



## University of East Anglia Students' Union

### Education Sub-Committee

20/11/2025 - 16:00-17:00

Online

Minutes

#### Useful Information

##### Quorum

Quoracy for the Committee sits at 50% plus 1 of present core and guest members.

#### Agenda

Author:	Beth Plant
Status:	Pending Approval
In attendance:	<b>Beth Plant (UEASU Staff), Ayane Hida-Stringer (UEASU Staff), Elsa Mounayer (UEASU Staff), Turaiya Lemard (UG Education Officer), Robyn Srikandan, Catherine Flint, Juwairiyah Mohammed, Seb Cailles.</b>

#### 001 Welcome!

BP begins the meeting and explains that the committee has not reached quoracy. As such, no Chair can be elected and no votes can be taken.

BP notes that she will Chair this meeting as a Chair cannot be elected.

BP briefly explains the new UEA50 democratic system, and how the Education Subcommittee fits into it. BP explains that policy submissions that relate to education will be handled by this committee, and that wider policy submissions will be handled by the UEA50, a jury-style system that randomly selects students to take part in a democratic meeting every semester.

BP explains that Education Subcommittee meetings take place every month, and that agendas will be sent out a week in advance.

#### 002 Election of a Chair

Not applicable as meeting not quorate.

#### 003 UEA50 motions to approve or make note on

None submitted.

#### 004 Undergraduate Education Convenor discussion

TL introduces herself and explains her office hours. She encourages convenors to visit the office in person if they need support.

TL asks for support with a potential campaign to get seminars and workshops recorded as a reasonable adjustment.

**Question:** SC asks for clarification on what constitutes as a seminar.

**Answer:** TL explains that they are usually smaller group discussions that aren't classed as lectures.

RS notes that seminar and workshop recording would be great for humanities students as they have limited contact hours.

SC states that he doesn't think it would work well in EMP, but that he will raise it at the EMP SEP and gather feedback to report back.

TL introduces the idea of changing the name of the convenors to something that might be easier to understand. She asks for thoughts and feedback.

SC says that he likes the idea of changing the name but is unsure of what a better alternative might be.

CF suggests that 'Liason Officer' could be a good alternative.

TL notes that the students in the School of Pharmacy have recently been told that they must complete more placement hours, leaving them with not enough time to do their other university work. TL asks if anyone has heard any feedback on this.

No members have any feedback.

BP opens the conversation to other issues.

SC raises that there are declining student rep numbers at SEPs, and that it was decided at the meeting to change the approach from offering the meetings as drop in to renaming people as student reps and giving them a title. The hope is that this will give people a sense of responsibility, otherwise they may feel apathetic.

SC asks if anyone has any advice on increasing SEP engagement.

TL mentions that she has been considering introducing financial incentives to encourage people to attend SEPs or introducing a points-based system. She notes that this could be in the form of a raffle.

SC suggests offering a free lunch programme or similar.

TL notes that it's being suggested and that she may need convenor support in the future.

SC raises that the 'We're Listening' platform is not being used by students to submit feedback. SC asks for guidance on how it works and how engagement can be improved with it.

TL explains that the 'We're Listening' platform is supposed to be used to shape the agenda. She mentions it's not working in every school and asks for convenor feedback.

CF mentions that they've set up their own feedback form, but that responses have been limited, suggesting a problem with engagement. The form suggests a lack of knowledge on how to get support.

TL asks what platform is being used.

CF mentions that it's MS forms.

TL thanks everybody for their input.

BP asks if anyone has anything to raise before we conclude.

AHS mentions the by-elections and gives the key dates and encourages people to engage with the process.

Bp concludes the meeting for UGs.

No postgraduates present, meeting concludes.