



students transforming

Union Council Agenda

Thursday 7 February 2019
7pm

LT2
Lecture Theatre 2



Section 1: Housekeeping

This part of the agenda includes notices, membership, minutes, matters arising, new Clubs and Societies and appointments.

Expenses

Remember – the Union (of UEA students) may be able to reimburse you for travel or carer expenses that you incur attending this meeting. Please contact Xenia, the Campaigns & Democracy Coordinator x.levantis@uea.ac.uk for more details.

Online meeting facility

If you cannot attend in person on Thursday and would like to use the online facility, please email Xenia at x.levantis@uea.ac.uk before 5pm on the day of the meeting.

Articles of Association & Bye-Laws

The SU is governed by the [Articles of Association](#), and its attached rule book, the [Bye-Laws](#).

To note Starred (*) items are, ordinarily not for discussion in the meeting; any queries on these items should be addressed to the Chair prior to the meeting.

2357* Membership

To note The list of members notified to the Campaigns & Democracy Coordinator, by 12pm on Monday 28 January 2019 who together with the Student Officers make up the Council.

2358* Remit of Union Council

To note That pages 5-8 of the SU [Bye-Laws](#) outline the functions and responsibilities of the Union Council and are available.

2359* Standing Orders Governing the Conduct of Union Meetings

To note That the standing orders governing the conduct of SU meetings are on pages 13-18 of the SU [Bye-Laws](#).

2360 Minutes of the Meeting held on Thursday 24 January 2019

To receive The minutes of the meeting held on Thursday 24 January 2019.
pages 10 - 18

To approve The minutes as a true and accurate record of the meeting.

2361 Appointments

To note

Union Council has elected two representative to the NUS Conference Committee who advise the uea(su) Delegates to NUS National Conference 2019 on how to vote according to uea(su) policy.

The elected Councillors are:

Jenna Chapman *Undergraduate Education Officer*

Georgina Burchell *Welfare, Community & Diversity Officer*

2362 Matters Arising

To receive

Any matters arising from previous minutes not covered elsewhere on the agenda.

2363 Club, Society and Peer Support Group Constitutions

To approve

That standard Constitutions have been received from:

a) Medical Imaging Society

- This society will be aimed at students who are interested in medical imaging and would provide teaching sessions on image interpretation, career advice and information on research opportunities. By teaming up with local junior doctors, radiographers and radiologists, this society will deliver a mixture of teaching sessions designed to improve understanding of radiography and interpretation of images such as CT scans, X-Rays, MRI, echocardiograms, and more.

To note

Before new Societies, Clubs and Peer Support Groups are sent to Union Council for approval the Societies Executive will consider them and make recommendations.

The following recommendations were made by the Societies Executive Tuesday 15 January 2019:

Proposed society	Executive Recommendation	Context
Medical Imaging Society	Approve	Good idea for a society as it is different from other medical societies- questions about funding and equipment. However, still recommended an approval.

Section 2: Reports

In this part of the meeting, Councillors receive reports on what the elected Officers and the Trustee Board have been doing.

Reports from University & Students' Union Committees

The Full Time Officers and some Councillors sit on key University Committees, if any big issues are coming up that will affect students, they report them to Council.

Student Officer Committee (SOC) Report

The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.

Trustee Board Report

The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Student Officers, Student Trustees elected by Union Council and four outside external expert Trustees. The Chair who is a Student Officer reports to Council and, as with SOC, you can scrutinise the work of the Trustees and hold them to account.

Reports from Representatives

This is where Councillors can bring any matter of concern to their constituents directly to the attention of Council.

2364 Reports from SU and University Meetings

To receive Any reports from Union Council Representatives on University Committees.

To consider Appropriate action.

2365 Student Officer Committee Report

To receive Reports from the Full Time Officers.

pages 20 - 34

To note That the approved minutes of all meetings of SOC can be viewed at <https://www.uea.su/union/governance/studentofficercommittee/>

To consider Appropriate action.

2366 Trustee Board

To receive A verbal report from the Chair of the Trustee Board

To note That the approved minutes of all meetings of the Board can be viewed at <https://www.uea.su/union/governance/trusteeboarddocuments/>

To consider Appropriate action.

2367 Reports from Representatives

To receive Reports from representatives, on issues not covered elsewhere in the Agenda; that Councillors wish to draw to the attention of Union Council.

Reports include updates on issues require support or action by the SU, or which are likely to be discussed at University Committee meetings on which the Union is represented.

To consider Appropriate action.

Section 3: Open Discussion

The Open Discussion section of the agenda is an opportunity for informal discussion about a topic proposed by the Student Officer Committee.

2368 Open Discussion

To note The discussion topic will be confirmed by the Student Officer Committee before the meeting.

Section 4: Policy Making

In the final part of the agenda, Union Council debates policy proposals known as *motions*. After they are debated, Councillors vote on the motions and, if passed, they become SU policy for 3 years. Councillors can propose changes to the *motions*, these are called *amendments*.

Submitting an amendment

If you would look to propose an amendment to any of the resolutions, please send it to the Proposer of the Motion and the Chair at the earliest opportunity before the meeting to see if the Proposer is willing to incorporate it into their resolution.

If the Proposer reject your amendment, please send it to Xenia, the Campaigns & Democracy Coordinator, x.levantis@uea.ac.uk as soon as possible after you find out it has been rejected. The deadline for amendments to reach Xenia is 48 hours before the start of the meeting.

Current policy

All SU [Policy](#) is adopted for a 2-year period. All active and historic SU policy is available on our website.

2369 NUS National Conference Motion: Fund the Postgraduate Committee

To note A motion for NUS National Conference 2019 proposed by Charlotte Hallahan *Postgraduate Assembly* and seconded by Lewis Martin *Mature Students Assembly*.
page 36

To consider Appropriate action.

2370 NUS National Conference Motion: Fund Free Education by Expropriation

To receive A motion for NUS National Conference 2019 proposed by Josh Cole-Hossain, *Marxist Society* and seconded by Martin Marko, *Postgraduate Education Officer*.
page 37

To consider Appropriate action.

2371 NUS National Conference Motion: End Precarious Work

To receive A motion for NUS National Conference 2019 proposed by Josh Cole-Hossain, *Marxist Society* and seconded by Martin Marko, *Postgraduate Education Officer*.
page 38

To consider Appropriate action.

2372 Support the Fight for Marriage Equality in Northern Ireland

A motion proposed by Georgina Burchell (Welfare, Community, and Diversity Officer) and seconded by Sophie Atherton (Campaigns and Democracy Officer).

page 39

To consider Appropriate action.

2373 A Smoke-Free UEA

A motion proposed by Roo Pitt (School Convenor, Politics, Philosophy, Languages and communication studies) and seconded by Liam Self (Music Society).

page 40 - 41

To consider Appropriate action.

2374 A generation of lifesavers

A motion proposed by Roo Pitt *School Convenor, Politics, Philosophy, Languages and communication studies* and seconded by Jenkin Chan *UEA LINKS*.

page 42 - 43

To consider Appropriate action.

2375 Time, Date and Place of Next Meeting

7pm, Thursday 28 February 2019, Lecture Theatre 2



housekeeping

- minutes of last meeting
- societies exec recommendation of new societies
- list of vacancies for council representatives on university and union committees



minutes

Meeting	Union Council
Date	Thursday 24 January 2019
Time	7pm – 10pm
Location	Lecture Theatre 2
Author	Xenia Levantis

Key points:

- **The following societies were approved:** Filipino Society, Garlic Bread Society, Music Recording and Production, NNUH Youth Volunteers, Pharmacology.
- **The following policies have been approved:** Policy Lapse Policy (An Amendment to the Bye-Laws) and SWP off our campus.
- **The following policy has been rejected:** Let's listen to students'- not cold call them (Refusing to fill in the National Student Survey)
- Election for **NUS Conference Committee** – 2 places

Voting Members Present in the Room:

Saket Jalan (Postgraduate Committee); **Georgina Burchell** (Student Officer Committee); **Henry Bowen** (Student Officer Committee); **Jenna Chapman** (Student Officer Committee); **Liam Deary** (Student Officer Committee); **Martin Marko** (Student Officer Committee); **Oli Gray** (Student Officer Committee); **Ryan Jordan** (Student Officer Committee); **Sophie Atherton** (Student Officer Committee); **Thai Braddick** (Student Officer Committee); **Zoe Freeman** (Student Officer Committee); **Emma Moxon** (Student Officer Committee); **Sanna Mantyyniemi** (Student Officer Committee); **James Willcock** (Assassins Society); **Jack Jones** (BIO Society); **Sophie Bunce** (Concrete Society); **Eddi Kernoghan** (Education Society); **Jack Annand** (Entrepreneur Society); **Joely Fox** (Friends of MSF Society); **Hannah Luedke** (German Society); **Edward Grierson** (Headlights Comedy Society); **Samantha Farzad** (Language & Communication Studies Society); **Liam Self** (Music Society); **Amy Victoria Robinson** (NATSCI Society); **Omari Edwards** (Philosophy Society); **Mitchel Chan** (Singaporean Society); **Elizabeth Payne** (Gymnastics); **Tansy Jones** (Ballet); **Ben Smith** (Boxing); **Cameron Bray** (Cycling/Velo); **Nexus Hazel Yik** (Equestrian); **Eliza Gurner** (TAP); **Eleanor Armstrong-Mortlock** (Trampolining); **Paige Green** (School Convenor); **Roo Pitt** (School Convenor); **Zinnia Bugg** (School Convenor); **Krish Hughes-Rai** (Faculty Convenor); **Abbey Doorman** (Disabled Students Liberation Society - SPLD and Autism Spectrum Place); **Lewis Martin** (Mature Students Assembly -Council Rep); **Eleanor Martin** (Societies Executive); **Mellieha Allen** (Umbrella Society); **Ellie Bokor-Ingram** (Garlic Bread Society); **Veronica Youssef** (Pharmacology)

