject of a Council Open Discussion. ML noted that Councillors' responses had been collected and these, along with thoughts from the Education Sub-Committee, had been built into the resolution which detailed the Union's response to the OfS consultation.

ML highlighted the proposal to push for all students to have equal access to all aspects of the student experience.

ML noted that the resolution also addressed the issue of the new government-backed private providers, the 'cashpoint colleges', which had no meaningful student representation.

There were no speeches against.

*The resolution was adopted by 41 votes for, 4 votes against with 1 Councillor abstaining from voting.*

### **2184 Going it Alone: Improving Dissertation Support**

M Colledge (PG Education Officer), proposing, noted that dissertations represented a huge proportion of marks on some courses of anything up to 100%. MC noted that the Union had undertaken research into the issues surrounding dissertations which had revealed a huge level of student dissatisfaction. MC noted that there was no common framework across the University in terms of: the way dissertations were submitted and marked, the time frame provided to complete a dissertation, what was expected of the supervisor role, and the provision of research methods training. MC noted that there was currently no common baseline of support across the University. MC highlighted the risks faced by international students under the Tier 4 visa system when the marking of dissertations overran. MC argued the resolution would provide a solid base on which to lobby to University to address the problems.

There were no speeches against.

*The resolution was adopted by 44 voted for, 2 votes against with 1 Councillor abstaining from voting.*

### **2185 Time, Date and Place of Next Meeting**

Chair noted the next meeting would take place on Thursday 25 January.



# reports

- reports and papers from student officers, committee meetings and councillor reports



## Policy Lapse: Guidance on Process

Hello Union Councillors

Welcome to Policy Lapse 2018! The policy lapse section and presentation will be divided into sections, and I'll explain how it works and the terminology used here:

My role requires that I review these policies and present recommendations to council. I believe that it is council's role to determine what policy to keep, and therefore I've resolved to recommend most policy for lapse. The categories are based on my personal research and are by no means the course of action we have to take.

In **Section 1a**, you will find policy passed before April 2015 that previous councils have voted to keep, and that I'm personally recommending we should keep. There are only seven policies here and the reasoning as to why we should keep them is explained in the PowerPoint.

In **Section 1b**, you will find policy passed before April 2017 that previous councils have voted to keep, but will now lapse unless council votes to keep it. I've done some research on the policy here and have divided them into three main categories:

- Policies here marked '**implemented**' means that the resolves have now been carried out.
- Policies marked '**out of date**' means that the policy contains language or instructions that no longer applies or are inaccurate now. Such as officer roles or organisations that are not defunct.
- Policies marked '**due to expire**' have simply reached the expiry deadline since they were last renewed.

In **Section 2a**, you will find all policy passed in the academic year 2014-15 and which are now due to lapse, but that I'm personally recommending we keep. There are only three specific policies here and the reasoning as to why we should keep them is explained in the PowerPoint.

In **Section 2b**, you will find all policies passed in the academic year 2014-15 and which are now due to lapse, and will do so unless council votes to keep them. They have again been divided into categories

If you want policy to stay, then you must propose that, or else it will just lapse! Feel free to stop policy from lapsing if you believe it's important to your constituents or the union!

Jack Robinson, Campaigns and Democracy Officer



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# **Policy Lapse 2018**

**Jack Robinson**

**Campaigns & Democracy Officer**



# what is policy lapse?

- Our chance to 'clean-up' all the policies passed in the academic year two years previous.
- Policy lapses unless council votes to keep them.
- In the past council has voted to retain some policy, and lapse others.
- Any policy can be lapsed any time.

# different types of policy

- Policy that causes us to do something
  - What we should sell, if we should change a service, if we should organise something.
- Policy that causes us to believe something
  - The ideas and policies we believe in: our relationship with the university, our views on HE marketisation
- We have a LOT of both, much of which is out of date or now inaccurate. In the past we've just renewed everything.
- We have multiple councils before the end of the year.



# Reasons for lapsing

- Policy has been implemented.
- Policy is being rewritten/replaced.
- Policy is no longer up to date or accurate.
- Policy has simply expired.

# Reasons for not lapsing policy

- Implementation is still ongoing.
- It commits us to significant commercial decisions.
- It was settled via a referendum.
- Council members want to keep it.

