

Union Council - October 14th 2021- Microsoft teams	
UC01	<p>Housekeeping – to note</p> <p>A. Code of conduct https://www.uea.su/union/memberscodeofconduct/</p> <p>B. Minutes from the previous meeting a. https://www.uea.su/democracy/unioncouncil/councildocumentsandnotices/</p> <p>C. Expenses https://www.uea.su/democracy/unioncouncil/councilinfo/expenses/ Remember – the Union (of UEA students) may be able to reimburse you for travel or career expenses that you incur attending this meeting. Please contact Esin D’Amery, Head of Campaigns and Policy on E.DAmery@uea.ac.uk for more details.</p> <p>D. Online meeting facility [on website] If you cannot attend in person on Thursday and would like to use the online facility, please email Esin at E.DAmery@uea.ac.uk before <u>5pm on the day of the meeting.</u></p> <p>E. Articles of Association & Bye-Laws https://www.uea.su/union/governance/constitution/</p> <p>F. The SU is governed by the Articles of Association, and its attached rule book, the Bye-Laws.</p>
UC02	<p>Statements from the Chair</p> <p>N/A</p>
UC03	<p>Minutes of the Last Meeting / matters arising from last minutes - to Approve</p> <p>A. The committee is asked to check the minutes for accuracy https://www.uea.su/democracy/unioncouncil/councildocumentsandnotices/</p>
UC04	<p>Cycle of business- to action</p> <p>A. Election of Chair 2.3 of the Bye-Laws.</p> <p>Candidate 1: Jude Beckett, History Society Rep</p> <p><i>Hi council, my name’s Jude, and I’m an MA student starting my 4th year as part of this council. In that time I’ve learned the rhythm of these meetings well, learning what works and what doesn’t, both in person and online, and I believe I would be able to lead them in a way that is both time efficient while also allowing and empowering everyone to voice their opinions. I have also been part of the Democratic Procedures Committee for all my time on this council. This role has given me experience of acting in an impartial manner in council meetings as advisor to previous council chairs, as well as when reviewing suggested motions. Furthermore, this experience has equipped me with an in-depth knowledge of the SU’s bye-laws as they relate to this council, which will allow me to run these meetings efficiently and with the spirit of fair debate we seek to maintain. If elected, I would seek to streamline the online council experience, working with my</i></p>

deputy chair to establish proper conduct with features like the chat-box to ensure that everyone can have the best and most streamlined Union Council experience.

Candidate 2: Laura Taylor- Disability Peer Support Group

As deputy chair of union council last year, I have shown my ability to hold meetings allowing members to use their voice in our democracy, and I would love to step up to chair this year to continue this.

My values for the role of chair are ensuring everyone has the opportunity and feels comfortable to share their views, and that council meetings allow for a range of communication styles and abilities. I have proven my commitment to accessibility as disability officer last year and know that participating in our democracy is an area often missed from this conversation that I want to bring to the forefront. This is not just for those whose disability makes participating in our current structure difficult, but all who may feel uncomfortable or experience barriers to our current system.

Anyone who has been to union council before may remember how confusing it is, which often makes it even harder to contribute- my goal is to make meetings more efficient and explain democratic processes clearly, so that everyone feels able to be involved, wants to be involved, and enjoys the experience of attending meetings.

B. Election of a Deputy Chair to act as Chair in their absence

No candidates

C. Finance Committee (2)

No candidates

D. Appointments and HR committee (2)

Results to be announced

E. Risk and Governance Committee (2)

No candidates

F. *Review of bye-law 2: Bye-Law 2 must be reviewed by the first Union Council alongside a broader review of democratic processes once a term on consideration of recommendations made by the Campaigns and Democracy Officer in collaboration with the Student Officer Committee and the Democratic Procedures Committee*

UC05

Reports- to approve

Trustee Board Report-

The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Student Officers, Student Trustees elected by Union Council and four outside external expert Trustees. The Chair who is a Student Officer reports to Council and, as with SOC, you can scrutinise the work of the Trustees and hold them to account.