Voting Members Present online

Natalie Jones (Fencing Society); **Kavan Fallows** (School Convenor); **Emilia Bugg** (Disabled Students Liberation Society (Open place)); **Cristal Li** (Christian Union); **Marietta Xagorari** (Korean Society); **Maddie Bransfield** (Nursing Society); **Alyaa Hassan** (Portuguese Society)

Chair

Elliot Folan

Deputy Chair

Dan Box

In Attendance

X Levantis (Campaigns & Democracy Coordinator), J Clare (Head of Campaigns and Policy)

The chair opened the meeting and conducted a quorum count.

Quorum Count 1: 40

2322 Minutes of the Meeting held on Thursday 15 November 2018

The Chair introduced the minutes of the meeting held on Thursday 15 November 2018. The chair asked Union Council for comments.

Thai Braddick – Asked about previous minutes and the debate on Yarlswood Detention Centre motion and the phrase 'open indefinitely' which should be changed to 'closed'.

Vote on changing the wording was as following:

Options	% Vote	Total
For	64%	37
Against	10%	
Abstentions	24%	

The change was **approved**.

Chair called for final vote on minutes of last meeting as amended.

The votes were as following:

Options	% Vote	Total
For	86	42
Against	2	
Abstentions	12	

The minutes were **approved** as an accurate record of the meeting subject to the above amendment.

2323 Notice

The Chair drew Union Councillors' attention to the Code of Conduct for Union Meetings and reminded all members that debate must be respectful.

2324 Appointments

The Chair noted the following: Union Council elects representatives to some SU committees Union Council elects 2 members to the NUS Conference Committee who advise the uea(su) Delegates to NUS National Conference 2019 on how to vote according to uea(su) policy.

Therefore, Union Councillors were invited to nominate themselves for the two vacant positions.

2325 Matters Arising

The Chair asked if there were any matters arising from previous minutes not covered elsewhere on the agenda, no matters were raised.

2326 Club, Society and Peer Support Group Constitutions

The Deputy Chair introduced the constitutions of student groups requested for approval by Union Council.

The standard Constitutions were received from:

- a) **Filipino Society**
- b) **Garlic Bread Society**
- c) **Music Recording and Production**
- d) **NNUH Youth Volunteers**
- e) **Pharmacology Society**

The Deputy Chair noted that before new Societies, Clubs and Peer Support Groups are submitted to Union Council for approval, the Societies Executive considers them and makes recommendations.

The Deputy Chair noted the following recommendations made by the Societies Executive Wednesday 14 November 2018:

Proposed society	Exec Recommendation	Context
Filipino Society	Approve	There's a precedent set of approving cultural societies as societies executive recognise their value.
Garlic Bread Society	Undecided	Exec were unsure if this activity would benefit from having a society, or if this group would last. Questions as to whether a committee would be committed enough to making this idea work, or if the group would close down shortly after founding. Other individual food socs do exist, but either are very new, or have restarted after closure in the past due to lack of long term interest.
Music Recording and Production Society	Approve	The proposer used their exec rep and the opportunities team, and submitted a thorough application. Exec believes that this would be a great asset to campus as the activities are already taking place, and approving them would allow those students to utilise the benefits of being an official society.
NNUH Youth Volunteers	Approve	Exec believes this is a good cause and students are always looking for volunteering opportunities to do alongside their studies
Pharmacology Society	Approve	Academic society to

		represent a new course. Possible conflict with pharmacy society, but is a separate course.
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The Deputy Chair proposed voting on Filipino Society, Music Recording and Production, NNUH Youth Volunteers, Pharmacology societies together as Societies Executive recommended them for approval. The Deputy Chair asked if there were any question about either student group. There were no questions raised. The Deputy Chair moved Union Council to a vote.

The vote was as following:

Options	% Vote	Total
For	91	45
Against	4	
Abstentions	4	

The Societies were **approved**.

The Deputy Chair proposed the Garlic Bread Society to be debated. The Deputy Chair asked if there were any questions.

Roo Pitt (School Convenor) asked question: Previously in Union Council there was a motion about how societies are approved, is this in effect?

Chair responded saying it's a new policy so takes a while.

Deputy Chair invited the proposer of Garlic Bread Society to make their opening speech.

Opening speech – unofficially we have a group of 70 people interested. With longevity, there are many people across all years interested. They are interested in socials with Pasta society. It's open to everyone.

Deputy Chair asked if anyone wants to ask a question or make a speech against.

Ryan Jordan, Ethnic Minorities officer asked whether it be inclusive to vegans and gluten-free people.

Response: As a society, it'd be inclusive to all vegans and those with gluten intolerances would be welcomed.

No further questions or summation speech.

The Deputy Chair moved Union Council to a vote.

The vote was as following:

Options	% Vote	Total
For	82%	44
Against	11%	
Abstentions	7%	

Garlic Bread Society was **approved**.

2327 Reports from SU and University Meetings

The Chair asked if there were any reports from Union Council Representatives on University Committees. No reports were given.

2328 Student Officer Committee Report

Reports from the Full Time Officers.

Liam Deary Chair of the Student Officer Committee gave the report:

- **Martin Marko, Postgraduate Education Officer:** Has been lobbying for UEA to see them retain the 'Developing Teaching Skills' module. Continuing to explore how the SU can create and advertise job opportunities to PG students. Has been welcoming new students at induction events – including the Castle Reception.
- **Sophie, Campaigns and Democracy Officer:** Local Election husting, taking place on 28th March, in collaboration with City College Norwich and NUA Student Officers. She is taking a paper to the Student Experience Committee with our views on supporting students and recommendations around laundry and rents on campus. Go Green Week - w/c 11th February with a range of events taking place.
- **Jenna, Undergraduate Education Officer:** Working on a proposal for the university to provide Mental health first aid training for academics and advisors. Highlighting timetabling issues and looking for solutions to reduce the travel time needed between lectures. Continued work with widening participation to write inclusive practice policies for the university. Been working on TEF university submission and response to consultation. External trustee recruitment.
- **Georgina, Welfare, Community and Diversity Officer:** Marksoutoftenancy.com - the website where you can rate your landlord is now available to UEA students. Beginning to plan Reclaim the Night 2019. The street march down Price of Wales Road, providing a platform to speak out on violence against women+. Planning another big 'Sexperience' event this term.
- **Oli, Activities and Opportunities Officer:** Launched a new dog walking initiative as part of the Do Something Different programme. Presented a 'Week Zero' proposal to university executives. Commissioned the Broads Authority to evaluate the safety of the UEA Broad for supervised sporting events. Has been involved with the recruitment of new SU staff in the Opportunities team. Met with UEA's Chief Resource Officer to evaluate how the SU's block grant from the university is calculated.

The Chair asked if anyone had any questions for the Full Time Officers. No questions were raised.

Report from Part Time Officers.

Harry Bowen, Deputy Chair of the Student Officer Committee gave the report:

- **Ryan + Thai:** *Decolonising the curriculum*. Attending focus groups and meetings regarding decolonising the curriculum. Taking part in a POC LGBT+ panel with Womanist society – providing a safe space for discussion. Holding a session at EDGE Conference on the topic of decolonising the curriculum.
- **Thai:** *BAME experience*. Survey on BAME experience has been completed, approved, and released! You can fill it in on the SU website. The survey will be live from today until the 7th March 2019. Self-define here: <https://www.uea.su/contactdetails/> . Find Thai at the end of council if you have

- any questions!
- DSD fest - BAME skills workshop (ueadifferent.com)
 - Social Media, Photography, Leadership
- Letter writing and book drive for incarcerated LGBTQ+ prisoners for Pride month in partnership with 'Books Beyond Bars UK' - @beyondbarsuk on twitter
- **Chloe: Budgeting Workshops.** Chloe has organised some budgeting workshops taking place this February.

The Chair asked if there were any questions for Part Time Officers.

2329 **Trustee Board**

Georgina Burchill - Chair of the Trustee Board gave a verbal report about the Board explaining what they do.