# how this will work

- Policies have been divided into two sections

Section 1: Policy passed before April 2015 and which previous Councils have voted to keep

Section 2: Policy passed in the 2014-15 academic year which is now due to lapse

# how this will work

- If a councillor wishes to prevent a policy from lapsing, or propose that a policy does lapse, they should inform the Chair beforehand, or get the attention of the Chair or DPC during council, other we'll vote in blocks.
- For the purposes of policy lapse:
  - A = Lapse the policy
  - B = Keep the policy
  - C = Abstain

# Section 1a

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policy passed before April 2015  
which has been kept by councils  
and is recommended to be kept

# section 1a: policy passed before April 2015 which has been kept by councils

Recommended to keep:

page number	title	what it does	reasoning
11-13	Nestle Boycott	Bans SU outlets from selling any nestle products	Settled by referendum in 2005
20	Students supporting strikes	Students not being disciplined for supporting strike action	Key guideline
38-39	Increase the Funding Of UEA Counselling Services	Lobbies UEA for better funded counselling services	Union priority campaign

## Recommended to keep:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
51	Students are partners	Aims for relationship as partners with UEA	Core way we lobby the university
44-45	Zero Tolerance Union, following NUS guidelines	Original Zero Tolerance of Sexual Harassment policy	An ongoing policy
54-55	Fossil Free UEA	Lobbies UEA to disinvest from fossil fuels	Not fully implemented
59-60	Fair pay campus	Lobbies for UEA to pay the Living Wage to all staff and commits the SU to do	Commits us to paying the living wage to our staff

# Section 1b

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policy passed before April 2015  
which will lapse unless council  
wishes for it to be kept



# section 1b: policy passed before April 2015 which has been kept by councils

Up for lapse:

page number	title	what it does	reasoning
17-19	Double-sided print policy	All Union printers to have double-sided as default; lobby UEA to adopt same policy	Implemented
27-28	Sustainable Seafood	Ensures we only stock sustainable fish in the shops and we publish seafood sustainability info	Implemented

# section 1b: policy passed before April 2015 which has been kept by councils

Up for lapse:

page number	title	what it does	reasoning
62-63	Equal opportunities from myth to reality	Better support and promotion of EO to be in place	Implemented
49-50	Halal and kosher food	Ensure these foods are available in SU outlets	Implemented

# section 1b: policy passed before April 2015 which has been kept by councils

Up for lapse:

page number	title	what it does	reasoning
14-16	Car-parking policy	Demands parity of treatment between staff and students as to parking	Out of date
22	United Against the EDL	Affiliates us to We are Norwich	Out of date We are Norwich no longer operates

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
48	Livewire broadcasting in union house	Livewire to be played in all SU outlets	Out of date
33-34	Postgraduate Community and Social Provision	Lobbies UEA for more money for PG social space/activities	Out of date
40-41	Workspace and Storage for Postgraduate Students	Lobbies UEA for better work/storage spaces	Out of date
57-58	University rents	Asks for open consultation with SU on rent setting	Out of date

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
29-30	Graduate students priced out of studying medicine	Lobbies UEA for better deal for PG students who wish to do a MED degree	Due to expire
42	Ethical careers fair	SU to sets up its own ethical careers fair – lobbies UEA to make theirs more ethical	Due to expire
35-36	UEA and Veolia	Calls for UEA to end its contract with Veolia	Due to expire.

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
61	'We need some more girls in here': Women in Leadership	Commits SU to improve gender balance of student leadership	Due to expire (partially implemented)
64-65	Don't let Legal Loansharks Bite	Pay day lending companies banned in SU	Due to expire
66-68	Sweatshop Free UEA - Electronics Watch	Lobbies UEA on ethical purchasing of electronics goods	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
37	Ethical banking	Lobbies UEA to change its bank to a more ethical one	Due to expire
31-32	UUEAS and RBS	Continues boycott of RBS bank – stops clubs from accepting grants from RBS	Due to expire
43	Norfolk People's Assembly	Affiliates to NPA	Due to expire
46-47	Boycott the sale of 'The Sun' and 'The Daily Star'	Bans the sale of the Sun and Star tabloid newspapers in the Shop	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
52-53	No platform for unethical companies	Boycotts companies that practice tax avoidance	Due to expire
56	Police in Union House	Police must have invitation to come into Union House	Due to expire
24-26	LGBT+ Policies	Various LGBT+ proposals.	New policy being created.



