Union Council Agenda

Date: 07-11-19 Room: LT2 Time: 7pm-10pm

Agenda

UC01	**Housekeeping**	5 Mins
UC02	**Statements from the Chair** SEB	5 Mins
UC03	**Minutes of the Last Meeting / matters arising from last minutes** • The committee is asked to check the minutes for accuracy https://www.uea.su/democracy/unioncouncil/councildocumentsandnotices/	5 Mins
UC04	**Cycle of business** • "4 A cycle of business will be proposed by the Chair of Union Council, in collaboration with the Campaigns & Democracy Officer, at the first Union Council of the academic year to facilitate broad discussions in accordance with 2.9.4. Councillors may amend this discussion and submit any item for discussion, provided it does not contravene the Byelaws or Articles of Association, to the agenda of any meeting of Union Council."	5 Mins
UCO5	**Reports** a. Trustee Board Report b. Student Officer Committee (SOC) Report c. Full time Officer Reports	25 Mins
	Access Break	15 Mins
UC06	**Society and Peer Support Group Constitutions**	15 Mins
UC07	**Policy Papers** • Amendment to Policy 2406 (Amendment to the Bye-Laws) • We have beef with beef • UEA on Ecosia	20 Mins
UC08	**Any other Business / Open Discussion** • Any other business items are matters which committee members could not have become aware of before the agenda closed. These items can be submitted to the Chair up to 24 hours before the start of the meeting for their consideration.	10 Mins
Date, time and place of next meeting		

Section 1: Housekeeping

To note

a) Code of conduct

https://www.uea.su/union/memberscodeofconduct/

b) Minutes from the previous meeting
https://www.uea.su/democracy/unioncouncil/councildocumentsandnotices/

c) Expenses https://www.uea.su/democracy/unioncouncil/councilinfo/expenses/

Remember – the Union (of UEA students) may be able to reimburse you for travel or career expenses that you incur attending this meeting. Please contact Esin D'Amery, Head of Campaigns and Policy on E.DAmery@uea.ac.uk for more details.

d) Online meeting facility [on website]

If you cannot attend in person on Thursday and would like to use the online facility, please email Esin at E.DAmery@uea.ac.uk before 5pm on the day of the meeting.

e) Articles of Association & Bye-Laws https://www.uea.su/union/governance/constitution/

The SU is governed by the Articles of Association, and its attached rule book, the Bye-Laws.

Section 2: Statements from the Chair: *SE-B*

To Note

Section 3: Minutes of the Last Meeting / matters arising from last minutes

To Approve

Section 4 Cycle of business: *SA SE-B*

To Propose

Section 5: Reports

To Note

a) Trustee Board Report- *CP*

The Trustee Board is the governing body of the Union and is responsible for setting the strategy of the Union, ensuring its good governance, overseeing its financial performance and its legal compliance. The Board is made up of Student Officers, Student Trustees elected by Union Council and four outside external expert Trustees. The Chair who is a Student Officer reports to Council and, as with SOC, you can scrutinise the work of the Trustees and hold them to account.

b) Student Officer Committee (SOC) Report - *TB*

The elected Student Officers meet as the Student Officer Committee (SOC) where they decide on how to run campaigns and on how to implement the policies passed by Union Council. This section is your chance to scrutinise the work of SOC and to hold the Student Officers to account for the work they have been doing on your behalf.

c) Full time Officer Reports

Alicia Perez: Activities

Item	Update
Manifesto Priorities	• Inclusivity and diversity in clubs and societies – I am working with the welfare officer, uea+sport and invisibles disabilities officer to organise a Disabled students event in the second semester, as well as Disabilities History Month activities. • Mental Health and Wellbeing – Movember and men's mental health update • International Students – guarantors issue moving forward !!
Campaigns	• Mental Health and Student Groups Week – in collaboration with Welfare officer • Alcohol Awareness Week – ongoing • Women in Sport research • Better relationship and communications between societies and SU – first societies presidents meeting happened, good communication and feedback !
Meetings	• SSPAC • Say hello to a mate training
Policy	• I am currently looking at policies regarding Sport Clubs and their belonging to the Student's Union (1560 - 1840/1)