2330 **Reports from Representatives**

The Chair invited Reports from representatives, on issues not covered elsewhere in the Agenda; that Councillors wish to draw to the attention of Union Council. Union Councillors gave no reports.

Liam Self (*Music Society*) raises point of information - The link from the minutes has not been updated for some years. Asked for minutes from student committee meetings to be added to website.

2331 **Open Discussion**

The Chair noted that the Open Discussion would have as a theme Smoking on Campus.

Sophie Atherton, *Campaigns and Democracy Officer* - explained the Open Discussion is changing from last semester. Councillors are asked to write their thoughts on post-it notes about the following questions:

Do you want a smoking ban on campus?

What would a UEA smoking ban look like?

Should it include e-cigarettes?

What support would students like towards smoking cessation?

Ryan Jordan, *Ethnic Minorities Officer*: Smoking shouldn't be completely banned but partly. The square should be used as a smoking area. The university should provide support for stopping smoking.

2353 **Policy Lapse Policy (An Amendment to the Bye-Laws)**

To note A motion proposed by Sophie Atherton Campaigns & Democracy Officer and seconded by Lewis Martin Mature Students Assembly. (page 44 - 45)

Sophie Atherton proposed motion in *opening speech* – Motion aims to produce clarity around policy lapse. Amending bye-laws to ensure consistency for future policy lapse processes.

No summation speech is given.

Chair notes as it is an amendment to the bye-laws it needs a 2/3 majority to pass.

The vote was as following:

Options	% Vote	Total
For	92	40
Against	0	
Abstentions	8	

The policy was **approved**.

2354 **Let's listen to students'- not cold call them (Refusing to fill in the National Student Survey)**

A motion proposed by Lewis Martin Mature Students Assembly and seconded by Thai Braddick Non-Portfolio Officer. (page 46 - 48)

Lewis Martin gave *opening speech* – third year students may be contacted by NSS. There are 27 questions in the NSS which are subjective and produce answers as objective facts – this is problematic as you can't take something subjective and make it objective by a statistic. Not filling in the survey gives students leverage to campaign for other issues and run a survey showing true satisfaction for students. The survey does not ask about accommodation – issues about accommodation are not reflected in survey which focuses on course. Not filling it in and encouraging others not to fill it in therefore holds the university to account.

Chair asked for questions or clarifications about the motion to the proposer.

Martin Marko, *Postgraduate Education officer* – Asked for clarification about question 26 in the survey.

Lewis Martin – official wording of question - it's representing academic's interests but is one question designed to put student unions into small box.

Roo Pitt (*School convener*) asked to clarify with the proposer that the M in stem should be 'maths' not 'medicine'.

Jenna Chapman, *Undergraduate Education officer* gave speech *against* the motion - said that boycotting the survey is not in best interest of students. Students have the right to give feedback on their course. The University respects and uses data from the NSS each year to make improvements. It is used to hold the university to account to ensure they use it to improve student experience. Numerous improvements come from it such as 98% coursework being returned in 20 working days. For the first time this year students can access exams, this happened with the NSS. The library became a 24-hour service because of the NSS. Boycotting the NSS would slow down further improvements. There was a national move to boycott NSS years ago – this meant student voice was reduced.

Thai Braddick (*Student Officer*) gave speech for the motion – NSS does not help and feeds into unnecessary and cruel treatment to BAME academics - we are not consumers, but students and scholars pursuing brighter futures – NSS turns us into people buying something from a shop.

Sophie Atherton, *Campaigns and Democracy officer* asked question – in the speech there was a mention that some academics want to boycott NSS, where did these facts come from?

Answer - University and colleges union (UCU) fully backs the boycott of the survey

Sophie Atherton gave speech against – UEA should not support boycott of NSS. Union notes 4 is incorrect.

Lewis Martin (*Postgraduate education officer*) asked question – we have heard tonight it

does not feed into TEF, two contradictory statements, asked for clarification.

Jenna Chapman (*Undergraduate education officer*) answered - NSS involved in TEF but that is not why we have the NSS.

Lewis Martin (*Mature student committee*) gave summation speech – NSS is a failed survey with failed metrics, failed academics and students. We are not consumers, we are students and here to study, not to buy. To not be seen in this way and oppose it, please support the motion.

The vote was as following:

Options	% Vote	Total
For	26	39
Against	64	
Abstentions	10	

The motion was **not passed**.

2355 SWP off our campus

A motion proposed by Lewis Martin Mature Students Assembly and seconded by Omari Edwards Philosophy Society. (page 49)

The Chair calls a five-minute access break in case anyone wants to leave due to the potentially triggering material in the motion.

Lewis Martin (*Mature student committee*) gave opening speech – Policy originally passed in 2015 regarding the SWP. Refers to the Comrade Delta case into the alleged rape of a female member by a high-ranking member. The SWP took it to national conference and voted to support policy of keeping the accused member in a high-ranking role. Many members decided to leave but they still have presence on campus. SWP have other groups e.g. Love Music Hate Racism, Unite Against Fascism, etc. This Motion wants to clarify the Union’s position on the SWP’s numerous front groups for the safety of students and to get them off our campus.

Question from online attendee, read out by Xenia – has this high-ranking member been found for sexual assault, as in guilty?

Lewis Martin, *Mature Students Assembly* – The accuser was encouraged not to go the police by the SWP, but the case is widely known.

The vote was as following:

Options	% Vote	Total
For	75	40
Against	10	
Abstentions	15	

The motion was **passed**, and the motion was amended.

2340 The Chair noted that the next meeting would be at 7pm on Thursday 07 February 2019 in Lecture Theatre 2.



reports

- reports and papers from student officers, committee meetings and councillor reports



Sophie Atherton: Campaigns and Democracy Officer

Main Priorities/ Manifesto

Priority	Description and Update	Progress
Democratic Reform- SOC Subcommittees	The first subcommittees of the year have met over this month, I have ensured that each subcommittee has a clear remit going forward and are supported by the SU. They have all been given a budget for the year going ahead for any campaigning and events they would like to run. I have successfully changed the Bye Laws to ensure that these Subcommittees have a clear remit. I am working on the elections with staff for these committees.	
Democratic Reform- Liberation Assemblies and Societies	Currently there is confusion and overlap within these assemblies and societies. To help engagement and promote these liberation groups, I will be working with the relevant individuals from these liberation societies and assemblies to produce clarity in the bye laws. I am meeting with members of these groups within the next few weeks.	
Democratic Reform- Union Council	There have continued to be quorum and engagement problems by the student body. I have been working on some changes to implement in the next few Councils to get our numbers up.	
Costs on Campus- Your Money Counts	Circuit Laundry costs are expensive, unreliable and break too regularly- I am working on reducing these prices and improving the service. Both accommodation and laundry will feature heavily in my priority campaign which focuses on costs on campus. The priority campaign Your Money Counts has a working group and launches the 4 th and 6 th December. The priority campaign will feature laundry costs, accommodation costs and hidden course costs. The launch was successful with 140+ interactions with students. A paper has been produced that I will be taking to the Student Experience Committee.	
Catering	Since the changeover to Shop(su) in association with Spar, I have ensured that our prices and variety of food are what students want and need. I have ensured that our meal deal and various offers are still available. I meet with staff of the Shop(su) regularly to ensure that student needs are met. We have reintroduced the NUS extra/ Totum card discount as a direct result of student feedback.	
Local Elections and Hustings	In May, all 39 seats will be up for by-election due to changing of the boarders. I am working on how to encourage students to register to vote- there will be stalls in the hive. I have met with a member of the County Council who I will be working with up until the elections to ensure that students at UEA are registered. There have been stalls in the hive that took place on the 30 th October and 13 th November which registered 60-70 students. Plans are in place for a hustings to take place on the 28 th March in second semester which I am planning on working with NUA and CCN on. I am meeting with the elected officers from CCN and NUA later this month to follow up where we are so far to promote this event, and encourage students to register to vote.	
Accommodation	Over the last few months, I have met with the Head of Accommodation to discuss the costs and allocation of accommodation. The Welfare, Community and Diversity and I are meeting on a regular basis to ensure that accommodation meets criteria which is important for students. In early December, we will be attending rent setting meetings which will look at both short term and long term plans to ensure that costs will be fair for the incoming students that will live in campus accommodation. Additionally, I am working with members of the Ethics and Environment Subcommittee to ensure that Green Flats succeed for the academic year 2019/20. I have been informed that if the process of allocation works, the university will look into other options of non-random allocation. The Welfare, Community, and Diversity and I are currently trying to encourage the university to think differently about their	

	approach to rent increases and continue to meeting with the Head of Accommodation and the Head of Sport and Commercial Services regarding this. We are organising focus groups to look at different types of accommodation: alcohol free, considerate living, green flats... In addition, we have Quality Conversations over the next couple of weeks to gain feedback on accommodation.	
Sustainability	I sit on the Ethics and Environment Subcommittee as part of my officer role. Within this committee, I will ensure that sustainability is focused on in the SU. I also sit on the Sustainability Board with the Environment officer for UEA. The first Ethics and Environment Subcommittee met last week with a successful turnout with intentions of planning a Go Green Week in February. Our Coffee Shop, Unio, has recently introduced plant based keep cups which will encourage students and staff to use a reusable cup with a 20p discount. I am working to see where we could go further with reusable cups. I am meeting with staff to discuss the opportunity to create a cup bank in Unio and collaborate during Go Green Week.	
Go Green Week- 11 th - 15 th February	I am working to create a Go Green Week with a variety of events with students and other officers. There is a clothes swish event, a Go Green Week Fayre and videos that will go live during the week to create a greater awareness. If you are interested in being involved or have a way of getting your society involved, please get in touch: s.atherton@uea.ac.uk	
Health Science Student Experience- transport and parking costs	Since being elected I wanted to make sure that the student experience for health science students is the same as other students campus wide. I have been able to introduce free park and ride costs for health science students who require transport to the NNUH. With the support from Para Soc, I am happy to announce that parking costs for first year paramedic science students have been removed. I have succeeded in eradicating parking costs for paramedic science first year students. I am working with the President at ARU to take a motion to Conference to lobby the return of health science bursaries that have been removed.	