# Section 2a

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policies passed in the academic year 2014-15 and which are now due to lapse and are recommended to be kept

# section 2a: policies passed in the academic year 2014-15

Recommended to keep:

page number	title	what it does	reasoning
72	Save the Disabled Students Allowance	Campaigns against DSA cuts – lobbies for UEA to make up any lost provision	Ongoing campaign.
73	University / Union partnership on Sport	Rules out a total shift of Clubs from the SU to the University – continue partnership	Key partnership with the university.
112	More than a rainbow flag	Establishes LGBT+ Club night and events	Guarantees union funding.

# section 2a: policies passed in the academic year 2014-15

Recommended to keep:

page number	title	what it does	reasoning
75-81	Transforming the PG Student Experience at UEA	Merged the old Graduate Students Association into the SU and sets out how it operates	Key part of democratic PG structure

# Section 2b

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policies passed in the academic year 2014-15 which will lapse unless council wishes for it to be kept

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
70	Ethical Steering Group	Created to monitor SU's implementation of ethical and environmental policies	Implemented
85	Sleepy Time	Launched the Nap Nook trial	Implemented
92	Recycling	Recycling and composting facilities to be looked at for Unio	Implemented

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
93	Vegans Need Food To	More vegan options in SU outlet – lobby UEA to increase options across campus	Implemented

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
71	UEASU: A Democratic Workplace	Staff to be consulted on how SU can be made a more democratic workplace	Due to expire
74	A Better Deal for Postgraduates that Teach	Calls on UEA to sign the PG Employment Charter	Due to expire
82	An accessible campaign	Disabled students to be consulted on accessibility of campaigns	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
83-84	No to the Marketisation of Education	Reaffirms opposition to marketization and support for free education	Due to expire
86-87	Students Need Homes – Campaign Against Article 4 Restrictions	Campaigns against restrictions on student housing by local government	Due to expire
88-89	Access is not the only issue	Lobbies UEA on dropout rates of poorer students	Due to expire



## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
90-91	Equality in Higher Education	Lobbies for more resources at UEA to increase Equality and Diversity	Due to expire
94-95	Student Housing Co-Ops	To look at if SU cash reserves could be used to set up a student housing co-op – report to be made	Due to expire
96-97	Ethical Investment Policy for UUEAS	Establishes principles for an ethical investment policy	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
98-99	Anti-Counter- 'Terrorism' Bill	Publically condemns the bill and the associated 'Prevent' programme	Due to expire
100-1	No to Islamophobia on our Campus	Condemns Islamophobia - sets up Faith Committee	Due to expire
102-3	Starbucks and the Tate & Lyle Boycott	Products of these companies to be removed from sale due to their involvement in tax avoidance	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
104	Reduction of Taught Programme Modules	Demands robust evidence and real consultations before modules are cut	Due to expire
105-6	PG Loans	Campaigns for fairer funding model for PG students and a cap to rises in course fees	Due to expire
107-8	Solidarity with UCU – Support the Assessment Boycott	Public support for UCU in their industrial action	Due to expire (2014 industrial action)

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
109-10	'No More Nukes' – Support the CND	Commits to support CND condemns Trident purchase	Due to expire
111	Fair Trade UEA	All SU retail products to be Fairtrade	Due to expire
113	A better election	Several proposals on improving elections	Due to expire
114-8	Standing Up For Sex Workers	Agreed support for decriminalisation of sex work	Due to expire

## Up for lapse:

<b>page number</b>	<b>title</b>	<b>what it does</b>	<b>reasoning</b>
119-121	In support of international law and human rights in Palestine	Adopts the BDS rules in SU outlets, to support Israeli Apartheid Week and lobby UEA to impose academic boycott of Israeli universities	Due to expire

# policy lapse motion

- Union council therefore resolves:
  - 1. To mandate the SOC SubCommittees to develop policy in the areas that have now been lapsed due to being out of date.
  - 2. To mandate the Campaigns and Democracy Officer to investigate ways to manage different policy types in relation to policy expiration and bring proposals back to Union Council.



## **Chair of the Trustee Board Report to Council**

The Board held its December meeting. (We meet quarterly)

At, the December meeting, we receive the annual audit report. We have a team of external auditors that check our operations and make sure our procedures and financial reporting are in order. Happy to report that, apart from some tweaks, the auditors found nothing of undue concern and that we were a well-run organisation.

Also at this meeting, we get the draft Annual Report and Accounts which we have to file with the Charity Commission and Companies House. The Board were happy with these and delegated its Finance Committee to make a few minor changes and then the Report and Accounts will be ready for publication. The final Report and Accounts come to Union Council later this term (the SU's official Annual Meeting); along with these you will get to consider the Budget Estimates for 18-19: this is how much money we propose to spend and where we propose to spend it. (Council has the chance to amend where the money is spent)

Recently, we switched our supplier from the NUS wholesaler to Spar as Spar would be able to provide more support in our back office and design as well as provide better pricing; the Board heard that the switchover is going well.

