

# Meeting Notes

## Appointments & HR Committee 7 November 2018

Present: Tony Moore (staff support), Jenna Chapman (JC) (Undergraduate Education officer), Georgina Burchell (GB) (Welfare, Community & Diversity Officer), Caroline Wilson (Interim Director of HR), (CW) Anush Ganesh (AG) (Union Council Representative)

### New Action Points

- Chair to check on make-up of CEO recruitment panel
- Chair to write to Ian Callaghan on University request for External Trustee

### 41 Minutes, Apologies and Matters Arising

Minutes to be agreed at December meeting.

Reports on Action Points:

- Chair will meet with Interim CEO as to encouraging Ben Gibbins to become involved in the wider work of the Board **AP**
- Better publicity for Trustees on website – full changes waiting on website re-design but Chair and TM to meet Jonathan Murray to discuss what can be done to improve things in the meantime **AP**
- Remit of extra two Trustee positions – the IT/GDPR remit to be expanded to include wider strategic comms – Chair to work with GB and CW to send paper to December Board **AP**
- Two applications received for Ian Gibson's ET role – interview panel in place – on course for recommendation and appointment at December Board
- EDA/EOC have now merged as EDICt in Bye-Law amendment passed by Council – Chair will get clarity from SOC on implementation – to be discussed at next AHRC meeting **AP**
- All other points actioned

### 42 Introduction and Welcome for New Committee Members and Staff Support

Chair welcomed AG and CW.

### 43 Historical Context of HR in the Union/Role of staff support

TM gave an overview of the approaches taken by senior management as to HR over time.

### 44 Senior Postholders Recruitment

Chair reported that there had been 52 applications. On the make-up of the interview panel – Chair will consider the role envisaged for the external HR consultant. **AP**

#### **44 External Trustee Recruitment/Remit of New Trustees**

Chair noted, as to the additional ET places, that recruitment would run over the mid-winter break with a goal of recommendations to and appointment by March Board. Chair noted no recommendations or proposals had been made by the University and they would write to remind Ian Callaghan. **AP**

#### **45 Planning for December Board**

Agreed that the December AHRC meeting should take place in time for papers to be submitted to meet the December Board deadline.

#### **46 AOB**

None

#### **47 TDP of next meeting**

10 am, Wednesday, 5 December in Room 4, Union House.