Policy Updates

Policy Number and Title	Description and Update	Progress
2242 Dismantling Endorsement Culture	Since the passing of this motion, a consultation has taken place and a motion suggesting substantial electoral, bye law and trustee board changes is being proposed.	
1755 Food Waste	This was raised at the Ethics and Environment Subcommittee to ensure that we are still meeting the resolves with the new shop in association with spar.	
1636 Vegans Need Food Too	This was raised at the Ethics and Environment Subcommittee to ensure that we are still meeting the resolves with the new shop in association with spar.	
2248 UEASU must recognise Holocaust Memorial Day and support Jewish students	I am working with JSoc to ensure that Holocaust Memorial Day is commemorated on the 27 th January 2019. There will be a survivor's testimony on the 6 th February followed by a service.	
Policy lapse for academic year 2016/17	Policy lapse was successfully carried out on the 29 th November 2018.	

Other Business of Note

Business	Description and Update	Progress
Fresher Events	I attended daytime and evening events that the SU put on during Welcome Week to meet and chat to students.	

Induction Talks	I attended induction talks and talking to students about what the SU does for them and how they can get involved.	
NUS Zones	I attended the NUS Zones event the week commencing the 22 nd October.	
Wonkfest	I attended Wonkfest on the 5 th and 6 th November.	
Unconscious Bias Training	As a member of University Council, I was invited and have attended Unconscious Bias Training in mid November.	
Lessons From Auschwitz	I will be attending Lessons from Auschwitz, which has been organised by the National Union of Jewish Students. There will be a report during this Council.	
Aurora Conference- Antwerp	I will be attending the Aurora Conference on the 28 th – 30 th November, which is a group of European Universities which work together to work on key issues, despite the impending uncertainty around Brexit. There will be a report during this Council.	
Student Staff Meeting	On the 3 rd December, I organised the student staff meeting with the Activities and Opportunities Officer to inform them on our finances and gauge feedback on union culture.	
Away Day with the Bars team	On 7 th January, I went on an away day with the bars team to look at strategy.	
Residential	On the 7 th – 9 th January, I went away on a residential with staff to reflect on my role, look at training and at strategy.	
EDGE Conference	On the 2 nd February, the SU will be hosting the 3 rd EDGE conference which aims to empower and upskill students.	

Georgina Burchell: Welfare, Community, and Diversity Officer

Main Priorities/ Manifesto

Priority	Description and Update	Progress
Wellbeing for students	I have added a 'wellbeing' section to the DSD events page and started to encourage anyone who's event could help with wellbeing to add the event to the page – I am especially keen to encourage university departments to include any events they are running here. I worked with SSS to appoint a new head of wellbeing. I am working with Oli Gray on the Mental Health Matters priority campaign. We are currently promoting Movember – a campaign to encourage awareness of mens mental health.	
Your Home from Home (formerly Homes not houses)	I recently met with Paul Bailey to discuss what we wanted from university accommodation this year – we discussed rent setting, room allocation and catered accommodation. I ran the first 'Your home from home' campaign working group where we discussed on and off campus housing issues. This campaign group will be working with Welfare committee to promote safety for students walking home in the dark. We are currently investigating a rate your landlord scheme and are promoting the relaunch of the good neighbour scheme.	
Changing the culture (Never OK)	Appointed a new changing the culture/ dsd project manager at the university who can help up pick up momentum with the project again and expand the reach of changing the culture to tackle discrimination. We have also introduced a Never Ok/ alcohol impact team to LCR clubnights and placed stickers on the back of toilet doors. This team will be there for students who are not having a 'good night out' whether they want to make a NeverOk report or not and will be able to take them to a safe space in the hive. We will be attending the first changing the culture meeting of the year within the university so we were preparing for that last week. We brought the work we are doing in collaboration with students on Decolonising the curriculum to the chaging the culture strategy group.	
Sexual health and relationships	I launched the Sexperience campaign on the 14 th November. This campaign aims to tackle the stigma around sexual health and relationship advice. This term we will be working on focus groups and running more events.	
Nightline space	I am supporting nightline in their search for a new space and advocating for them in a potential move to a new office.	
Welfare Committee	Winter warmer campaign. I have spoken to the police and will be putting on an event to hand out different supplies for students in the dark. We helped with Christmas day on campus providing small (non-christmas themed) gifts for free to students in Unio. We also contributed half of the budget along with PGC to giving free Unio drinks to students on campus on Christmas day.	
Movember	I am on the movember working group which is aiming to raise awareness around mens mental health through promoting the movember campaign. Movember was a huge success raising £7000.	
Alcohol Impact	We also had a meeting to review the alcohol impact/ Never Ok team after the first couple of LCR nights they attended. We are in discussion with researchers from across the university about how they can help with alcohol impact.	
Faith Centre/Islamic Prayer Space	I am on the Islamic prayer facility working group and have been attending these meetings regularly. Working towards a new prayer space for all faith groups. We also recently appointed a new Islamic chaplain who will be able to sit on	

	the working group and provide spiritual support for Islamic students.	
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Policy Updates

Policy Number and Title	Description and Update	Progress
2043 Safe Student Sex	This policy mandates me to offer free sexual health workshops, to support sexpression in their outreach work and collaborate with them on future events discussing safer sex. I am currently launching a new sexual health and relationships campaign aiming to break down the stigma around sexual health and relationship advice. I am working with advice and student groups such as sexpression on this campaign. As part of this we will be running sexual health workshops to educate students and promote the discussion of sexual health and healthy relationships on campus.	
2197 Study Space for All	I met with the library to discuss how we could make it more inclusive. I discussed the possibility of making booths soundproof, hosting library tours which were inclusive and enabled students with ASD to feel comfortable in the library.	
2062 Bookworms at UEA	I am continuing to support and facilitate the use of the bookshelf upstairs in the student union.	
1740 A Transgender and Non-Binary Students Policy for UEA	I have been in consultation with different services around UEA to provide accessible gender neutral toilets.	
1880 Reclaim the night in norwich	I am continuing to try and make the city safer for students by supporting the use of Never Ok in our venues and those in the city and working with SSS to consider the implementation of a new reporting tool. This term I will be working with SOC to arrange or join a reclaim the night march.	

Other Business of Note

Business	Description and Update	Progress
Chair of Trustess	The Chair of Trustees is always one of the Full Time Officers. I took over this position in July, following on from India. This role helps to provide strategic direction to benefit the Union as a whole. We are currently working to recruit a new CEO of the SU.	
Welfare Committee	The students' union's welfare committee met and is considering what we can do for students still on campus over the Christmas period and equipping students to feel safer as the nights draw in. This will be tackled in our winter warmer campaign.	
Equality and diversity committee	The universitys equality and diversity committee met. There were very positive conversations about gender neutral toilets and transitioning at uea.	
University wellbeing strategy	I am on the university wellbeing strategy group working on their 3 strand approach to wellbeing including mental health, physical health and spiritual wellbeing.	