We had a big discussion about the LCR's programme of music events, as, due to concerns from the University and the police, we have had to drop some External Club Nights; these are not well attended by students but raise a lot of money for us. We looked at what to replace them with and how to diversify the music programme. The Board looked at the Annual Risk Review – how much risk we were prepared to take on in new commercial ventures. During the review we looked at how to get greater student input into developing SU strategy.

Trustees approved the Financial Improvement Plan (following some of the technical recommendations in the previous year's Audit Report) and a new People Strategy (how we're going to do HR over the next year or so)

Borja, one of our Student Trustees has resigned; we're are going to target recruitment amongst PG students so we can open up the place to students who don't start in the traditional UG September intake.

The next Board meeting is in March. In between times, we are in the process of recruitment to fill the vacancy for an External Trustee (we have four outside experts on the Board) and hope to have the new Trustee appointed and trained in time for the March Board.

India Edwards (Chair of Trustees)



# open discussion

- a time for group discussions on key issues that can ultimately influence policy





**Open Discussion Briefing: Chair is anticipating that the debates on Policy Lapse may take some time. This may mean that time available for Open Discussion will be shorter than usual. Rather than a full Open Discussion, Chair will be asking Councillors to raise any problems with the running of Council or for suggestions on improvements to make the meetings more accessible**



# policy papers

- all of the policy proposals that council will be debating



## **2195 Norwich Stands Against 40 Days for Life**

### **Proposers:**

Madeleine Colledge (Postgraduate Education Officer) [m.colledge@uea.ac.uk](mailto:m.colledge@uea.ac.uk)

Jenna Chapman (RAG Society)

Ananya Wilson-Bhattacharya (Feminist Society)

Thai Namsak (Momentum Society)

India Edwards (Welfare, Community and Diversity Officer)

Abbie Mulcairn (Leeway Society)

### **Union Notes:**

1. Union Policy 2066 'Reproductive Justice for All' states that we have a 'firm pro-choice stance' and 'support pro-choice activists' when it comes to legal and safe access to abortion services.
2. Between the 14<sup>th</sup> February and 25<sup>th</sup> March the anti-choice group, 40 Days for Life, are planning to conduct a series of vigils internationally outside of abortion clinics.
3. 40 Days for life is a religiously-based, anti-abortion group which has origins in Texas, USA.
4. One of the locations for these 40 day vigils is the Norwich BPAS clinic.
5. Abortion, if carried out by a registered medical practitioners subject to certain conditions, is legal under the 1967 Abortion Act.
6. It is estimated that 1 in 3 women will have an abortion before the age of 45 years old<sup>1</sup>.
7. The abortion rate is highest for women aged 22.<sup>2</sup>
8. Pro-Choice activists are planning to organise counter protests and a 'buffer zone' to shield women visit the clinic.

### **Union Believes:**

1. As the abortion rate is highest for women aged 22, our students could be significantly affected by these protests.
2. No woman should face abuse while seeking out an abortion.
3. Women having agency over their own circumstances and reproduction is one of the cornerstones of women's rights.

### **Union Resolves:**

1. To mandate the Student Officer Committee to delegate financial and staff resource to support students who wish to attend the counter protests.
2. This will include helping pay for transport to the clinic and organising a rota to cover the 40 days of protest.
3. To release a statement in solidarity with women who use the BPAS clinic, and information about where students can go for support if affected.

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<sup>1</sup> <https://www.bpas.org/abortion-care/considering-abortion/>

<sup>2</sup>

[https://www.gov.uk/government/uploads/system/uploads/attachment\\_data/file/433437/2014\\_Commentary\\_\\_5\\_.pdf](https://www.gov.uk/government/uploads/system/uploads/attachment_data/file/433437/2014_Commentary__5_.pdf)

## **2196 Making good on the working-class promise**

Proposer: Jordan Read (Men's Health and Welfare) [jordan.read@uea.ac.uk](mailto:jordan.read@uea.ac.uk)

Seconder: R Klim (Ethical Issues Officer)