Amelia Threw: Welfare, Community, and Diversity Officer

Item	Update
Manifesto priorities	• Networking together with individual wellbeing initiatives in order to create some community based bottom up approaches to tackling wellbeing issues. • 'STIGMA' - Work is underway in battling stigma and opening the conversation on mental health and wellbeing (a student and staff led project) • Currently working on supporting and representing students with a disability within sport (in collaboration with the invisible disabilities officer and Activities and Opportunities Officer) • Work is underway on changing the way first year flats are organised – offering alcohol free flats for example • Spreading awareness about signing housing contracts too early
Campaigns	• STIGMA – is more of a movement than a campaign but it's really about community building and opening the conversation
Meetings	• University council, finance committee various meetings with students about different wellbeing projects, Student Officer Committee and Equality and Diversity Committee
Policy	

Callum Perry : Undergraduate Education Officer

Item	Update
Manifesto Priorities	• Improving the Academic Advising System at UEA • Fostering a learning community through highlighting the benefits and great work of PAL and similar initiatives • Inputting into improving our Teaching and Learning spaces on campus • Working closely with Academic Representation to empower the student voice • Adding to the technology, employability and WP agendas around access and participation • Improving Assessment and Feedback.
Campaigns	• **'Out of space'** – Campaign around teaching and learning spaces: Running in February 2020. Meeting with Estates to discuss the prototype furniture that they are using to see if we can get students to vote on which furniture they like. Hotline to come in Semester 2, Jan 2020. • **'I am employable'** – Campaign to highlight the key skills students gain from their degrees and why that makes them powerful to employers. Campaign week has been penciled in as 3-7 February 2020.

	• **#SignpostUEA** – Campaign has started! We have had a week of academics sharing their planners on their walls with #signpostuea. We still want more pictures though. Please push your schools. 1600 academic wall planners were distributed and we had some quality conversations with staff about signposting when they were delivered.
Manifesto actions	• **Advising** – Advising document is being built. This will comprise of 5 strands to students at UEA. Academic Interests, Opportunity, Extra-curricular, Employability and Wellbeing. This will be piloted in AMA, ENV, HSC and EDU in January 2020 • **PAL** – PAL now has all their sessions hosted in the union building. This means we are going to try and host PAL Parties to highlight the important work that they do. We also want to do quality conversations with them to find out what makes a good mentor and how it contributes to a learning community. UG dissertation café dates have been added to the diary and academic health kits will be costed to try and distribute at events and when revision spaces come onto campus in the exam season. • **L&T and others**– Library and LSB tour videos have been created. These are to help new students (and existing) find out the best spaces to study and navigate around buildings. Met with the hubs to discuss a 'hub crawl' video series to show students how to make the most of their hub. Blog on ALLY tool on blackboard has been written to raise awareness of how the tool can provide multiple accessible materials. Attendance monitoring pilot will be trailed in the form of QR codes. • **Academic Representation** – Presenting to the Executive team on Generation Alpha and how to best support our students. Co-presenting and creating the WP Big Shift day. Working with reps from SCI faculty on timetabling and creating a SpLD guidance document. Writing papers to committees on representation and partnership. Course rep training has continued and we are hosting rep forums on topics such as timetabling, module evaluations and Inclusivity in the curriculum.
Policy and meetings	• **Aurora Network** – Was appointed the Vice President of the Student Council. Discussed the role of inclusive internationalization. Looking at the role of study abroad and international perspectives in learning. • **SSLC's and Education Committee attendance**. • **Lecture Capture Project board** – Contributing to the implementation of capture technology and how it will be used. • **Website content review with LTS**

Sophie Atherton: Campaigns and Democracy Officer

Item	Update
Manifesto Priorities	• **Better representation- significant Student Led Democratic Reform**- Since my update at Council, we have had 4 focus groups take place to gain a deeper understanding into the perception of our democracy. On the 28th I visited Goldsmith University's Students' Union to discuss their democracy review which was helpful to learn from. • **More money in your pocket- fair accommodation for all** – On the 28th October I participated in a roundtable discussion with the minister of state on student accommodation which will hopefully see wider ramifications across higher education institutions on rent setting. I have meetings scheduled with the Head of Accommodation and Sports and Commercial Services Director to discuss rents for the 2020/21 academic year.
Campaigns	• **'I'm registered to vote' –** This campaign will have a louder voice now that a general election has been announced. I have a video coming out that explains the importance of registration which hopefully should in turn increase students that are able to vote.