Jenna Chapman: Undergraduate Education Officer (28/01/19)

Main Priorities/ Manifesto

(Updates in purple)

Priority	Description and Update	Progress
Access to all compulsory reading materials	The University and Library have run a new online reading list system called 'Talis' which is embeded into blackboard and is how the library knows which books and dvds they need to purchase (this may be in the form of e-books due to limited space in the library.) Academics have to set this up on all modules however this is not yet at 100%. I have been working with the library to ensure all academics will do this in the next year to ensure students can access these at a minimal cost. More work is now being done to increase the number of online reading lists. We have also worked with AMA to review their reading lists and the cost to students and whether the school could hold some copies	
More study space	In the various meetings I've been in, it is apparent that lack of space is a huge issue for everyone at the university, however in all new building developments I am ensuring study space for UGs is prioritised, with a focus being on social & group study spaces (similar to unio). <i>We are continuing to raise the issue of suitable teaching space with the university and putting pressure on them to ensure an increase in student numbers does not impact on teaching. We will also be working with estates again this year to put up the pop up revision spaces</i>	
More plug sockets in library	170 new sockets were added in the library over the Summer, and temporary charging stations were also added on floor 1. The library has been eager to listen to students feedback and plans to add more over the coming year.	
Public module feedback	Due to potential changes in the way students will feedback on modules, this has been on hold, however I will be raising this at my next meeting with the head of the LTS so students can be better informed when chosing their modules. I hope to include the module outline at the point of module choice with a section of how the module has changed based on students previous feedback	
Improve Hub service quality	This requires further research into wider student experiences of the hubs. <i>I have been learning more about how the hubs work and the processes behind them and will work with the university to see where improvements can be made</i>	
Lecture capture (recorded lectures)	I have raised the question of of a University wide lecture capture system in the majority of meetings and the benefits it would have for a wide range of students. There are a number of academics who are against the idea, so I will be launching a campaign soon to increase the student voice and help show the benefits to the university. I have also been meeting with various people around the university to get an update on whether this will go ahead and also wrote a blog around the benefits to students. <i>I have been working with the university to make sure there is support for it and a university wide system should start to be in place from September 2019</i>	
Mental health first aid training for academics/advisors	I have met with the Academic director for taught programmes to discuss the University providing mental health first aid training for all academics – specifically senior advisors. <i>I have met with various departments to discuss how a university wide approach might be implemented and will be presenting a paper to the exec team at the end of this semester for this to be put in place</i>	

Student rights post brexit	As we're getting closer to March, I will be talking to the university to ensure they have plans in place for EU students as well as students on years abroad in the case of a no deal. There has been a brexit briefing scheduled and you can find more FAQs here: https://portal.uea.ac.uk/arm/campus-news/statements-and-information/eu-referendum-faqs	
Accessibility of buildings	I will be working with the other officers in the near future to make sure all future building developments are accessible and identify where improvements can be made now.	
More space between exams and assessments	This is something that will require more research to make a case to the university as to the effect 'bunching' of assessments has on the ability of students to complete their best work.	
New induction week, 'week 0'	A project group in the university presented to the exec team a proposal of what a better induction week might look like and we're waiting for a response from that. Depending on outcome, I will push for a better organised induction process for new students	
UG kitchen area/facilities	A microwave has been added to Unio for all students to use	
Student hall allocation review	I will be talking to the other officers whose remit this falls under to raise the question as to if the university can look into this. For example, some other university's have alcohol free flats, non-first year flats and quiet flats. This has been raised with the university and is being looked into.	
No lectures past 6pm	I have stressed the importance of this in various meetings, however with student numbers set to increase and the little space there already is, the staff responsible for timetabling currently have to schedule some sessions after 6pm and so is part of a larger problem.	
Keeping Wednesday afternoons free	The university has said that Wednesday afternoons are free of teaching time except where the teaching is optional or is a repeat of a teaching session. Please let me know if this is not the case.	
Inclusive teaching	This is work that was started by the previous education officer with the widening participation team and I have continued to work on to make sure the university is accessible to all students. I have met with the Director of Widening Participation to discuss a potential future policy around inclusive teaching. The first education campaign group met the other day to discuss areas we'd like to focus on and start planning the campaign. I have spent a lot of time making sure that the university will become more inclusive with regards to curriculum, assessment, pedagogy and environment and have been making sure that any plans and changes will be implemented effectively. I also have monthly meetings with the academic director for widening participation and will be discussing these further	
BAME attainment gap	The university is actively trying to reduce the BAME attainment gap at UEA and we now have a better idea of where some schools have bigger gaps than others. I have attended the decolonising the curriculum campaign working group and we have also started working directly with schools.	
Supporting course reps	I have met with many of the student partnership officers over the summer to discuss what has gone well/what could improve. We have trained our convenors and over 100 course reps so far. I've also begun some work around making the course rep system as visible as possible so all students can know who their rep is. I've met with the university to discuss how they have been promoting the elections and supporting their reps.	
Increasing transparency around course costs	Whilst not on my manifesto, this has become a priority of mine this year as various students have raised issues with the lack of transparency around costs already. I will be working with the university to ensure costs are reported on both a modular and course level at the point of module choice (within the module outline). We collected information before christmas	

	about costs and will use these this semester in a paper to student experience committee	
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Policy Updates

Policy Number and Title	Description and Update	Progress
2148 Transition at UEA	See Induction week above	
1992 Assessment and Feedback	<p>Policy was passed at the end of academic year so students can request to see their exam scripts and meet with the module organiser. More info can be found here: https://portal.uea.ac.uk/learning-and-teaching/students/results-compensation-regulations/results-and-reassessment</p> <p>This isn't however individualised feedback.</p> <p>Based on the policy from a couple of years ago, the university tried a pilot around providing individualised feedback however decided against this. The final report is here: https://portal.uea.ac.uk/documents/6207125/26812598/ltc17d133+individualised+examination+feedback+pilots.pdf/e35e0426-bef7-bc90-a896-9fdbd6612198</p>	
1772 Recorded lectures and the use of technology	See Lecture capture above	
2150 Academic Support at UEA	See academic training above	
1951 Market Reforms in Higher Education	UEA have been accepted to participate in subject level TEF and I've therefore agreed to be named as the student union representative to ensure the overall submission is a fair and accurate representation of the University and to be able to hold the University to account. With the Education subcommittee, we have discussed our involvement and the potential to campaign against TEF in line with policy.	
2272: Library Book Loans	This has been raised with the library, they currently don't have the software in place to separate accounts by extenuating circumstances as this system is organised by SSS. They said they're looking to change the software in January.	

Other Business of Note

Business	Description and Update	Progress
Freshers week	Presented induction talks to new students and attend academic socials and some of the night time events to increase understanding of the SU and our aims	
Southern SU's	Met with other student union officers to share ideas and find out what works well in other SU's	
CEO recruitment	After 50 applications and 2 interview days, we have appointed Toby Cunningham as CEO!	
Appointments & HR committee	As chair of AHRC, we met over the summer to work on the CEO recruitment process as well as recruitment for new external trustees. We met informally	

	to introduce new members to the committee and how it will work over the year,	
People's Vote march	I attended the people's march on Saturday with a large group of students which was hugely successful with around 700,000 people attending overall	
NUS Zones	We attended NUS zones where we had the opportunity to start contributing to National HE policies and to meet with other sabbatical officers to discuss further collaboration and to find out the campaigns other unis do.	
Wonkfest	I have attended and learnt about the various developments in HE to be aware of that may lead to changes for students.	
External trustee recruitment	We have been working on the appointment of the next external trustee	
Education Subcommittee	Education subcommittee has met twice and discussed TEF and lecture capture	
Teaching excellence (& student outcomes) framework	TEF is a priority for the University and so I have been have been working with the University to shape how students can meaningfully input to it to lead to improvements of the student experience. I have began to look through the universities submission to ensure it's an accurate representation of what they do. I will be filling in the consultation that is out for the independent review of TEF	
Meeting with VC and university executive team	We met with the Executive team of the university to discuss the SUs partnership with the university and show what we offer as an SU	

Postgraduate Education Officer: Martin Marko

Manifesto

Priority	Description and Update	Progress
Accommodation	<i>Aim:</i> PG campus accommodation quality improvement. <i>Update:</i> Addressed within Your Home from Home priority campaign (lead: Welfare, Community & Diversity Officer). Enquired into the role and performance of wardens, flexibility of accommodation contracts, availability of key appliances and the outlook for improving general quality standards. Waiting for UEA to respond.	
Activities & Events	<i>Aim:</i> PG activities and events programme improvement. <i>Update:</i> Student Transformation Weekend opened-up to potential PG leaders and key union events promoted to PG students. Highest turnout recorded at non-academic events. First PG education conference held and funding for future conferences to be explored. Inductions planning meeting with PGR Service scheduled for early February. Exploring potential support for Bitesize Seminar Series and PhD Network Group.	
Employability & Enterprise	<i>Aim:</i> PGT placement provision improvement. <i>Update:</i> Placements identified as a priority by Career Central. Second meeting with Career Central.	
	<i>Aim:</i> PG employment, employability and enterprise improvement. <i>Update:</i> Met with SU recruitment planning group in December. Follow-up SU recruitment meetings in January and February. Creation of student job opportunities on campus raised with UEA as a priority. Scheduled SU planning meeting for early February.	
Food & drink	<i>Aim:</i> Campus-based food and drink quality, accessibility and value for money improvement for PG students. <i>Update:</i> Met with Enactus to collaborate on Budget Bites project. Graduate Centre Management Group met on improving Scholars bar. Attended Campus Kitchen focus group. Campus Kitchen policy to be proposed in Union Council. Union food provision to be discussed at trustee board strategy setting residential in April.	
Sport	<i>Aim:</i> PG sport provision improvement. <i>Update:</i> PG yoga teaching space secured for semester 1 & 2, with 100% increase in capacity and 50% cheaper than the current Sports Park provision. Yoga mats purchased and available to students. Further expansion of yoga provision to be considered. PG sports survey planned for semester 2.	
Study & social spaces	<i>Aim:</i> PG study and social space improvement. <i>Update:</i> Constable Terrace PGR training suite opened and should be finalised in first quarter of 2019 with improved access and kitchen facilities; student feedback reported to PGR Service as requested. Library alerted regarding accessibility issues in PG study rooms.	

