

Meeting:	PG Committee
Date:	9 th November 2018
Time:	17:15pm
Location:	SU Office Meeting Space
Code:	PGCA 437
Author:	Josh Melling

437 Statement from the Chair [s]

Opening statement from the Chair of Committee.

438 Minutes of the Last Meeting [s]

Committee to debate the accuracy of the minutes from the previous meeting.

439 Action Log [s]

Chair to review the status of the previous meetings action log.

440 Assembly Discussion Items

Items brought to Committee for discussion from the Chair of Assembly.

441 PG Social to be held in November

Item brought by A Rajagopal, for Committee to discuss the details of a social event to be held in November.

442 Acting on Improving Advertising

Item brought by A Rajagopal, for Committee to discuss the ways in which postgraduate(su) can move forward with the advertising of events, activities, and more.

443 Postgraduate Education Officer Union Council Report

Brought by M Marko (Postgraduate Education Officer) to be considered by Committee as standing items for future meetings.

444 Postgraduate Education Officer 'Workbook'

Brought by M Marko (Postgraduate Education Officer) to be considered by Committee as standing items for future meetings.

445 Social Grant funding being intertwined with PGSU Agenda

Brought by M Marko (Postgraduate Education Officer) to be considered by Committee.

446 Apology to Union Council

Brought by M Marko (Postgraduate Education Officer) to be considered by Committee.

447 Any Other Business [s]

Committee members to raise any issues that have not been raised in this meeting.

448 Time, Date, and Place of next meeting [s]

17:15, November 7th, Bookable Rooms 7/8

Agenda Explanations

Chair has asked for these generic explanations to be continued along with the agenda in order to speed along the process of Committee.

[s] – standing item

Each item will include who has proposed that item. For the first meeting there are lots of mandatory items, such as the budget, therefore Committee is not asked for items in this meeting in order to keep to the 2 hour window of the meeting.

437 – Statements from the Chair is a standard uea(su) agenda item which allows the Chair to set out their expectations for the meeting, amongst any other news they feel the attendees should be aware of before proceeding.

438 – Committee should review the minutes of each meeting before starting new debates to check for any inaccuracies. Minutes are an attached item in the same email as the agenda.

439 – During Committee meetings an action log is taken including the Committee member who has been actioned.

440 – Chair of Assembly to bring discussion points from the last meeting of Assembly to the attention of Committee.

441 – A Rajagopal to discuss the logistics, time, place, cost etc of a social for Postgrads within the month of November.

442 – A Rajagopal would like to further discuss the advertising opportunities available to the postgraduate committee to better promote: events, social grant, conference fund etc. Some new marketing materials will be attached to this email for your consideration.

443 – M Marko would like this item to be considered for a standing item for each Committee meeting from this point on.

444 - M Marko would like this item to be considered for a standing item for each Committee meeting from this point on.

445 – M Marko to bring the discussion from the previous Committee regarding social grants being discussed at Committee.

446 – M Marko to bring their apology to Committee for consideration before taking this to Union Council.

447 – This is the opportunity to raise any issues you believe Committee should know or debate that were not able to be added to the agenda.

448 – Standard item to inform members of the next meeting.