Meetings	• **Sustainability Board –** Earlier this month I attended the sustainability board which spent a lengthy amount of time discussing the carbon neutral date that the university has set, and how this can be achieved.
	• **City Council –** Earlier this month I met with the Democratic and Elections manager to discuss potential deadlines for registration to vote. I spoke about collaboration with on campus events to encourage students to get involved in understanding who they may want to vote for and why. I will be following up in the next few days to confirm dates now that a general election has been called.
	• **Student Accommodation Roundtable** – As mentioned above, I participated in a roundtable which was chaired by the Minister of State for Universities. The topics that were spoken about were: what needed improving? How people can work together and what should be prioritised. The conversation around affordability significantly dominated the discussion and I spoke about how this affects students who receive the maximum and lowest student loan. I questioned why profits are expected from student rents. Additionally, I made points around why expensive accommodation is the most sought after, insinuating that the newest accommodation could be perceived as safe and good quality for students that are the first in their family to attend university. I also emphasised the importance of meaningful student voice, so being involved in the conversation of rent setting from day 1 looking at figures.
Policy	• I have seconded two motions for this council: We have beef with beef and Amendment to policy 2406 (Amendment to the Bye-Laws).

Martin Marko: Postgraduate Education Officer

Item	Update
Manifesto	No update
Campaigns	Associate Tutors' Rights campaign - continuing Associate Tutors' Network meetings - attended People & Culture Working Group (see Meetings) - proposed to become one of SUs priority campaigns
Meetings	• Aurora Conference – attended sustainability working group and signed up to sustainability leadership subgroup • Faculty of Medicine and Health Sciences Research Student Forum • People & Culture Working Group – introduced Associate Tutors' Rights campaign • Course representative training – planning and delivery of faculty-level sessions • Postgraduate taught student-staff liaison committee in Schools of International Development and Environment • Postgraduate officer's catch-up – NUS provision for postgraduates is in further decline • Attainment gap presentation – attainment gap should be reframed as awarding gap • Democracy review workshop – highlighted the importance of considering postgraduates • Decolonise UEA and Black History Month events • Emergency full-time officer conflict resolution • Senate pre-meet • Postgraduate welcome event
Policy	Policy delegation discussed in Student Officer Committee and Education Committee.

Section 6: Reports Club, Society and Peer Support Group Constitutions

To Approve

Proposed	Soc Exec Verdict	Context

5

Francophonie Society	Approve	To promote inclusivity across the diaspora by creating a safe space members of the francophone community. We aspire to do this by hosting a variety fun, informative, and different events open to all members and non-members alike to share our different cultures with the wider community with the UEA.
Meme Society	Approve	To appreciate and share the cultural phenomenon that is the meme. To provide members with a friendly, inclusive community of likeminded students and opportunities for friendships therein to promote and support students as positive content creators of their own memes. Where possible, to provide technical and digital skills support sessions to those wanting to create their own memes. To bring happiness and laughter into the lives of our members through the humor and whit of meme.
Tender Love and Curry	Approve	spread mental health awareness, particularly within BAME communities and to act as a support network for people and give them an opportunity to get together and eat curry of various kinds on a regular basis so people feel that they have somewhere they can go to socialise, hang around or talk about their wellbeing
UEA Nepalese Society	Approve	Cultural society which aims to celebrate the culture, food, dance, music and fashion of Nepal. We aim to be a social group brining everyone together regardless of who you are.