Other priorities

Priority	Description and Update	Progress
Academic representatives review	<i>Description:</i> PGT and PGR academic representatives review to improve performance. <i>Update:</i> Monitoring current practice in Student Staff Liaison Committees and Graduate Student Staff Forums. Discussed with Pro Vice	

	Chancellor (Academic) to review in Student Experience Committee. Met with union HR to discuss future possibilities. Waiting for organisational and departmental strategy development.	
Graduate Assembly	<i>Description:</i> Student body to hold PG representatives accountable. <i>Update:</i> Turnout improved, however procedural problems experienced – an update to follow.	
Communications	<i>Description:</i> Improve PG information reach. <i>Update:</i> Square (newsletter) presence for PG news has been established, with the hope of being further improved over time. Content for new starters' portal was delivered. PG communications strategy to be considered in the next term due to resource constraints.	
Courage project	<i>Description:</i> Joint project on PGR mental health between the SU and UEA. <i>Update:</i> Mental health first aid training scheduled for first quarter of 2019 and fully booked. Associated activities popular amongst PGRs. Student placements to begin work on student engagement in February.	
PGR directors conference	<i>Description:</i> Conference for UEA PGR Directors and guests. <i>Update:</i> Met with PGR Directors and discussed a potential working relationship with Vrije University on PGR representation within the Aurora network.	
Internal Quality Assurance	<i>Description:</i> A new, annual quality review process to replace the quinquennial review and streamline other quality assurance processes at UEA. <i>Update:</i> Attended a series of meetings to ensure student representatives would be present at the quality review panel. A policy was adopted by the Learning and Teaching Committee in October 2018. There will be 2 student panel members.	

Policy Updates

Policy Number and Title	Description and Update	Progress
Academic		
2338 Developing Teaching Skills program	Developing Teaching Skills (DTS) petition signed and promoted via UEASU communication channels, including PGSU social media, newsletter and emailing lists. Signed by 274 as of 28/01/2019.	
	Lobbying the Pro Vice-Chancellor (Academic) to retain DTS for 2019/2020. Referred to working group.	
	To expand and improve DTS-equivalent training provision for ATs beyond 2019/2020, a working group was set up by the PGR Executive, led by the Academic Director of Research Degree Programmes (incoming) to commence work in the first quarter of 2019. The terms of reference for the working group have been approved, including student and UCU representation.	
2272 Library Book Loans	Negotiating with the UEA Library to set up a process whereby students with extenuating circumstances can have the limit to the number of physical resources raised in line with their needs and be given access to free printing for those resources not currently available in physical form in the library (particularly for those that have not qualified for printing cost reimbursement from the Disabled Students Allowance). Contacted the library.	
	Working with the UEA Library to review the limits imposed on students to see if they need increasing to meet the needs of all students and not those facing the above difficulties. Contacted the	

	library.	
	Reviewing the progress of these negotiations and updating Education Sub-Committee at each opportunity. Contacted the chair of Education Sub-Committee regarding the update.	

National

Business	Description and Update	Progress
National PG collaboration	Description: Sharing best practice with PG Officers across the UK. Update: Attended online meetings to discuss common issues. Planning to visit PG-focused Graduate Student Associations in March/April.	
NUS Sections Conference	Description: Conference for discussing PG issues nationally. Update: The manner of voting decided by PGC. To attend at the end of January.	
National Conference	Description: Major decisions regarding NUS to be made this year. Update: Met regarding lead delegate responsibilities. Begun the coordination of NUS conference committee. Committee elections held involving 6 candidates.	
NUS Strategic Conversations	Description: NUS conference for CEOs and sabbatical officers to discuss strategic participation with NUS. Update: TOTUM (powered by NUS extra) will continue to expand its provision of service in 2019 and keep reinvesting its profits into product development. Discussed the currently financially challenged position of NUS, leading to proposed 40% staff reduction to reduce expenditure (~£3m). Plans to simplify NUS governance structure. Attended a session on strategic planning.	
Quality Matters 2018 (conference)	Description: Quality Assurance Agency conference including workshops and minor networking opportunity. Update: Attended along with a UEA representative. Employability session information supported employability-related manifesto progress. Quality improvement information passed onto SU Education & Engagement team.	
NUS Zones Conference, Lead & Change and Students' Unions 2018	Description: Conferences providing introduction and insight into NUS whilst providing training for SU officers. Update: NUS provided PG-specific training and enabled the majority of full-time PG officers to meet. Attended a variety of workshops and met other SU and NUS officers, whilst sharing some best practice on course reps and elections.	

Oli Gray: Activities & Opportunities

Main Priorities/ Manifesto

Priority	Description and Update	Progress
Keep Wednesday afternoons free	<p>This allows club members to attend more BUCS fixtures and training, with a wider scope of reducing lectures late into the evening. I haven't made as much progress on this as I've been prioritising the other campaigns, but is something I aim to focus more on as the university begins to make plans for the 2019-2020 academic year.</p> <p>Update: I'm meeting with the Director of Student & Academic Services and the Director of Sport & Commercial services to discuss adjusting UEA's policy of finishing lectures from 2pm to 1pm on Wednesdays, as many fixtures commence at 2pm so the current policy is not fit for purpose. We're also collating data from competitors to determine how much of a barrier this is to participating in sports in general for non competing students.</p>	
Mental Health in Sport	<p>We had a fantastic response from sports clubs to the #UEATeamTalk campaign on World Mental Health day back in October, showing that it's okay to talk, and that sports teams are one of the best forms of support network whilst at university. The 'chill out & smash it out sessions' are continuing this year: of the 11 universities granted BUCS funding to promote mental health with sport, UEA consistently ranks highest in turnout.</p> <p>Update: This semester I'm launching the Navigate Norfolk programme in partnership with UEA+Sport (this is the dog walking thing! - there's also social bike rides and day trips available). Best of all, it's funded by BUCS and Sport England so most sessions come at no cost to students!</p>	
Great value opportunities	<p>This year we've made it easier for Erasmus students to purchase half semester Sports Association Memberships, which makes sports clubs more accessible to students from abroad. I'm also looking to implement some society guidelines so students know what to expect from joining a society, with the aim of reducing the amount of refunds requested.</p> <p>Update: Now we're in the new year, one-semester Sports Association Memberships are available for £30. They're available to any student who hasn't already bought SAM, not just Erasmus students.</p>	

Policy Updates

Policy Number and Title	Description and Update	Progress
1774 Student Opportunities for all: tackling barriers	<p>This policy mandates me to widen participation from disadvantaged groups facing barriers to opportunities. Though this is ongoing, the Do Something Different project (which includes a number of widening participation objectives) had record turnout during the fresher's period, with 3740 attendees at sport taster sessions alone. This is a fantastic achievement and a real credit to all our club and society committees for their hard work. The growth in DSD shows a greater demand for free, student led events which shows there is still work to do around tackling cost as a barrier to student opportunities.</p> <p>Update: The Do Something Different programme continues to grow,</p>	

	with a record number of student groups engaging during the refreshers period. We're also how encompassing the UEActive sessions, Chill Out & Smash it Out sessions, and the new Navigate Norfolk project into the DSD calendar to make it as easy as possible for students to access our opportunities programme.	
2088 Colney Lane needs a defibrillator	Colney Lane has a defibrillator. Update: This policy is complete and was therefore lapsed by Union Council on 29 th November 2018, so it will be removed from my officer report.	
2148 Transition at UEA	This policy mandates me to explore the potential for a 'week zero', eg a week allowing students to <i>transition</i> into university without any lectures, seminars or academic contact time. For opportunities, this means more students will have time to attend the sports/societies fayres, and various introductory events put on by the SU during welcome week. Though this is a long term project, I'm making good progress and working with UEA's new Chief Operating Officer on this and reporting to the Student Experience Committee. More and more university management seem to be on board with this which is fantastic! Update: I've been a part of the university's 'Welcome Week' working group which pitched the concept of a Week Zero to the university's executive team last year. The presentation was successful and we're now into the next stage of the planning process, with the view to introduce a transition week in the 2020 academic year.	
2251 Sport for all	This policy mandates me to continue the work of previous Activities Officers in making sport at UEA as inclusive as possible. Up until last year, this was more of an optional issue to tackle, meaning it was the focus of a lot of election campaigning. This new policy means that working on inclusive sport is now part of the job. In the 2018-2019 academic year, I'll continue to work on the #TakeAStand campaign, which tackles racism, sexism, LGBTphobia, substance abuse, crowd behaviours, disability discrimination, initiations, and cultural appropriation in sport. Take A Stand is a long term project meaning it's never 'finished' as there's always work to do. During freshers, I distributed rainbow laces to all our athletes and used this to begin conversations on what the campaign is about and what they can do to get involved. Update: Last semester all clubs were absolutely fantastic at engaging in the Take A Stand campaign. I'm continuing to promote inclusivity in sport this semester with our annual Colours Does Sportsnight in collaboration with UEA Pride, as well as pinning up our signed take a stand charter, and engaging with other BUCS organised campaigns in February.	