### **Union Notes:**

1. 25% of university students in UEA are from a working-class background<sup>3</sup>
2. There is no dedicated offer to represent people from deprived backgrounds
3. The difference in deprivation is at its starkest along Dereham Road in Norwich. The Larkman estate area, which includes Motum Road and Beecheno Road, is in the 10pc most deprived neighbourhoods in the country.<sup>4</sup> Which is also an area that many students live in.
4. The words: pikey, inbred, chav is commonplace in university environments.
5. The conception of this university was sold to the local population who supported it because it was to be 'the university of the city's working-class people'<sup>5</sup> – G.F. Johnson. 'I look upon this college as providing the university of the working classes' - Alderman C.F. Jex

### **Union Believes:**

1. There should be representation for those from a disadvantaged background, similar to other minorities at UEA.
2. There should be an effort to link the student body with local people particularly, the poorer ones, with fewer opportunities, that live just a stone's throw away.
3. There is a blasé attitude to the discrimination and plight of individuals from poorer demographics of society, and a particular apathy to the white working class.
4. The student body and its representatives position themselves as a radical and progressive force but fail apply themselves in a meaningful way to even their most immediate local environments, rendering these claims essentially fraudulent.
5. This university is failing to abide by the tasks that were set by some of the universities founding supporters: G. F. Johnson and Alderman F. C. Jex

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<sup>3</sup> Hesa.ac.uk. (2018). Higher education student enrolments and qualifications obtained at higher education providers in the United Kingdom 2014/15 | HESA. [online] Available at: <http://www.hesa.ac.uk/news/14-01-2016/sfr224-enrolments-and-qualifications> [Accessed 14 Jan. 2018].

<sup>4</sup> Bristow, T. (2018). These five maps show how some of the poorest and richest parts of Norfolk are next to each other. [online] Norwich Evening News. Available at: <http://www.eveningnews24.co.uk/news/education/these-five-maps-show-how-some-of-the-poorest-and-richest-parts-of-norfolk-are-next-to-each-other-1-4942133?action=login> [Accessed 14 Jan. 2018].

<sup>5</sup> Sanderson, M. (2018). The history of the university of east Anglia Norwich. London: Hambledon and London, pp.7-32.

## **Union Resolves:**

1. To mandate the Welfare, Community & Diversity officer and the Campaigns and Democracy officer with their respective subcommittees to define deprived background/ working class.
2. To lobby the University, to make sure their outreach, student community engagement and development programs are equal in the local area to the opportunities offered for going abroad; if you can go to west Africa to help children you can go across the street to west Earlham and help children.
3. To lobby the University to create more opportunities for working class and lower socio-economic students to access higher education, including a possible mentoring program such as the K+ program at Kings College, London.
4. To mandate the Welfare, Community & Diversity Officer and the Campaigns & Democracy Officer to include engagement events in the community strategy, as well as opportunities for students to get involved in local community volunteering. There should be a goal to set all undergraduate students in non-intensive degrees (Therefore excluding courses such as nursing) to do a minimum of 3 hours per week involvement in *meaningful and holistic* community projects designed to increase social mobility and underclass/working class welfare. For example, working with schools, parents, NGO and government organisations to utilise the respective assets as well as university assets in a cohesive manner to aid low income children in learning to play an instrument or learning a language. Or more simply utilising the already acquired student driven minibuses to allow elderly people to attend social meetings.
5. To mandate the Democratic Procedures Committee to draft an amendment to the Bye-Laws to create a caucus for students from working class backgrounds, with their own officer.
6. To mandate DPC to draft an amendment to the Bye-Laws that will make offensive language towards working class populations on the same line as other minority groups, and state disciplinary action for clubs and societies caught using that language.

## **2197 Study Space for All**

Proposer: Abbey Doormann (Disability Liberation Society SPLD and Autistic Spectrum rep) [a.doormann@uea.ac.uk](mailto:a.doormann@uea.ac.uk)

Seconder: Emily Cutler (Students with Disabilities Officer)

### **Union Notes**

1. In 2017/18 there at least 0.6% of students at UEA who have a confirmed diagnosis of being on the autistic spectrum, AS.
2. Autism expert Prof Tony Attwood says 10-15 per cent of children with AS will be 'un-diagnosed' in adulthood.
3. Many students have reported that the current conditions in the library are not conducive to their learning requirements, meaning they feel at a disadvantage compared to other students, as result finding it difficult to keep up with workload and are unable to make best use of their time on campus.

### **Union Believes**

1. That everyone should have access to appropriate learning resources and nobody is excluded from study.
2. That an accessible space isn't just physical access.