Section 7: Policy Papers
To Approve

(This section covers motions that councillors have sent in for debate. For more information on what a motion is, or how to write one, click here: https://www.uea.su/democracy/unioncouncil/
Council debates policy proposals known as 'resolutions'. After they are debated, Councillors vote on the resolutions and, if passed, they become official Union policy. Councillors can propose changes to the resolutions, these are called 'amendments'. Submitting an amendment If you would look to propose an amendment to any of the resolutions please send it to the proposer and the Chair at the earliest opportunity before the meeting to see if the proposer is willing to incorporate it into their resolution. If they reject your amendment, please send it to Tony, the Democracy and Governance Coordinator, anthony.moore@uea.ac.uk as soon as possible after you find out it has been rejected. The deadline for amendments to reach Tony is 48 hours before the start of the meeting. Where you can find current policy All current Union Policy is available online at
https://www.uea.su/democracy/unionpolicy

Amendment to Policy 2406 (Amendment to the Bye-Laws)
Proposer: Afia Khan (Ethnic Minorities Officer) Seconder: Sophie Atherton (Campaigns and Democracy Officer)
Summary: To amend the 'Amendment to the Bye-Laws- An Officer for Black Students' so the Black Students' Officer can be elected due to contradictions of deleting information in the bye-laws.
Union Council notes: 1. The Ethnic Minorities Officer has been elected for the academic year 2019/20. 2. The Black Students' Officer will be elected through a bye-election in the academic year 2019/20

Union Council believes:

1. There should be consistent black student representation within the officer team.

Union Council resolves:

1. Amend bye-Law 4.24 for the academic year 2019/20 "Election of Part-time Student Officers by self-defined constituencies" to the following:

    a. 4.24 Election of Part Time Student Officers by Self-Defined Constituencies:
        i. The LGBT+ Officer (Open Place), the LGBT+ Officer (Trans and Non-Binary Place), Women's Officer, Students With Disabilities Officer, Ethnic Minorities Officer, Black Students' Officer, International Students Officers (Non-EU and EU), Mature Students Officer and Postgraduate Education Officer shall be considered Equal Opportunities Officers and shall be elected by ordinary members who self-define as members of the constituency that the Equal Opportunity Officer represents.

2. Retain the text below as in bye-law 4 for the academic year 2019/20:
    The Ethnic Minorities Officer shall:
        4.19.1 Represent the interests of ethnic minority students and be their voice on the issues they face as ethnic minority students at university;
        4.19.2 Engage with the University and other relevant organisations to achieve improvements for ethnic minority students on the issues they face as ethnic minority students at university;
        4.19.3 Liaise with the members of the relevant clubs, societies or peer support groups; and
        4.19.4 Be the Union's delegate to the NUS Black Students Conference.

3. To introduce the following in bye-law 4 for the academic year 2019/20:

    The Black Students' Officer shall:
        i. 4.20.1 Represent the interests of black students and be their voice on the issues they face as black students at university;
        ii. 4.20.2 Engage with the University and other relevant organisations to achieve improvements for black students on the issues they face as black students at university;
        iii. 4.20.3 Liase with the members of relevant clubs, societies, or peer support groups; and
        iv. 4.20.4 Be the Union's delegate to the NUS Black Students' Conference if the Ethnic Minorities Officer cannot or chooses not to attend. Otherwise, the Black Students' Officer will attend as an observer with speaking rights.

4. Amend Council Resolves 1 to 'On the 1st July 2020 delete and replace Bye-Law 4.19 "The Ethnic Minorities Officer shall:" with the following:
    a. 4.19 The People of Colour Officer (Open Place) shall:
        i. 4.19.1 Represent the interests of students of colour (African, Asian, Caribbean, Latinx, and Indigenous) and be their voice on the issues they face as students of colour at university;
        ii. 4.19.2 Engage with the University and other relevant organisations to achieve improvements for students of colour on the issues they face as students of colour at university;
        iii. 4.19.3 Liaise with the members of the relevant clubs, societies, or peer support groups; and
        iv. 4.19.4 Be the Union's delegate to the NUS Black Students' Conference if the Black Students' Officer cannot or chooses not to attend. Otherwise, the People of Colour Officer (Open Place) will attend as an observer with speaking rights.

5. Amend on 1st July 2020 in bye-law 4:

> The Black Students' Officer shall:
> i. 4.20.1 Represent the interests of black students and be their voice on the issues they face as black students at university;
> ii. 4.20.2 Engage with the University and other relevant organisations to achieve improvements for black students on the issues they face as black students at university;
> iii. 4.20.3 Liaise with the members of relevant clubs, societies, or peer support groups; and
> iv. 4.20.4 Be the Union's delegate to the NUS Black Students Conference.

