

|  |  |
| --- | --- |
| Meeting: | Postgraduate Committee Meeting |
| Date: | 5th May 2022 |
| Time: | 12:00 –13:00 |
| Location: | Bookable Room 7&8 |
| Code: | 719 |
| Author: | Tanne Heathershaw |

**SECTION A: RECURRING POINTS**

**719 Statement from the Chair[s]**

Opening statement from the Chair of the Committee

**720 Committee member check-in**

Check-in with all members, see how everyone is doing.

**721 Minutes & action points from last meeting**

Committee to review the minutes, and discuss action points:

* AH to work on the promotion of the SIZ through social media
* AH and TH to work on a formalised agenda for the next Assembly
* TH to book the space and begin the planning for June 8th
* AH and TH to arrange schedule for the dissertation retreat/lunch club
* Discuss funding for a PGC dinner
* Think about a video for the advertising the committee next year

**SECTION B: POINTS FOR DISCUSSION**

**722 UKRI**

Discuss what we are doing, and how to share it.

**723 Blended Learning Focus Groups**

Ayane to lead discussion.

**724 Update on PG Funds**

Talk about any approved or undecided fund requests, and discuss status of PG Funds.

PG Funds Survey promotion.

**725 PG Events and Activities**

Discussion of any PG events coming up/ongoing.

Coffee and Cake event the previous day.

**SECTION C: OTHER BUSINESS**

**726 AOB**

A chance for anything not raised in the agenda to be discussed.

**727 Time and Date of the next Meeting**

* June date falls on a bank holiday.
* When is the last meeting of the PGC?