### **Union Resolves**

1. To mandate the welfare community and diversity officer to campaign for the university to have booths that are soundproofed, to create a silent environment in the library that are not booked in advanced, with a sign to say if they are available or not. These would try and reduce environmental over-stimulation and distraction, which some students including those on the autistic spectrum, may find a barrier to study and learning. These booths would have restricted access to only those who need them. This access would be administrated by Student Support Services, to those who needed the facility, including, but not exclusive to those on the autistic spectrum.

## **2198 RPI'ing us off**

Proposer: William Richardson (Economics Society) [p.richardson@uea.ac.uk](mailto:p.richardson@uea.ac.uk)

Seconder: Jack Robinson (Campaigns and Democracy Officer)

### **Union Notes:**

- 1) Costs related to students are pegged to the Retail Prices Index such as rates on student loans taken out in England and Wales since 2012<sup>6</sup> and rail fares<sup>7</sup>.
- 2) The United Kingdom Statistics Authority (UKSA) is legally obliged to produce the Retail Prices Index (RPI) under the 2007 Statistics and Registration Services Act and the supplementary notes to the Act<sup>8</sup>.
- 3) In accordance with the aforementioned act the Board are compelled to promote and safeguard the quality of official statistics (7(3)). It defines the quality of official statistics with reference to their impartiality, accuracy, relevance, and coherence with other official statistics (7(4)).
- 4) The UKSA acknowledge that: "the RPI is not a good measure of inflation"<sup>9</sup> (RPI consistently overestimates inflation).
- 5) Ofwat proposes to move away from RPI in their 2019 price review to the Consumer Prices Index, including owner occupiers' Housing costs (CPIH)<sup>10</sup>.

### **Union Believes:**

- 1) The Office for National Statistics (ONS) is in breach of the Statistics and Registration Services Act 2007 for the following reasons:
  - a. The Board is obliged to promote and safeguard the quality of official statistics under Section 7 of the Act.
  - b. The Board has failed to formally report the failure of RPI to be accurately produced despite the National Statistician having declared it as such as it is compelled to do so under Section 8 of the Act.
  - c. The Board has failed to minimise the burdens (including financial burdens) it imposes on other persons, particularly to student in direct contravention to the requirements of Section of the Act.
- 2) The failure of the UKSA and the ONS has cost the taxpayer in excess of £15bn in excess interest payments on RPI-linked government debt (gilts) and continues to affect the more than £60bn of student debt which is linked to the RPI.
- 3) The ONS has a positive record of listening to its stakeholders (in this instance students) and therefore a national campaign does have a strong chance of producing positive change.

### **Union Resolves:**

- 1) To increase awareness of this issue on campus and across the country.

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<sup>6</sup> <https://www.gov.uk/student-finance>

<sup>7</sup> [http://orr.gov.uk/\\_\\_data/assets/pdf\\_file/0020/24518/rail-fares-index-january-2017.pdf](http://orr.gov.uk/__data/assets/pdf_file/0020/24518/rail-fares-index-january-2017.pdf)

<sup>8</sup> <http://www.legislation.gov.uk/ukpga/2007/18/contents>

<sup>9</sup> <https://www.statisticsauthority.gov.uk/wp-content/uploads/2016/03/Letter-from-John-Pullinger-to-Sir-Andrew-Dilnot-090316.pdf>

<sup>10</sup> <https://064f1d25f5a6fb0868ac-0df48efcb31bcf2ed0366d316cab9ab8.ssl.cf3.rackcdn.com/wp-content/uploads/2017/07/Delivering-Water-2020-Consulting-on-our-PR19-draft-methodology-2.pdf>

- 2) To write to the write to the ONS National Statistician John Pullinger to reconsider the position of the ONS regarding the production of the RPI in consideration of the arguments made above.
- 3) To campaign for student repayments, rail prices and utility prices to be linked to CPIH instead of RPI if the UKSA and ONS fail to improve the accuracy of the RPI.



# GLOSSARY

## NO ACRONYM RULE FOR COUNCILLORS

Err...let's call it NAR.

Acronyms and specialised words creep into Council papers and can make them inaccessible to new Councillors – we try to keep them to a minimum and when we use an acronym – we put it in full when it is used in a paper for the first time and then we use its initials for the rest of the paper. Sometimes acronyms are so commonly used we assume everyone would be familiar with them – we use UEA rather than University of East Anglia – but the aim is to narrow down the use of assumptions.

But assumptions do creep in – so here is a list of acronyms and words with context to help you with future and past papers. We will keep it open so that anyone can add a definition or a new phrase.