6. Amend Council Resolves 4 to 'On the 1st July 2020 amend Bye-Law 4.24 "Election of Part-time Student Officers by self defined constituencies" to the following:

> a. 4.24 Election of Part Time Student Officers by Self-Defined Constituencies:
> i. The LGBT+ Officer (Open Place), the LGBT+ Officer (Trans and Non-Binary Place), Women's Officer, Students With Disabilities Officer, People of Colour Officer (Open Place), Black Students' Officer, International Students Officers (Non-EU and EU), Mature Students Officer and Postgraduate Officer shall be considered Equal Opportunities Officers and shall be elected by ordinary members who self-define as members of the constituency that the Equal Opportunity Officer represents.

We have beef with beef

Proposer: Proposer: Eva Korczynski (Environment Officer)
Seconder: Sophie Atherton (Campaigns and Democracy Officer)

Summary: This motion aims to eradicate the sale of beef products on campus in order to reduce our carbon footprint, and educate students on why this is needed.

Union Council notes:
1. Goldsmiths, the University of London college, has already banned the sale of beef in campus food outlets in order to help tackle the climate emergency.
2. Beef requires 28 times more land to produce than pork or chicken.
3. Compared to staples like potatoes, wheat and rice - per calorie, beef uses 160 times more land and produces 11 times more greenhouse gases.
4. Beef requires 11 times more water than pork and chicken and results in five times more climate-warming emissions.

Global farmland could be reduced by more than 75% if no meat and dairy consumption existed. This area is equivalent to the US, China, EU and Australia combined.

Union Council believes:
1. We should be encouraging students to re-think their beef intake.
2. We should be educating students to understand the environmental impact of their dietary choices.
3. As UEA hosts one of the world's leading climate change research units, the Tyndall Centre, the Student Union should be leading change to encourage students to reduce their carbon footprint.

Union Council resolves:
1. Mandate the Campaigns and Democracy Officer and Environment Officer to work with the University to remove the sales of beef in University outlets.
2. Mandate the Campaigns and Democracy Officer and Environment Officer to remove the sale of beef products in Student Union outlets.
3. To release a blog post in support of the Beef Free Campus campaign and detailing our plans in this regard.
4. To advertise this campaign through social media and other forms of communication available to UEASU.
5. To reiterate the importance of reducing your meat and dairy intake in collaboration with the Meat Free Monday campaign as highlighted in policy 2181 Meat Free Mondays.

UEA on Ecosia:

Proposer: James Bell, UEA Fencing Club.
Seconder: Toby Maskell, Undergraduate Faculty of Science Convenor.

Summary: Earlier this year, the University of East Anglia declared a climate and biodiversity emergency and stated they would aim to commit to carbon neutrality by 2050. Tree planting can offset carbon emissions through the sequestration of atmospheric carbon dioxide. Additionally, planted trees can aid habitat restoration.

Ecosia – an alternative search engine that has the functionality of Google – uses its' profits to plant trees. On average, Ecosia plants one tree for every 49 searches. With the number of searches made on University computer systems, UEA could make notable contributions to Ecosia tree planting schemes.

Union Council notes:
1. In June this year, the University of East Anglia declared a climate and biodiversity emergency;
2. The University aims to commit to carbon neutrality by 2050; and,
3. Carbon offsetting and habitat restoration are possible through tree planting – Ecosia facilitates this.

Union Council believes:
1. The University have made good progress in decarbonising campus;
2. Ecosia is a competitive search engine that can be used without the loss of Google functionality; and,
3. Ecosia offers a very simple and cheap addition to the efforts that the University can make to toward atmospheric decarbonisation and habitat restoration.

Union Council resolves:
1. The University should make Ecosia the default search engine on all campus computers

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Section 8: A.O.B
To Consider

6.a Reports from University & Students' Union Committees

The Full Time Officers and some Councilors sit on key University Committees, if any big issues are coming up that will affect students, they report them to Council.

Date, time and place of next meeting: 05/12/19 - 7pm-10pm - LT2