Other Business of Note

Business	Description and Update	Progress
Mental Health Matters Campaign	As well as working on improving mental health in sport, I'm leading this year's priority campaign on mental health. We've set up a working group to plan the campaign, if you'd like to be involved please email o.gray@uea.ac.uk	
Arrivals period	Part of my job is to work with the university to plan arrivals / freshers week to make it the best it can be. This year's freshers has been a success with loads of events selling out and our highest ever turnout at taster sessions. There's always room to improve so if you have any	

feedback please get in contact with me!





policy papers

- all of the policy proposals that council will be debating



2369 NUS conference motion: Fund the Postgraduate Committee (86 Words)

Proposer: Charlotte Hallahan (Postgraduate Assembly)

Seconder: Lewis Martin (Mature Students Assembly)

Summary: This motion mandates increasing the postgraduate budget in the financial estimates

Conference Believes:

1. That the Postgraduate Committee has received minimal funding for the last two years¹

Conference Further Believes:

1. The low level of funding impacts the postgraduate committee's ability to fully represent NUS students
2. The limited ability to work on representing postgraduates effects the reputation of the NUS within the wider postgraduate community

Conference Resolves:

1. To increase the Postgraduate committee inline with the inflation
2. To ring fence this funding every year in order to ensure that the postgraduate committee can effectively represent postgraduates on national level.

¹https://nusdigital.s3-eu-west-1.amazonaws.com/document/documents/41205/894b56d4137766d9ff7525423588edfc/CD6_National_Conference_Estimates_2018.pdf?AWSAccessKeyId=AKIAJKEA56ZWKFU6MHNQ&Expires=1548178017&Signature=huEqeXwNZFY1qr6OjaEW3VE2010%3D

2370 NUS Conference Motion - Fund Free Education by Expropriation

Proposed by Josh Cole-Hossain, Marxist Society

Seconded by Martin Marko, Postgraduate Education Officer

Conference believes:

- Society benefits from having an educated population, the quantity and quality of which has always been a general measure of social progress
- The increase in tuition fees introduced since 2012 has severely limited people's ability to receive higher education
- The competition produced by the marketisation of higher education has reduced the quality of education
- Both the staff and students attending higher education have suffered due to the need to make universities more profitable

Conference further believes:

- Education should be free and accessible to everyone, throughout their lives
- Lecturers, teaching assistants and support staff deserve a fair living wage and pension
- There is enough money and resources in society to provide free education for all
- Profit should have no place in education

Conference resolves:

- To work with UCU, and other unions present on campuses nationwide, to campaign for a national and democratic plan of education and research based on the good and needs of society.
- To campaign for free education, to be funded by taking the entire education sector and the 150 biggest businesses and banks into the democratic ownership of the workers

Word Count: 194

2371 NUS Conference Motion - End Precarious Work

Proposed by Josh Cole-Hossain, Marxist Society

Seconded by Martin Marko, Postgraduate officer

Conference believes:

- Over 10 million people in Britain are currently considered to be in precarious employment.
- Inside the universities this reality is apparent, as tens of thousands of teaching hours are being delivered by hourly paid staff. In some institutions they cater for up to 50% of undergraduate teaching.
- UCU conducted a survey of members in insecure contracts in 2015, which showed that 36% struggled to pay household bills like fuel, electricity and water.
- Meanwhile the heads of such institutions enjoy large profits, their salaries being 6.5 times the average pay of their staff (2016 figure).
- After our years in higher education, students will have the same future that concerns more than 99% of society: the working class.
- An uncertain future with little stability is the leading cause for the mental health epidemic among youth.

Conference further believes:

- The phenomenon of precarious employment and insecure contracts is a natural product of capitalism in crisis.
- The Conservative government have long been encouraging precarious work as well as squeezing the public sector for profit.
- We have the technology, resources, and ability to plan the economy based on the needs of the workers and not the profits of bosses.
- All workers should get a real living wage, fixed-term contracts, and proper workers' rights.

Conference resolves:

- The NUS must function as a political body and mobilise its membership to campaign in solidarity with striking workers.
- To help organise a joint committee of union representatives of all precarious staff in schools, universities and colleges.
- To support a general election for a government of the many, not the few.

Word count: 276

2372 Support the Fight for Marriage Equality in Northern Ireland

Proposer: Georgina Burchell (Welfare, Community, and Diversity Officer)

Seconder: Sophie Atherton (Campaigns and Democracy Officer)

Content Warning: Suicide, Self-harm and drinking

Summary

This motion aims to ensure that UEASU supports the fight for marriage equality in Northern Ireland through working with our student LGBTQ+ societies and local organisations.

Council Notes

1. That in the most recent vote, 51% of Northern Irish MLAs (Members of the Legislative Assembly) voted for marriage equality, but the DUP (Democratic Unionist Party) was able to veto it by invoking a petition of concern¹
2. That 70% of the Northern Irish public are in support of marriage equality²
3. That Northern Ireland is the only place in the UK where same-sex marriage is still illegal
4. That reduced LGBT+ rights in Northern Ireland has led to a mental health crisis in the community that is particularly severe, with 35% of LGBT+ individuals self-harming compared to 13% in rest of UK, 57% drinking to hazardous levels compared to 24% in England, and 25% attempting suicide³

Council Believes

1. That marriage is a fundamental human right that everyone, regardless of their identity, should have access to
2. That it is our duty as a Union to fight for marriage equality and LGBT+ rights in Northern Ireland, not only on behalf of our LGBT+ and Northern Irish student populations, but also as a fundamental human right

Council Resolves

1. Union resolves:
2. To support the Love Equality Coalition's campaign for equal marriage in Northern Ireland during LGBT+ history month
3. To support the Love Equality Coalition further by publishing a statement of support as a Union, and running an awareness-raising campaign about marriage equality in Northern Ireland
4. To encourage the student LGBTQ+ society and local LGBTQ+ organisations to do the same

2373 A Smoke-Free UEA

Proposer Roo Pitt (School Convenor, Politics, Philosophy, Languages and communication studies)

Secunder Liam Self (Music Society)

Summary

Following a recent announcement by UEA to ban smoking on campus in areas, we wanted to put our recommendations forward, which were being derived prior to the announcement, and shift the focus away from the ban itself and towards student's individual health and well-being.

"Smoking is the single greatest preventable cause of death in the world todayⁱ."

~ **World Health Organisation**

The smoking ban bought in by the UK government in 2007 is arguably the most important public health initiative of lateⁱⁱ. One of the key findings following the ban is the increased awareness of the risks associated with both smoking and second-hand smokeⁱⁱⁱ.

"Secondhand smoke is a lethal cocktail of more than 4,000 irritants, toxins and cancer-causing substances.

"Most secondhand smoke is invisible and odourless, so no matter how careful you think you're being, people around you still breathe in the harmful poisons. ... Smoke can linger in the air for 2 to 3 hours after you've finished a cigarette^{iv}."

- **NHS**

Council Notes

1. That passive smoking is harmful to anyone who inhales it.
2. That the smoking ban nationally has resulted in an increase of smoking cessation and a reduction in hospital admissions for smoking related diseases^v
3. "Worldwide, tobacco use causes nearly 6 million deaths per year, and current trends show that tobacco use will cause more than 8 million deaths annually by 2030. On average, smokers die 10 years earlier than nonsmokers^{vi}"
4. That whilst support is available for those who wish to cease smoking, like many services it can be difficult to access or find information on the services available.
5. That the nearest smoking cessation 'clinics' are located at Bacon Road Medical Centre, Bowthorpe Medical Centre along with sites within the city centre^{vii}.
6. Limited support for cessation is available from most pharmacies^{viii}.

Council Believes

1. That students should be able to traverse campus in a smoke free environment, thus reducing the risks of negative influences on their health.
2. That students all students should be encouraged and supported to make positive changes to their own health and well-being.
3. That where a smoking ban is not enforceable it should be at the very least strongly discouraged.
4. That the University Medical Services should provide support that meet the needs of the community it serves.