**Access All Areas:** UEA working group that meets to try and ensure that all parts of campus are easily accessible to disabled students

**AP:** Action Points – things need doing!

**ARM:** Admissions, Recruitment and Marketing – UEA department that tries to recruit students to UEA, handles their admission and promotes UEA to potential students and outside businesses

**ATs:** Associate Tutors – postgraduate students who are paid to teach part-time whilst they are studying for their own degrees – University increasingly depends on them for marking and leading seminars

**BAME:** one of the Liberations groups in the student movement, stands for: Black and Minority Ethnic (sometimes written as BME)

**BUCS:** British Universities and Colleges Sport, organisation that runs all university sports competitions across the country

**Chief of Staff:** the boss of the staff side of uea(su), manages the organisation on behalf of the Trustees. This is Jim Dickinson, Jim comes to Council - occasionally does presentations on important issues facing students and gives expert advice

**DPC:** Democratic Procedures Committee, elected Councillors who work to try and make our democratic process better – focuses mainly on how Council is run

**DOBS:** Development and Oversight Boards made up of Officers, Student Managers and Student reps and Union staff these look at how our services are running: there is one for Licensed Trade, one for the Shop and Union, the coffee bar, and one for Union Advice

**E&D:** Equality and Diversity concept used for making organisations such as uea(su) more open and inclusive

**Estates:** UEA department that looks after all the infrastructure on campus: roads, buildings, security, utilities and transport (including buses and parking)

**ET:** The Executive Team, group of top UEA heads of departments that works on the day to day running of the University – takes the big decisions

**Faculty Convenor:** Super rep that covers one of the four sections that UEA's research and activities are divided into – convenors coordinate the work of the student representatives in each Faculty and work closely with the Full Time Officers in charge of education

**FE:** Short for Further Education, everything to do with colleges and sixth forms.

**First Bus:** The private bus company that operates the vast majority of buses in Norwich.

**FOI:** Freedom of Information Act, law that allows individuals to access data from organisations, including UEA

**FTOs:** Full Time Officers, elected salaried full time uea(su) officials – sometimes you might hear them called Sabbs or Sabbaticals – this is from a specialised jargon word the origin of which is lost in ancient history

**GMB:** the trade union for our student staff – stands for General and Municipal Boilermakers – one of the super unions that grew out of mergers – members nowadays are admin and manual workers – they are very few boilermakers

**Good Night Out:** Programme we run to ensure that all our music events are safe and enjoyable for all students

**HE:** Short for Higher Education, everything to do with universities

**HSC:** School of study, stands for Health Sciences, cool name for nursing and therapist students. Working and studying, these students have less time to engage in our activities so we strive to make them accessible

**Intercalating:** Jargon word for a student taking time out from their course due to illness or personal circumstances

**JCNC:** Joint Consultation and Negotiation Committee – group where Unison staff reps and uea(su) management meet to agree policies for how staff work

**KPIs:** Key Performance Indicators; yardsticks to measure how well a campaign or department is doing

**LGBT+:** one of the Liberations groups, stands for lesbian, gay, bisexual, transgender and questioning

**Liberations:** groups in wider society to which students might belong that experience structural oppression

**LTC:** Learning and Teaching Committee. University committee that decides the university's policies on education and teaching.

**LTS:** Learning and Teaching Service – UEA department that administers all teaching and learning – they run the Hubs

**Management Committee:** internal uea(su) group where the Full Time Officers meet with senior management to take day to day decisions on the running of the organisation

**Mature Student:** any student who is older than 21 years of age when they start their studies

**MSL:** Membership Solutions Ltd., external company which is the Union's website provider

**Never OK!** : Campaign to try to end any form of sexual harassment on campus

**Non-Portfolio Officer:** title comes from UK politics – these are Part-Time Officers who concentrate on fulfilling the promises they made during their election campaign – do not have any other specific area of responsibility – sometimes called NoPos – we elect four each year

**NUS:** National Union of Students, the nationwide organisation of students' unions of which we are a part

**NSS:** National Student Survey, national survey of all final year undergraduate students who rate their satisfaction with different bits of their student experience; used by universities as league tables for recruitment

**OfS:** Office for Students, new in January 18 this is the regulator the government set up to try to ensure standards are met by all universities

**PAL:** Peer Assisted Learning – UEA mentoring scheme where experienced students help first year students beginning their studies