Student Officer Committee (SOC) Report

The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.

Full time Officer Reports

Your full-time elected officers will present reports on the work they have been doing, any manifesto campaigns they were elected on and any meetings of note they attended.

Ayange Hida- Postgraduate Education Officer

PGT induction, PG election, PGR welcome for October starters, Interview panel for the External Trustee, Aurora Student Council, Aurora biannual planning, BAME Staff Network, PG activities, PG sports with Lizzie, LGBTQ Awareness Training, Board meeting, Student Officer Committee (SOC), Learning and Teaching Space Working Group, Management Committee, Webinars for Board, Student Partnership Officer (SPO) training, HUM Student Experience Group, Learning and Teaching Committee (LTC), Doctoral College Executive, Convenor Training, Meeting with the Head of PGR office, Meeting with PVC Doctoral College (DC), Meeting with UEA Sports, GDPR Training, Faculty LTQC, SSLC, Welcome week, SU academic catch up, SU anti-racism working group, Employability Executive, Earlham Hall Space Working Group, OfS consultation group, PGR Director's Conference, Research Students Forum (RSF), Study Together preparation, Southern SU Conference, Residential on campus, Anti-racism training, HUM AT Working Group

Ivo Garnham- Undergraduate Education Officer

- Discussed implementation of sensitive content warnings guidance with schools
- Attended multiple FLTQCs
- Attended LTC

- Attended University Council
- Delivered training to academic advisors
- Created new Student Preparedness course for this academic year
- Study together resources with Ayane
- Dealt with lots and lots of emails and messages about timetable
- Will be on timetable review team

Elizabeth Payne Activities and Opportunities Officer

Meetings:

- University Council
- University Finance Committee
- University Estates committee
- Employability Executive - strategy day
- East Midlands BUCS and BUCS Conference
- CIVIC Universities Agreement - working with the university around a partnership with companies around Norfolk and beyond, which in turn we aim to benefit clubs and socs in outreach work
- Meeting with UCU and our ongoing support
- Continued partnership with Outgoing as our tour supplier, and a tour meeting was delivered to interested clubs recently.
- Will be included in Graduation meetings with the VC and finance to help with the hosting of three grads next summer.
- Been in conversations with UEA Sport, Careers Central around the set up of a Student Sport and the Progression and Development fund, which focusses on supporting more students from more backgrounds to take up opportunities at uni, inc club and soc memberships.

Manifesto:

- Writing a sponsorship policy for clubs and socs
- Started planning for Movember
- Instalment options have been implemented by sportspark this year for gym and swim memberships, following work done in the previous academic year between UEA Sport, the SU and Sportspark. The PG sport programme is fully underway with a range of activities offered. Club and soc activity was able to continue into the summer to help make up for lost time, and we have recently started a Friday Round Up to shout out clubs and socs - these will be posted to activities_ueasu each week. We also delivered a welcome week which targeted first years alongside returners.

AOB:

- First year rep elections start on the 18th oct

	<p>Aaron Campbell Welfare, Community and Diversity Officer</p> <ul style="list-style-type: none"> • Helping out supporting the commercial officer support. • Working on a queer friendly club night and LGBTQ+ Safe Space • Working with night out staff to recognise and assist students with invisible disabilities • Black history month work • Working on Disability awareness month • Mental Health Awareness Day Work • Language usage - putting together a working group to address language on campus- student led • Changing the culture checklist • Working on issues around Spiking • neverOK and Eradicate Hate to be restructured and updated to be more relevant and more suitable for purpose 	
UC06	Society and Peer Support Group Constitutions- <i>to approve</i>	
UC07	<p>Policy Papers- <i>to approve</i></p> <p>N/A</p>	
UC08	<p>Any other Business / Open Discussion- <i>to discuss</i></p> <p>Any other business items are matters which committee members could not have become aware of before the agenda closed. These items can be submitted to the Chair up to 24 hours before the start of the meeting for their consideration.</p> <p>A. Aaron Campbell - New deal with catering outlets</p>	
UC09	Date, time, and place of next meeting: announced on teams	