Council Resolves

5. To mandate the Campaigns and Democracy Officer to lobby the university to implement smoke free “zones” on campus as outlined in the following areas:
 - a. The Street
 - b. The Square
 - c. The Walkway
 - d. Bus Stops
6. That in areas that a smoking ban is not enforceable, signage should be erected to discourage smoking.
7. To mandate the Welfare, Community and Diversity Officer to set up a working group to investigate how best to implement a health improvement scheme within UEA SU that enables students to be supported with improving their health and wellbeing.
8. To mandate the Welfare, Community and Diversity Officer to engage with Norfolk County Council and Smokefree Norfolk to ensure students have access to resources to give up smoking and make positive choices regarding their own health.
9. To set up a working group to ensure the needs of students requiring support to cease smoking are supported in the best way possible.

ⁱ Tobacco Fact Sheet. (2009). [ebook] World Health Organisation, p.1. Available at:

https://www.who.int/nmh/publications/fact_sheet_tobacco_en.pdf [Accessed 19 Dec. 2018].

ⁱⁱ Russell, A. (2017). *Eight things that have changed since the UK banned smoking in public 10 years ago*. [online] The Independent. Available at: <https://www.independent.co.uk/life-style/health-and-families/health-news/smoking-ban-public-10-years-ago-eight-changes-health-hospitals-pubs-teenagers-e-cigarettes-a7813696.html> [Accessed 19 Dec. 2018].

ⁱⁱⁱ Russell, A. (2017). *Eight things that have changed since the UK banned smoking in public 10 years ago*. [online] The Independent. Available at: <https://www.independent.co.uk/life-style/health-and-families/health-news/smoking-ban-public-10-years-ago-eight-changes-health-hospitals-pubs-teenagers-e-cigarettes-a7813696.html> [Accessed 19 Dec. 2018].

^{iv} NHS. (2015). *Passive smoking: protect your family and friends*. [online] Available at: <https://www.nhs.uk/live-well/quit-smoking/passive-smoking-protect-your-family-and-friends/> [Accessed 20 Dec. 2018].

^v Russell, A. (2017). *Eight things that have changed since the UK banned smoking in public 10 years ago*. [online] The Independent. Available at: <https://www.independent.co.uk/life-style/health-and-families/health-news/smoking-ban-public-10-years-ago-eight-changes-health-hospitals-pubs-teenagers-e-cigarettes-a7813696.html> [Accessed 19 Dec. 2018].

^{vi} CDC - Fact Sheet - Fast Facts - Smoking & Tobacco Use [Internet]. Centers for Disease Control and Prevention. 2018 [cited 2 January 2019]. Available from: https://www.cdc.gov/tobacco/data_statistics/fact_sheets/fast_facts/index.htm

^{vii} Find a Clinic - Smoke Free Norfolk [Internet]. Smokefreenorfolk.nhs.uk. 2019 [cited 28 January 2019]. Available from: <http://www.smokefreenorfolk.nhs.uk/find-a-clinic/>

^{viii} Smoking Cessation [Internet]. Norfolk LPC. 2019 [cited 28 January 2019]. Available from: <http://psnc.org.uk/norfolk-lpc/commissioned-services/smoking-cessation/>

2374 A generation of lifesavers

Proposer Roo Pitt (School Convenor, Politics, Philosophy, Languages and communication studies)

Seconded Jenkin Chan (UEA LINKS)

Summary

The importance of bystander application of first aid has been cited many times, most notably in the case of cardiac arrest and bystander Cardio-Pulmonary Resuscitation (CPR). Both the Resuscitation Council (UK)ⁱ (RC(UK)) and British Heart Foundationⁱⁱ (BHF) have published reports which highlight the significant increase in survival rates of persons found to be not breathing through bystanders intervening with the use of CPR and even more so with the use of an Automated External Defibrillator (AED).

“Cardiac arrest is a critical medical emergency, where the heart stops pumping blood around the body. Unless treated immediately, it leads to death within minutes.

- There are around 30,000 out-of-hospital cardiac arrests (OHCAs) in England each year.
 - The overall survival rate in England is 1 in 11.
- The Chain of Survival is a sequence of steps that together maximise the chance of survival following cardiac arrest.
- Every minute without cardiopulmonary resuscitation (CPR) and defibrillation reduces the chance of survival by up to 10 per cent.
- Performing CPR can more than double the chances of survival in some cases (ventricular fibrillation).”
- **British Heart Foundationⁱⁱⁱ**.

In their guidelines the RC(UK) highlight that the knowledge and confidence of bystanders in the application of Basic Life Support (BLS) will vary vastly according to their level of training, prior experience and the circumstances of the arrest^{iv}.

Council Notes

1. That the chances of a person’s survival from a cardiac arrest can be significantly increased when bystanders intervene with BLS
2. Following a long and arduous campaigns by national first aid charities the government have recently made it a legal requirement for all schools in England to teach children CPR and basic first aid by 2020^{v,vi,vii,viii}.
3. That BLS incorporates many essential lifesaving skills that can aid persons who are not breathing, unconscious, choking or bleeding heavily^{ix}.
4. That BLS awareness style courses are now relatively inexpensive and whilst they do not provide formal first aid qualifications, they do teach participants essential, lifesaving, skills and build confidence in the application of these interventions.
5. That alongside bystander CPR, early defibrillation significantly increases the chances of survival from cardiac arrest.

Council Believes

1. That bystander intervention can the real difference between a life lost and a life saved.
2. That training our community in the essential skills mentioned within this motion can help to create a generation of lifesavers who may one day save a person’s life.
3. That defibrillators should be widely accessible to the public to ensure they are available when needed most.

4. That whilst the law implemented by government will teach the next generation of children these essential skills, it leaves a generational gap where the skills have not been taught widely at school age.
5. That whilst the next generation of UEA students may have been taught these skills prior to attending university, revision and further practice of the skills will build confidence and ensure knowledge remains current.

Council Resolves

1. To mandate our Campaigns and Democracies Officer to lobby the university to implement a policy that will ensure all students are taught BLS during their time at UEA.
2. That UEA SU will hold regular, subsidised, BLS awareness style courses (such as Heartstart offered by the BHF) throughout the year which will be open to all students and persons within our community.
3. That UEA SU will train all career and student staff in BLS.
4. That UEA SU will fundraise for a publicly accessible AED, to be installed on or in Union House in an appropriate lockable box and register it with the East of England Ambulance Service.
5. To mandate our Campaigns and Democracies Officer to lobby the university to review its provision of AED's on campus and campaign for more AED's to ensure they are accessible anywhere on campus in the event they required.

ⁱ Perkins G, Colquhoun M, Deakin C, Handley A, Smith C, Smyth M. Adult basic life support and automated external defibrillation [Internet]. Resus.org.uk. 2015 [cited 27 January 2019]. Available from:

<https://www.resus.org.uk/resuscitation-guidelines/adult-basic-life-support-and-automated-external-defibrillation/>

ⁱⁱ Consensus Paper on Out-of-Hospital Cardiac Arrest in England [Internet]. British Heart Foundation, Resuscitation Council (UK) and NHS England; 2014 [cited 27 January 2019]. Available from:

<https://www.resus.org.uk/publications/consensus-paper-on-out-of-hospital-cardiac-arrest-in-england/>

ⁱⁱⁱ BHF Statistics Factsheet - England [Internet]. British Heart Foundation; 2018 [cited 27 January 2019]. Available from: <https://www.bhf.org.uk/what-we-do/our-research/heart-statistics>

^{iv} Perkins G, Colquhoun M, Deakin C, Handley A, Smith C, Smyth M. Adult basic life support and automated external defibrillation [Internet]. Resus.org.uk. 2015 [cited 27 January 2019]. Available from:

<https://www.resus.org.uk/resuscitation-guidelines/adult-basic-life-support-and-automated-external-defibrillation/>

^v First Aid in Schools - PSHE Curriculum - St John Ambulance [Internet]. www.sja.org.uk. 2018 [cited 27 January 2019]. Available from: <http://www.sja.org.uk/sja/support-us/our-campaigns/every-child-a-lifesaver.aspx>

^{vi} Shaw D. First aid in school: saving lives will be on the curriculum - [Internet]. British Red Cross. 2018 [cited 27 January 2019]. Available from: <http://blogs.redcross.org.uk/first-aid/2018/09/first-aid-in-school-saving-lives-on-the-curriculum/>

^{vii} Plan to teach all children first aid [Internet]. BBC News. 2018 [cited 27 January 2019]. Available from: <https://www.bbc.co.uk/news/education-44883708>

^{viii} Maude F. All children to learn CPR and basic first aid in school [Internet]. Sky News. 2019 [cited 27 January 2019]. Available from: <https://news.sky.com/story/all-children-to-learn-cpr-and-basic-first-aid-in-school-11597438>

^{ix} Perkins G, Colquhoun M, Deakin C, Handley A, Smith C, Smyth M. Adult basic life support and automated external defibrillation [Internet]. Resus.org.uk. 2015 [cited 27 January 2019]. Available from:

<https://www.resus.org.uk/resuscitation-guidelines/adult-basic-life-support-and-automated-external-defibrillation/>