**Peer Support Group:** A type of society whose members focus on providing welfare support to their fellow students

**PG:** Graduate students who have passed their first degree and are studying for another one – this is called postgraduate study – it might be a taught degree (the students on these are called PGT, postgraduate taught) or it might be a research degree (the students on these are called PGR, postgraduate research)

**PRES:** Postgraduate Research Experience Survey – like the National Student Survey but filled in by students taking a further degree that is based on research – used by universities as a kind of quality control for students who are researchers

**Prevent:** UK government initiative to try and stop, in our case, university students becoming involved in violent extremism; opposed by some students' unions due to worries over surveillance and human rights

**Priority Campaigns:** The 3 key campaigns that SU Officers focus on throughout the academic year

**PTES:** pronounced peetezz – the Postgraduate Taught Experience Survey – like the National Student Survey but filled in by students taking a further degree that is based on teaching – used by universities as a kind of quality control for postgraduate taught courses

**PTOs:** Part Time Officers, elected voluntary uea(su) officials

**PVC:** Not polyvinyl cordite but Pro-Vice Chancellor, there are several of these – bosses just below the main boss, the Vice Chancellor. The PVC we deal with is Neil Ward who is the PVC (Academic) in charge of everything that relates to teaching and learning

**REN:** Research and Enterprise Services – bit of UEA that looks after all of its research and tries to make money out of it

**REF:** Research Excellence Framework attempt by the government to measure the quality of research at universities

**Referendum:** a vote, open to all students, on an issue (such as a boycott). Union Council, the Student Officer Committee or 450 students signing a petition can call a referendum

**Reserved places:** When a certain number of places on a committee (or some other group of elected people) are only open to people from a certain background, to boost representation of under-represented groups. For example, 50% of our non-portfolio officers (2 out of 4) have to be women+ students

**SAM:** Sports Association Membership, everyone has to take this out, it includes insurance, if they want to play organised sport

**SOC:** Student Officer Committee – where the elected Student Officers meet to plan campaigns and implement Union policies

**SOGs:** New name, Student Opportunities Groups, covers Clubs, Societies and Peer Support Groups

**SMT:** Senior Management Team – these are the bosses of uea(su) career staff

**SSLC:** Staff Student Liaison Committee, forum in each School of Study where student reps meet with staff to attempt to resolve any problems that students are faced with

**STS:** Student Support Services, the 'caring' part of the University that works alongside the money-making, research and teaching parts

**SU Articles of Association:** the formal document that outlines the purpose of the SU and its relationship with UEA

**SU Bye-Laws:** These are the rules for how we run SU democracy. Two-thirds of Union Council, or a referendum of students, can change those rules

**SU Constitution:** The informal term people sometimes use to describe the Bye-Laws and the Articles of Association

**TEF:** Teaching Excellence Framework, new in 2017, attempt by the government to measure the quality of teaching in universities – award Gold, Silver and Bronze marks

**The University:** we use this in minutes when we refer to UEA as an institution – “...to lobby the University to...”

**Trustee Board:** uea(su)’s governing body – functions like a school board of governors – responsible for holding management to account and setting the strategic direction of uea(su). Comprised of Student Officers, Student Trustees (elected by Council) and four outside experts called External Trustee

**UCU:** Union of University and College Lecturers – the academic staff trade union  
**uea(su)** University of East Anglia Students’ Union: that’s us! Acronym in lower case – brand decision to make us stand out and differentiate us from the University. All students at UEA are automatically members

**UG:** Student studying for their first degree

**Unison:** the trade union for junior administrative and manual workers at UEA, also the trade union for uea(su) staff

**VC:** the Vice-Chancellor, the boss of UEA – this is David Richardson

**VMS:** outside company we work with on the promotion and running of live music events – stands for Venues and Live Music Solutions

**Vote of censure:** This is when an SU gathering (such as Union Council) votes to condemn the behaviour of an SU elected official. A vote of censure does not remove a person from their position

**Vote of commendation:** This is when an SU gathering (such as Union Council) votes to congratulate an SU elected official on their performance

**Vote of no confidence:** This is when Union Council votes to remove an SU elected official from their position. It requires a high majority to pass (75% of those voting for Student Officers, 66% of those voting for Union Councillors)

**Women+:** An inclusive definition of oppressed genders that includes women, non-binary people and people who define as having ‘woman’ as part of their identity

**WP:** Widening Participation – ethical stance taken by all UK political parties that recruiting more students from sections of society where not many kids have gone to university in the past is very important– data on this is collected and the government keeps an eye on the numbers